

Southgate City Council Agenda

Council Chambers

Wednesday February 21, 2018

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Denman, Farrah, George, Graziani, Rauch, Zamecki.

Minutes:

1. Work Study Session Minutes dated February 7, 2018.
2. Regular City Council Meeting Minutes dated February 7, 2018.
3. Public Hearing Meeting Minutes dated February 7, 2018.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from the Mayor; Re: Bid for the Purchase and Delivery of Trees

Scheduled Hearings:

Communications "A" –

1. Memo from City Administrator; Re: Contract extension for Golf Pro
2. Memo from City Administrator; Re: Roof Repair at the Court and Police Department Phase #2
3. Memo from Deputy City Assessor; Re: March Board of Review 2018/Compensation
4. Memo from Deputy City Assessor; Re: Council Resolution 2018 Poverty Guidelines
5. Memo from ACA/FD; Re: Proposed Schedule FY 18/19 Budget Process.
6. Memo from ACA/FD; Re: Request for Public Hearings;
 - a. Southgate-Wyandotte Operation/Maintenance/Capital
 - b. Water and Sewer Rates

Communications "B" – (Receive and File)

Ordinances:

1. Ordinance 995-First Reading

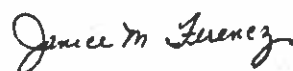
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1347 in the amount of \$1,133,255.30 – see warrant

Adjournment:



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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

February 15, 2018

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for the Purchase and delivery of Trees

Ladies and Gentlemen:

Bids for the Purchase and Delivery of Trees were received and reviewed by the administration. It is recommended by DPS Director and I concur, that the bid be awarded to Schichtel's Inc., Springfield, NY in the amount of \$8,000.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

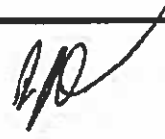
DATE: February 15, 2018

RE: Recommendation for Purchase and Delivery Trees

I have reviewed the above with the DPS Director and concur with his recommendation to award this bid to, Schichtel's Nursery Inc. Springville NY in the amount of \$8,000.

Adequate funds will be available through the DPS and Water and Sewer Budgets for this purchase.

From the Desk of:
Robert Tarabula
Director, D.P.S.
February 15, 2018



To: David Angileri
Finance Director

Re: Bid Recommendation for the Purchase and Delivery of Trees

I have reviewed the bids submitted for the Purchase and Delivery of Trees and find Schichtel's Nursery, Inc. to be the best choice for the City based upon the following:

- They meet all bid specifications
- They are the low bidder

Therefore, I recommend that the bid is awarded to:

Schichtel's Nursery, Inc
7420 Peters Rd
Springville, NY 14141
(716) 592-9383

If you have any questions, please contact me.

RT/ad

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Trees-Purchase & Delivery)

2018 Spring Tree Bid Tally

	Marine City	Site ¹ One	Schichtel Nursery	Elmiger Ornamentals	Klyn Nursery	Davey	Landscape Supply	Acorn Farms	Superior Lawn Care	North ³ Branch	Lodi Farm	Kankakee Nursery
Fort McNair Horsechestnut	310		140 ²		189 ⁴			158 ⁵	310		225	
Dura-Heat River/Birch			146						320		165 ³	138 ⁸
Heritage River Birch	205	149	146	125 ¹	198		180	98 ⁶	310	142		138 ⁸
European Hornbeam	245		155		215	176	180	158	310			
American Hornbeam	220		155	170	215			164	310	155		145 ⁵
Magnifica Hackberry			160				201.43		310			
Yellowwood	220	203	215	195				178	310	184		
Perkins Pink Yellowwood			215		192			184	320	184		
Hardy Rubber Tree	220							168		182		
Tuliptree	205	180	140	145		156	195	138	320	203	145 ³	
<u>Emerald City Tuliptree</u>		185	140					148	320	129/154 ⁷	175	
Bloodgood London Planetree	220	180	150		198	158	195	148	320	160	175	204
<u>Swamp White Oak</u>	245		120 ²	160		173	199.80	178	320	166		159 ⁵
Shingle Oak			160		185 ⁵	173		148	320	166		170
Red Oak	250		160	155	192 ⁵	173		179	320	166		159 ⁵
American Sentry/Linden			146				192.43		310			

