

City of Southgate

Regular City Council Meeting

May 20, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 20, 2020 and was called to order at 7:00 PM by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Karen George, Mark Farrah, John Graziani, Philip Rauch, Chris Rollet

Absent: *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by George, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated May 6, 2020 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated May 6, 2020 be approved as presented. Carried unanimously.

Moved by Rollet, supported by Colovos, RESOLVED, that the Public Hearing minutes on the 2020/2021 Budget dated May 6, 2020 be approved as presented. Carried unanimously.

Moved by George, supported by Colovos, RESOLVED, that the Public Hearing minutes on the Southgate/Wyandotte Drainage District dated May 6, 2020 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Memo from City Administrator; Re: Recommendation Library Painting Project moved by George, supported by Rollet, RESOLVED that the Southgate City Council hereby awards the bid for the Library Painting Project to Quality Painting Systems (2080 Whittaker Road #244, Ypsilanti, MI 48197) in the amount of \$16,880.

Motion carried unanimously.

2. Memo from City Administrator; Re: Recommendation Library Carpet Project moved by Farrah, supported by Rollet, RESOLVED that the Southgate City Council hereby awards the bid for the Library Carpet Project to Jabro Carpet One (13460 Northline Rd., Southgate, MI 48195) in the amount of \$115,500.

Motion carried unanimously.

Regular City Council Meeting

May 20, 2020

3. Letter from Mayor; Re: Recommendation for Tree Pruning and Maintenance moved by George, supported by Rauch, RESOLVED that the Southgate City Council hereby awards the two year bid for Tree Pruning and Maintenance to G's Trees, Inc. (1665 Lafayette, Lincoln Park, MI 48146) in the amount of \$24,460. FURTHER BE IT RESOLVED THAT sufficient funds are available in the Major and Local Street Funds for this bid.

Motion carried unanimously.

Communications "A":

1. Memo from ACA/Finance Director; Re: Proposed FY 2020/2021 Budget moved by Farrah, supported by Rollet, RESOLVED that the Southgate City Council hereby concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2020/2021 Budget; and, FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2020/2021 Fiscal year Budget:

| | |
|---------------------|---------------|
| General Operating | 10.1295 |
| Rubbish | 2.4308 |
| Act 345 Retirement | 10.0310 |
| Library | .8800 |
| Parks & Rec of 2017 | 0.9993 |
| Act 359 of 1925 | 0.0675 |
| Roads | <u>1.9320</u> |
| Total Summer Levy | 26.4701 |

WHEREAS, the Mayor's proposed budget for fiscal year 2020/2021 was submitted on March 27, 2020 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 6, 2020 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2020/2021; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2020/2021 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2020.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

| | |
|-------------------------------|------------|
| Taxes | 16,839,098 |
| Licenses and Fees | 715,000 |
| State Revenue Sharing | 3,666,424 |
| Charges for Services | 658,000 |
| Fines and Forfeits | 1,629,000 |
| Interest, Rents and Royalties | 734,000 |
| Miscellaneous | 68,000 |
| Transfers-In | 1,214,359 |

Regular City Council Meeting

May 20, 2020

Total Revenue 25,523,881

101 General Fund Expenditures

| <u>Department #</u> | <u>Name</u> | <u>Budget</u> |
|---------------------|-----------------------------------|-------------------|
| 101 | City Council | 38,558 |
| 136 | District Court | 1,290,788 |
| 171 | Executive | 241,359 |
| 191 | Elections | 41,700 |
| 209 | Assessor | 197,250 |
| 210 | Attorney | 153,900 |
| 215 | City Clerk | 167,428 |
| 220 | Municipal Employees Civil Service | 500 |
| 221 | Police and Fire Civil Service | 17,100 |
| 223 | Finance | 466,649 |
| 253 | Treasurer | 240,265 |
| 299 | General Government | 3,471,623 |
| 301 | Police Department | 8,388,887 |
| 336 | Fire Department | 4,795,272 |
| 371 | Building | 475,454 |
| 400 | Planning Commission | 18,500 |
| 426 | Police Reserves | 2,700 |
| 441 | Public Services | 2,082,275 |
| 442 | City Garage | 614,144 |
| 528 | Sanitation | 1,579,495 |
| 672 | Senior Citizen | 89,727 |
| 751 | Recreation | 645,150 |
| 803 | Historical Museum | 2,000 |
| 965 | Transfers-Out | 503,000 |
| | Total Expenditures | 25,523,724 |

| <u>Fund #</u> | <u>Name</u> | <u>Budget Expend.</u> |
|---------------|-------------------------------------|-----------------------|
| 202 | Major Street | 1,277,144 |
| 203 | Local Street | 789,000 |
| 204 | Municipal Street | 1,155,000 |
| 208 | Park & Recreation | 725,000 |
| 211 | Southgate/Wyandotte O & M | 3,000,000 |
| 245 | Water and Sewer Public Improvements | 1,000,000 |
| 246 | District Court Public Improvements | 98,000 |
| 248 | CDBG | 20,000 |
| 260 | Indigent Defense | 197,419 |
| 271 | Library | 630,999 |
| 305 | Building Authority | 1,062,339 |
| 494 | DDA | 234,738 |
| 495 | TIFA | 711,775 |
| 584 | Golf Course | 317,664 |
| 591 | Water and Sewer | 10,104,079 |
| 677 | Workers Comp | 120,000 |
| 734 | Severance Reserve | 200,000 |

Regular City Council Meeting

May 20, 2020

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

- Letter from Mayor; Re: Appointment to Board of Review moved by Colovos, supported by George, RESOLVED that the Southgate City Council hereby concurs with the Mayor's appointment of Doug Drysdale (15310 Cameron, Southgate, MI 48195) to the Board of Review for a term expiring June 2023.

Motion carried unanimously.

- Letter from Mayor; Re: Recommendation for Electrical Repairs and Maintenance moved by Rollet, supported by Farrah, RESOLVED that the Southgate City Council hereby extends the current contract for another two (2) years for Electrical Repairs and Maintenance with Riney Electric (16020 Dix-Toledo Rd, Southgate, MI 48195) in the amount of \$55.00 per hour Monday – Friday and \$75.00 per hour Saturdays, Sundays and Holidays. FURTHER BE IT RESOLVED THAT sufficient funds are available in the various Departmental Budgets to cover costs associated with these maintenance issues.

Motion carried unanimously.

New Business

- Memo from Administrator; Re: EGLE Grant-Loan Oversight Contract moved by George, supported by Rollet, RESOLVED that the Southgate City Council awards the (EGLE) Environmental Consulting and Oversight Contract to AKT Peerless (333 W. Fort Street, Suite 1410, Detroit, MI 48226) for the property located at 15200 Fort St. for an amount NOT to exceed \$20,000.

Motion carried unanimously.

Regular City Council Meeting

May 20, 2020

Claims and Accounts:

Moved by Farrah, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1401 in the amount of \$2,913,623.42.

Motion carried unanimously.

Adjournment:

Moved by Rollet supported by Rauch, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:17 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk