

Southgate City Council Agenda

Council Chambers

Wednesday January 20, 2016

6:30pm

Work Study Session

1. Presentations – Holiday Home Decorating Contest Winners
2. Officials Reports
3. Discussions regarding agenda items.

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated January 6, 2016.
2. Regular City Council Meeting Minutes dated January 6, 2016.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Memo from Administrator; Re: Contract with Perimeter L.L.C. to install Backflow Preventer/Backwater Valves **Page 2**
2. Memo from Administrator; Re: Southgate Veteran's Memorial Library Technology Upgrade **Page 7**

Scheduled Hearings:

1. Memo from Administrator; Re: First Public Hearing for Southgate's 2016-2017 Community Development Block Grant Program Application **Page 12**

Communications "A" –

1. Memo from Administrator; Re: Request for Public Hearings **Page 13**
 - 1) Southgate – Wyandotte Operational Maintenance/Capital
 - 2) Water and Sewer Rates

Communications "B" – (Receive and File)

1. Letter from Mayor; Re: Appointment to Water Board **Page 14**

Ordinances:

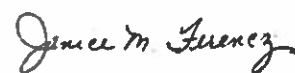
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant # 1297 – \$ 1,969,642.19

Adjournment:

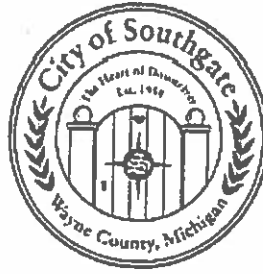


Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Mayor and City Council

From: Bryce Kelley, City Administrator

Date: January 11, 2016

Re: Contract with Perimeter L.L.C. to install Backflow Preventer/Backwater Valves

Backwater Valve Pilot Project

Over the past twenty years, residents serviced by the Southgate-Wyandotte Sewer District have experienced basement flooding due to the backflow of storm water. The unprecedented storm event of August 11, 2014 further highlighted this issue and had a devastating impact on a large area of our community.

Soon after the 2014 flood event, Mayor Kuspa directed the administration staff and our engineering firm to look for a realistic and practical solution to minimize and, if possible, eliminate the future flooding of residential basements in the affected neighborhoods.

After much research and study, it was determined that the best course of action would be the installation of backwater valves, commonly referred to as back-flow preventers. This device prevents the reverse flow of sewer backwater into basement drains as a result of an overwhelmed sewer system due to excess water volumes or other system issues. Results show that homeowners will realize direct benefit from the protection that a residential backwater valve provides. These devices are proven effective, are the least intrusive to install and are easily maintained.

Backwater valves will be placed either on every basement sink, shower/tub and toilet, or in the main sewer line serving the home under the basement floor. The "flapper" valve in the device closes shut when the flow of water reverses. The flapper valve is easily lifted up and out of its housing for periodic inspection and cleaning.

Southgate's Backwater Valve Pilot Project

In the early planning of the program the administration went to work to find funding sources for a pilot project that would fund the installation of backwater valves in homes owned

page 2

and occupied by eligible senior citizens in the affected area. The administration submitted a grant request to Wayne County Community Development for the project and was awarded \$250,000 in funding through the County's CDBG program. This pilot is projected to serve up to 70 eligible Southgate homes in the Southgate-Wyandotte Sewer District.

These backwater valves will offer another level of protection to each homeowner by closing the sewer pipe lead into the home during massive stormwater events or if the sewer becomes overwhelmed. These devices will help keep the water in the sewer pipes and in the streets. If maintained and cleaned per the manufacturer's specifications these backwater preventers are proven to be effective in minimizing potential flooding of basements.
The Contractor

The City Administration conducted a bidding process for the project and identified a qualified contractor for the project, Perimeter LLC of Ann Arbor, MI. The company has the experience, staff, equipment and other resources to successfully implement and complete the City of Southgate Backwater Valve Pilot Project. Perimeter L.L.C. has years of experience in the installation of the backwater preventers and related sewer installations and repairs. Perimeter's staff are professional in their manner of working with homeowners and their technical expertise. The administration believes the contractor will perform this work in a satisfactory manner. The City's Building Officials will supervise the project along with our City Engineers.

The Pilot project will start in February of 2016 with a target to complete by September 2016.

City Council's favorable support would be greatly appreciated.

I look forward to addressing your questions and comments.



January 11, 2016

Mr. Bryce Kelley, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2015 CDBG Backflow Preventer/Backwater Valve Program
Recommendation of Contract Award
City of Southgate
Hennessey Project No. 13086**

Dear Mr. Kelley:

As you are aware, the City of Southgate opened bids on Tuesday, December 1, 2015 for the above referenced project and received bids from two (2) of the three (3) contractors that picked up contract documents. Attached is a copy of the bid tabulation.