2018 Spring Tree Bid Tally

Legend			146																	
Linden																				
Redmond	222		146				192.43	158	320											129 ⁵
Linden																				
Sterling Silver	220		154					148	320											
Linden																				
Princeton	220	161	168				186		320	146	175									226
Elm																				
Accolade	220	173	168					154	320											199
Elm																				
Frontier	220	171	168				156		320	146										180 ⁹
Elm																				

1. Freight not included
2. Sub 1 ½ "
3. Sub straight species
4. Sub #20
5. Sub 1 ¼ "
6. Sub #25 1 ¼ "
7. Mixture of 2" and 1 ½ "
8. Sub Clump
9. Sub Triumph
10. CRNI bid was received late, on 2/12/18

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: February 15, 2018

Re: Contract extension for Golf Pro

The Administration recommends extending the contract with Golf Pro Chris Grandy for the 2018 Golf Season. The Parties have met and wish to modify the terms of the employment agreement as indicated below.

1. The City agrees to pay, and the Professional agrees to accept, an annual salary, as set forth below:
 - a. \$43,000.00 for the 2018 Golf Season April 1st- December 31st.
2. The Parties agree that \$43,000 will be his total compensation and all Golf Cart revenue shall belong to the city.
3. The Golf Professional is a contracted employee and will no longer receive Dental insurance.
4. The Golf Professional will have full control of the golf pro shop. The professional will keep 100% of all sales from the products he purchases.

Sufficient funds are available in the Golf Course budget. Your favorable consideration of this matter is requested.

Sincerely,

Dustin Lent, City Administration

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Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator DL

Date: February 15, 2018

Re: Roof Repair at the Court and Police Department Phase #2

Administration has reviewed the letter from Matt Verhey from Garland Company and we are recommending to award the phase 2 Roof Repair Bid to Lutz Roofing Expert for the price of \$114,000. Lutz Roofing was the lowest bid last year and completed phase #1 of the project last summer.

Sufficient funds are available in the District Court Capital Fund to cover costs. Your favorable consideration of this matter is requested.

Sincerely,

Dustin Lent, City Administrator

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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: February 13, 2018

RE: Recommendation for Roof Repair at the Court and Police Department

I have reviewed the above with the Matt Verhey the City of Southgate Roofing Expert, for the Roof Repair Bid and concur with his recommendation to award this bid plus adjustments as requested, to Lutz Roofing Company, Inc., Shelby Twp, Michigan in the amount of \$114,000.00.

Adequate funds are budgeted in the District Court Capital Fund to cover the cost of this Roof Repair.



GARLAND COMPANY, INC.

Matt Verhey
2459 Overbrook
Highland, MI
Mobile: 248-880-0896
Email: mverhey@garlandinc.com
Learn More: www.garlandco.com

Monday, January 29, 2018

City of Southgate
Department of Public Services

Attn: Dustin Lent

Re: Police and Court Roof
Replacement Section 1B

Dear Dustin

Based upon the bid results for the Police Station roof replacement in May of 2017, we had bid future sections for budgeting purposes. The second phase of the Police Station Roof, Section 1B, is recommended for replacement this calendar year due to the amount of leaks and condition of the roof.

The successful contractor in 2017 was Lutz Roofing, who performed the roof replacement on Section 1A last year. The project was very successful without any incident. Lutz Roofing was also the low contractor for Section 1B.

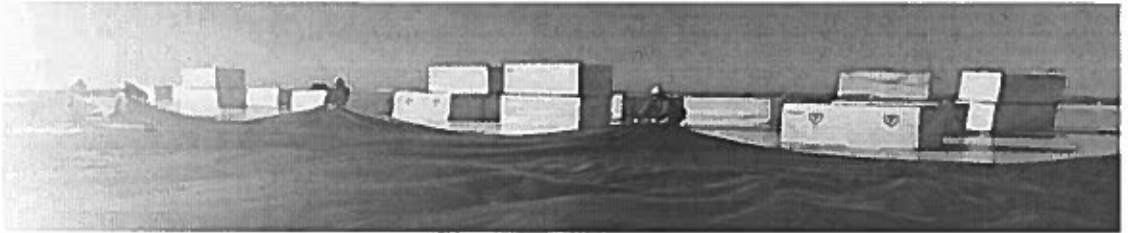
Aside from being the low contractor, there are several reasons why I recommend that the contract be awarded to Lutz Roofing for Section 1B in 2018:

- **Warranty:** Although the roof is warranted by the Garland Company for the life of the roof, the contractor warranty remains in effect for 2 years after completion. Because the roof area had to be portioned into two different sections, the tie-in point is critical. Having two contractors performing/warranting work at the critical tie-in point has the potential to be an issue should there be any problems. By having Lutz perform the work, they are providing a single-source responsibility/liability chain should a warranty issue be encountered in the first few years.
- **Construction Disturbances:** Lutz Roofing had a successful project on Section 1A in 2017 without any issue. With the roof section being in a somewhat of a sensitive area adjacent to the courthouse, it is important that potential disturbances be kept to a minimum. Having performed the work previously, I am confident that the proposed project will have minimum disturbances with Lutz Roofing.
- **Workmanship:** From a manufacturer and warranty standpoint, Lutz completed the project without any workmanship issues or deviations from the specification. There were minimal punch-list items at the completion of the project, providing an expedient project close-out and warranty issuance.

Overall, it would be a great benefit to the City to award Lutz Roofing the contract for the proposed Section 1B on the Police Station. I look forward to the opportunity to assisting the City with the project. Should you have any questions, please don't hesitate to contact me.

Respectfully,

Matt Verhey
The Garland Co.



January 29, 2018

City of Southgate
14400 Dix-Toledo Road
Southgate, MI

Attn: John Zech
Re: Police Station Roofing- Section 1B

Dear Mr. Zech:

The purpose of this correspondence is in regards to our submitted re-roof pricing for Section 1B at the police station.

Lutz Roofing submitted bid pricing on May 4, 2017, per bid advertisements for re-roofing of Section 1A at the police station. At the same time, additional pricing was included for budgetary purposes on additional roof sections at your facility.

If desired, Lutz Roofing can honor the price for Section 1B of \$105,000, with additional fees of \$9000 to cover labor rate and material rate increases that have occurred and that will occur between now and when the roofing is completed in summer 2018. All other items regarding specifications and unit pricing can remain the same.

Please review, and feel free to contact me with any questions, or if additional information is required.

Sincerely,

Joe Sekula
Estimator/Project Manager
Lutz Roofing Company, Inc.
www.lutzroofing.com

Contractor's Bid
City of Southgate
Police Station
Roof Replacement - Section 1A

To: City Clerk
14400 Dix Toledo Rd
Southgate, MI

Bid Due Date: Thursday, May 4, 2017 at 11:00 am

Sealed bids are to be submitted to the Clerk's Office located by the time and date listed above. Bids received after the Due Date and Time will not be considered.

Pursuant to notices given, the undersigned proposes to furnish all materials and labor necessary to complete the replacement as described below and in strict accordance to the plans and specifications dated 4-10-17. I, the undersigned, having familiarized myself with the attached Contract Documents do hereby propose to furnish all labor, equipment, materials, drayage, tolls, supervision, etc. and to complete all work as specified in these Documents and Specifications. By my submission of this Bidding Proposal I acknowledge the receipt of the Package containing the following: General Conditions & Requirements, General Instructions to Bidders, Detailed Specifications, Detailed Rooftop Diagrams, and Detailed Specification Drawings. To provide supervision, labor, materials and equipment for roof repairs of the following items, per the attached:

Police Station

Section 1A: The base bid shall include the removal and replacement of Roof Section 1A as identified in the bid pack. The roof shall be removed down to the existing metal deck. Two inches of Polyisocyanurate insulation are to be mechanically fastened to the deck and a 1/4" HD Densdeck or Securock is to be adhered with insulation adhesive. New roof system is to consist of a two-ply Heat Applied Modified Membrane System with cold process Coal Tar Pitch Flood and slag coating. This shall include all necessary flashings, copings, counter-flashings, drains, pitch pockets, and necessary materials in accordance with the specifications, scope of work, and details provided in the bid documents.