Our office has reviewed the two (2) bids received and Perimeter, LLC of Ann Arbor, Michigan is the lowest bidder with a bid of \$229,600.00 to complete the work under this Contract. The other bid was from the Elgin Company of Detroit for the sum of \$348,868.00 (corrected bid was \$348,854.40).

This project involves the placement of backflow preventers in those homes within the Southgate-Wyandotte Sewer District that experienced flooding during the August 11, 2014 rain event. The backwater valves are to be placed in those homes that are owned by seniors who may be eligible to participate in this program.

Therefore, we would recommend awarding this project to Perimeter, LLC for the sum of \$229,600.00. It is anticipated that the project will begin in February and be completed by the end of September 2016.

The above costs include the inspections of the Southgate Building Department, but does not include any contingencies.

If you have any questions, please do not hesitate to contact me.

Very Truly Yours,

HENNESSEY ENGINEERS, INC



Mark F. Gaworecki
Project Manager

cc: Honorable Mayor Joseph Kuspa, City of Southgate
City Council Members, City of Southgate
Bob Casanova, Building Director, City of Southgate
Dave Angileri, Finance Director, City of Southgate
John Miller, Construction Manager, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Steven Rojeck, Perimeter, LLC, 8385 Jackson Road, Ann Arbor, MI 48103
File B.4

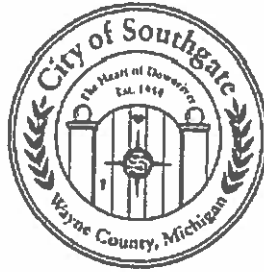
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2015 BACKFLOW PREVENTER PROGRAM		CITY OF SOUTHGATE					
Itemized Bid Sheet - December 1, 2015							
Line Number	Description	Estimated Amount	Unit	Perimeter, LLC		Elgin Builders, Inc.	
				Unit Price In Figures	Line Total	Unit Price In Figures	Line Total
1	Audio/Video Investigation	80	EACH	\$ 500.00	\$ 40,000.00	\$ 984.43	\$ 78,754.40
2	Remove and Replace Floor	80	EACH	\$ 1,420.00	\$ 113,600.00	\$ 2,185.00	\$ 174,800.00
3	City of Southgate Plumbing Permit	80	EACH	\$ 50.00	\$ 4,000.00	\$ 50.00	\$ 4,000.00
4	Backflow Preventer Installation	80	EACH	\$ 900.00	\$ 72,000.00	\$ 1,141.25	\$ 91,300.00
					\$229,600.00		\$348,854.40

JOSEPH G. KUSPA
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CHRISTOPHER P. ROLLET

Memorandum

To: Mayor and City Council
From: Bryce Kelley, City Administrator
Date: January 14, 2016
Re: Southgate Veteran's Memorial Library Technology Upgrade


The Southgate Veteran Library, working with The Library Network, is requesting Council approval for the purchase and installation of new IT cable infrastructure. The proposed project will replace an 18 year old system and bring the Library's system up to current standards.

There are sufficient funds in the Library budget to cover the expense.

The Library Board is recommending the City Council approve the request.

I look forward to addressing your questions and comments.

MEMO

TO: BRYCE KELLEY, CITY ADMINISTRATOR
FROM: JOYCE FARKAS, LIBRARY DIRECTOR 
SUBJECT: NEW COMPUTER CABLE FOR THE LIBRARY
DATE: JANUARY 14, 2016

In 1997 the new library construction installed state of the art computer cables for our very modern, new library and it's modern, new, powerful computers. During the ensuing 18 years, no upgrades have been made to our cable infrastructure. We are now faced with trying to operate even newer, even more powerful computers with technology not up to the task.

The Library Network placed our needs out for bids with their contractor bid list and received the attached low bid. Monies are currently available in our Member Advance Fund (see attached) that will cover the new install without impacting our current budget. These monies have been received from various agencies on our behalf by the Library Network over the last few years and are held by them to be used as the Southgate Library sees fit. They are not restricted in any way except to be used for the betterment of the library.

I request permission to approve the attached bid and bring our library technologically up-to-date.



Audio / Video | Satellite | Data

50164 Pontiac Trail, Suite 9
Wixom, MI 48393

Quotation

Phone: 248-669-2006 Fax: 248-669-2246

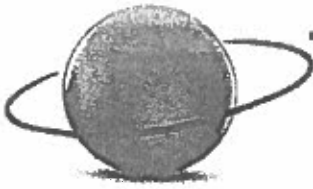
06/22/15	CSVQ1101
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Southgate Library Data Upgrade / Relocation