Section 1A: Sum of One Hundred Seventeen Thousand & 00/100 Dollars (\$ 117,000.00)

Work to be performed in successive years beginning 2018:

Section 1B (2018): Sum of One Hundred Five Thousand & 00/100 (\$ 105,000.00)

Section 4&5 (2019): Sum of Ninety Thousand & 00/100 (\$ 90,000.00)

Section 6 (2020): Sum of Seventy-Five Thousand & 00/100 (\$ 75,000.00)

Extra work may be necessary other than required by the plans and specifications, extra work will be completed according to the written instructions of the Owner for the following unit prices:

Unit Cost Items: Wood blocking - \$4.50 per linear ft.

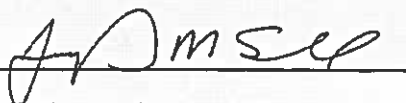
Replacement of Metal Decking - \$6.50 per sq. ft.

Drain Replacement - \$1250.00 ca.

Addenda Numbers 1 are hereby acknowledged

Respectfully Submitted,

SIGNATURE:



TITLE:

Estimator/Project Manager

BUSINESS NAME:

Lutz Roofing Company, Inc.

CONTRACTOR ADDRESS:

4721 22 Mile Road
Shelby Twp. MI 48317

DATE: 05/04/2017

JOSEPH G. KUSPA
Mayor

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Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator DL

Date: February 15, 2018

Re: March Board of Review-2018/Compensation

In accordance with the Southgate City Charter, the City Assessor has forwarded the following recommended 2018 Board of Review meeting dates and rates of compensation for the Board members:

Tuesday, March 6th from 9 AM until 7 PM
Tuesday, March 13th from 12 PM until 9 PM
Tuesday, March 20th from 9 AM until 7 PM

The following date may be utilized if necessary:

Tuesday, March 22nd from 9 AM until 7 PM

In addition administration is recommending to approve the compensation of each Board of Review member from \$150 to \$200 per day and \$100 per half day. Administration would also like to recommend additional expenses be set at \$100 per day for (snacks, coffee, lunch, dinner, etc.).

If you have any questions about this matter, please contact me.

Dustin Lent, City Administration

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MEMORANDUM

TO: David Angileri, Finance Director

FROM: Esther Graves, Deputy City Assessor *W*

DATE: February 15, 2018

RE: March Board of Review – 2018/Compensation

This communication is to request that City Council approve the following dates for the 2018 March Board of Review:

Tuesday, March 6th from 9 AM until 7 PM
Tuesday, March 13th from 12 PM until 9 PM
Tuesday, March 20th from 9 AM until 7 PM

The following date may be utilized if necessary:

Thursday, March 22nd from 9 AM until 7 PM

The Board of Review will meet each day for up to ten hours per day with a one hour and 30 min break, if possible. Appointments will be scheduled 5-10 people per hour. Additionally, petitioners will be given the opportunity to appeal by mail if they are unable to appeal in person.

In addition, please also approve each Board of Review member's compensation at \$200.00 per day, with \$100.00 per half day. This office also requests that additional expenses be set at \$100.00 per day.

Thank you for your immediate attention to this request.

JOSEPH G. KUSPA
Mayor

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TO: David Angileri, Finance Director
FROM: Esther Graves, Deputy City Assessor *EG*
DATE: February 15, 2018
RE: Board of Review Compensation

The purpose of this communication is to request that City Council adopts a resolution for the following:

- Board of Review member full day compensation - \$200.00 per day
- Board of Review member half day compensation - \$100.00 per ½ day
- Additional expenses (snacks, coffee, lunch, dinner, water, etc.) - \$100.00/day

The last time that this was updated was in 2002 and the rates were \$150.00/day, \$75.00/half day and \$75.00/day for expenses.

Thank you for your consideration.

JOSEPH G. KUSPA
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TO: David Angileri, Finance Director
FROM: Esther Graves, Deputy City Assessor *EW*
DATE: February 15, 2018
RE: Council Resolution – 2018 Poverty Guidelines

The purpose of this communication is to request that the City Council adopt the enclosed resolution and approve the 2018 Poverty Exemption Guidelines & Application.

Thank you for your consideration.

City of Southgate 2018 Poverty Exemption Guidelines & Application

If you are applying for the Hardship Exemption, please read the following guidelines and fill out the attached application form in its entirety.

If granted an exemption, it is for the current year only. If your situation warrants an exemption in years following, a new application must be submitted for review. The hardship exemption is meant to be a temporary form of assistance.

1. All applicants must be the owner and resident of the property in which tax relief is filed on. They must provide a driver's license or other acceptable method of identification
2. Provide if requested, a deed, land contract, or other evidence of ownership of the property for which the exemption is requested.
3. Meet the federal poverty income guidelines for the year of application as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body, providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.

The following is the current 2018 federal poverty income guidelines which will be updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2018

** Per Michigan State Tax Commission Bulletin number 24 of 2017,
"Changes for 2018," November 28, 2017*

<u>Number in Family</u>	<u>Income</u>
1 member	\$ 12,060
2 members	\$ 16,240
3 members	\$ 20,420
4 members	\$ 24,600
5 members	\$ 28,780
6 members	\$ 32,960
7 members	\$ 37,140
8 members	\$ 41,320
For each additional person	\$ 4,180

4. Applicants must fill out an "Application for Hardship Exemption" in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the

POVERTY EXEMPTION APPLICATION

I, _____, Petitioner, being the owner and residing at the property that is listed below as my principal residence, apply for property tax relief under MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893. The principal residence of persons who by reason of poverty are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation per MCL 211.7u (1).

In order to be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PERSONAL INFORMATION: Petitioner must list all required personal information.

Property Address of Principal Residence:	Daytime Phone Number:	
Age of Petitioner:	Marital Status:	Age of Spouse:
Number of Legal Dependents:	Age of Dependents:	
Applied for Homestead Property Tax Credit (yes or no):	Amount of Homestead Property Tax Credit:	

REAL ESTATE INFORMATION: List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the BOR meeting.

Property Parcel Code Number:	Name of Mortgage Company:	
Unpaid Balance Owed on Principal Residence:	Monthly Payment:	Length of Time at This Residence:
Property Description:		

ADDITIONAL PROPERTY INFORMATION: List information related to any other property you, or any household member owns.

Do you own, or are buying, other property (yes or no)? If yes, complete the information below.		Amount of Income Earned from Other Property:	
Property Address	Name of Owner(s)	Assessed Value	Amount & Date of Last Taxes Paid
		\$	
		\$	

LIST ALL PERSONS LIVING IN HOUSEHOLD: All persons residing in the residence must be listed.

First & Last Name	Age	Relationship to Applicant	Place of Employment	Amount of Monetary Contribution to Family Income

PERSONAL DEBT: All personal debt for all household members must be listed.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

MONTHLY EXPENSE INFORMATION: The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating:	Electric:	Water:
Phone:	Cable:	Food:
Clothing:	Health Insurance:	Garbage:
Daycare:	Car Expense (gas, repair, etc.):	Other (list type):
Other (list type):	Other (list type):	Other (list type):
Other (list type):	Other (list type):	Other (list type):
Other (list type):	Other (list type):	Other (list type):

All household members must file this form if they do not file federal or state income tax.