Joyce Farkas Southgate Library 14680 Dix Toledo Rd Southgate, MI 48195	Phone: 734-258-3002 Fax: 734-284-9477 Terms: Net 10 Ship via: Install	Patrick Fitzpatrick Sales 248-669-2006 Pfitzpatrick@Customsv.com
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8,000	30-100244	CAT5E (24/4PR, Solid Cat5E BluePlenum)		
15	33-1002	Wallplates 1 Port		
3	33-1004	Wallplates 2 Port		
1	33-1006	Wallplate 4 Port		
1	33-1008	Wallplate 6 Port		
14	33-1020	Bisquit Jacks		
45	H4-364289A02	Cat6E Jack Red		
100	33-6150	Ivory 3/4" Moulding		
1	MISC	Misc (String, Tape, Labels, Connectors, 2 Extention Rings)		
160	1297	Labor (4) (After Hours Shift)		
		SubTotal		\$13,485.50
		10.0% Education Discount		-\$1,348.55
		Itemized optional equipment		
2	C6E48PP	24 Port CAT5e Patch Panel (Optional)	\$125.00	\$250.00

Sub Total	\$12,136.95
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$12,136.95



The Library Network

Libraries Working Together

41365 Vincent Court, Novi, MI 48375
Phone: (248) 536-3100 Fax: (248) 536-3098
Online: <http://ln.lib.mi.us>

Southgate

Member Advance Fund Statement

For the Period From October 1, 2015 through December 31, 2015

Library	Date	Transaction Description	Charges	Credits	Balance
SOGT	10/1/15	Balance Fwd		14,703.27	14,703.27
SOGT	12/15/15	USF Deposit to MAF for Southgate		5,834.65	20,537.92
TOTAL Transactions and Credit Balance			\$ -	\$ 20,537.92	\$ 20,537.92

The amount of your balance is a credit held by TLN. Requests for payment of TLN invoices from these funds MUST be written directly on the invoice and submitted to Dana Szanti in the Business Office and authorized by signature.
Thank you for your cooperation.

Southgate Veteran's Memorial Library

Motion Grubbs,

Support Kremer

Resolved, that the Southgate Veterans Memorial Library Commission concurs with the Library Director's request to accept the bid provided by The Library Network to upgrade and replace the computer cables in the Southgate Veterans Memorial Library, payment to be provided by the Member Advance Fund held at The Library Network.

David Grubbs, Chairperson

Mark Kremer, Vice-Chair

Jill Pastor, Secretary

Barbara Perry

Helen Loveday

Franci Childers

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Memorandum

To: Mayor and City Council
From: Bryce Kelley, City Administrator
Date: January 14, 2016
Re: First Public Hearing for Southgate's 2016-2017 Community Development Block Grant Program Application

This evening Southgate is holding its first of two public hearings on the City's 2016-2017 Community Development Block Grant Application. As you all know Wayne County is the direct recipient of the U. S. Department of Housing and Urban Development's (HUD) annual CDBG allocation and Southgate, as a sub-recipient to Wayne County, is preparing its annual application.

The public hearings are required by Federal Statute and are intended to give the public an opportunity to see and discuss the proposed allocations. The City is proposing the following projects for the upcoming program year:

- Senior Services - \$20,909
 - Supplements wages of Senior Center staff & bus drivers' wages
- Housing Rehabilitation - \$49,749
 - Funds necessary home improvements to income eligible homeowners that include new roofs, HVAC repairs, window/door replacement and plumbing & electrical updates/repairs.
- Municipal and Pedestrian Way ADA Improvement Projects - \$75,000
 - These ADA improvements take place in neighborhoods, our commercial corridors, and the City's Municipal Complex.
- Administration and Planning - \$10,000
 - Supplements wages City staff wages and costs directly related to managing CDBG projects.

I look forward to addressing your questions and comments.

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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 14, 2016

RE: Request for Public Hearings:
1) Southgate – Wyandotte Operation/Maintenance/Capital
2) Water and Sewer Rates

As in previous years, we are requesting that City Council schedule a public hearing for Wednesday, May 4, 2016 for the Southgate – Wyandotte Operation/Maintenance and a Public hearing for Wednesday, May 4, 2016 for Water and Sewer rates.

The May 4 hearing is required in order to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges.

The May 4 hearing is also required in order to entertain comments from interested individuals regarding the proposed increase to the Water and Sewer rates to become effective July 1, 2016

Your favorable consideration in this matter is therefore requested.

JOSEPH G. KUSPA
Mayor

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CHRISTOPHER P. ROLLET

January 8, 2016

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

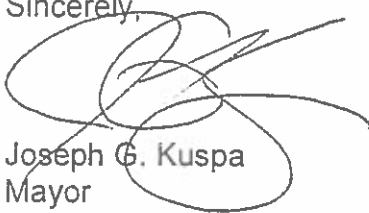
Please be advised I have made the following appointments:

Water Board – for a term expiring April 2016

Don Slankster 13056 Castle

Mr. Slankster will fill the vacancy due to the resignation of Jim Vince.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law