Michigan Department of Treasury
4986 (05-12)

Poverty Exemption Affidavit

This form is issued under authority of Public Act 208 of 1993; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

**CITY OF SOUTHGATE
RESOLUTION FOR POVERTY EXEMPTION**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Southgate, Wayne County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) Produce a valid driver's license or other form of identification if requested
- 3) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested
- 4) Meet the federal poverty income guidelines for the year of application as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body, providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 5) File an Application for Poverty Exemption in its entirety with all requested documentation with the Assessor or Board of Review. It must be accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
- 6) Report in the application the combined assets of all persons residing in the home, not including the primary residence. Combined assets cannot exceed \$25,000. Assets include but are not limited to, real estate other than the principal residence, personal property (jewelry, art, collections etc.), motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc. Statements must be complete with no missing pages.

2018 Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	2018 Poverty Guidelines
1	\$ 12,060
2	\$ 16,240
3	\$ 20,420
4	\$ 24,600
5	\$ 28,780
6	\$ 32,960
7	\$ 37,140
8	\$ 41,320
For each additional person	\$ 4,180

The City of Southgate Poverty Exemption Guidelines and Application will be updated annually with the current year Poverty Income Guidelines as established by the United States Department of Health and Human Services without further resolutions. If alternative guidelines are adopted by this governing body a new resolution will be required.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing from/to the claimant.

The foregoing resolution offered by City Council Member _____
and supported by City Council Member _____.

Upon roll call vote, the following voted:

“Aye”:

“Nay”:

The City Clerk declared the resolution _____.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer




City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President
MARK FARRAH
SHERYL DENMAN
KAREN E. GEORGE
BILL COLOVOS
DALE W. ZAMECKI
PHILLIP J. RAUCH

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: February 13, 2018

RE: Proposed Schedule – FY 18/19 Budget Process:

The following schedule is proposed regarding the process for review and approval of the budget for fiscal year commencing July 1, 2018.

Budget Workshop:	Saturday	April 14, 2018	8:00 A.M.
Public Hearing on Budget:	Wednesday	May 02, 2018	7:00 P.M.
Adoption of Budget by City Council:	Wednesday	May 16, 2018	7:00 P.M.

A resolution authorizing the establishing of such dates is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: February 13, 2018

RE: Request for Public Hearings:
1) Southgate – Wyandotte Operation/Maintenance/Capital
2) Water and Sewer Rates

As in previous years, we are requesting that City Council schedule a public hearing for Wednesday, May 2, 2018 for the Southgate – Wyandotte Operation/Maintenance and a Public hearing for Wednesday, May 2, 2018 for Water and Sewer rates.

The May 2 hearing is required in order to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges.

The May 2 hearing is also required in order to entertain comments from interested individuals regarding the proposed increase to the Water and Sewer rates to become effective July 1, 2018

Your favorable consideration in this matter is therefore requested.

ORDINANCE NO. 995
CITY OF SOUTHGATE
WAYNE COUNTY, MICHIGAN

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

THE CITY OF SOUTHGATE ORDAINS:

Section 1: That American Legal Publishing, pursuant to authority previously granted by Council, has updated the Codified Ordinances of the City and in so doing has integrated into the Codified Ordinances the following ordinances of a general and permanent nature, passed by Council since the date of the last updating of the Codified Ordinances (March 15, 2017), and the editing, arrangement and numbering of such ordinances and parts of such ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
17-991	8-2-17	694.03
17-992	9-20-17	862.06
17-993	9-20-17	1292.03
17-994	10-18-17	1260.07

Section 2: That if any section, clause or phrase of this ordinance is declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 3: That all ordinances and resolutions in conflict with the provisions hereof shall be and the same hereby are repealed.

Section 4: That this ordinance shall become effective upon publication by posting as provided by the City Charter.

AUTHENTICATION

This is to certify that the below signed do hereby authenticate the foregoing record of the ordinance herein set forth.

JOSEPH G. KUSPA, Mayor

JANICE M. FERENCZ, City Clerk

Adopted: _____

Published by posting:
