

Southgate City Council Agenda

Wednesday September 2, 2015

6:45pm – **Work Study Session** – Council Chambers

1. Questions regarding agenda items.

7:00 pm – **Regular Meeting** – Council Chambers

Pledge of Allegiance

Roll Call: Colovos, Denman, Farrah, Ganzberger, George, Graziani, Zamecki.

Minutes:

1. Work Study Session Minutes dated August 19, 2015.
2. Regular City Council Meeting Minutes dated August 19, 2015.

Presentations:

Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Roof Repair and Maintenance
2. Letter from Mayor; Re: Waiver for Purchase of 3 In-Car Computers

Officials Reports:

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Appointment to Ethics Board

Communications "B" – (Receive and File)

Ordinances:

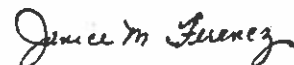
Old Business:

New Business:

Persons in the Audience – unscheduled:

Claims & Accounts: Warrant # 1288 – \$1,365,049.29

Adjournment:



Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE MFERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

August 25, 2015

To the Honorable
City Council
Southgate, Michigan 48195

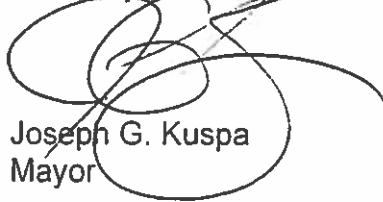
Re: Bid for Roof Repair and Maintenance

Ladies and Gentlemen:

Bids for Roof Repair and Maintenance were received and reviewed by the administration. It is recommended by the DPS Director and I concur, that the bid be awarded to Holbrook's Roofing, Trenton, Michigan for Journeyman - \$46.50 per hour Monday through Friday and \$69.75 on weekends/holidays or after 5:00pm.

Sufficient funds are available in various departments in the City to cover costs. Your favorable consideration of this matter is requested.

Sincerely,



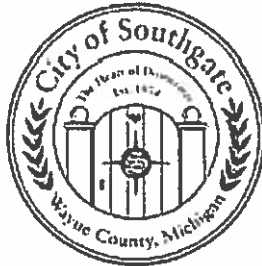
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER


MARK FARRAH

BILL COLOVOS

DALE W. ZANECKI

MEMORANDUM

TO: The Honorable Mayor and City Council


FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: August 24, 2015

RE: Recommendation for Roof Repairs and Maintenance.

I have reviewed the above with the DPS Director, for the Roof Repairs and Maintenance Bid and concur with his recommendation to award this bid to Holbrook's Roofing, Trenton, Michigan as follows: Journey \$46.50 per hour Monday – Friday 8 to 5 and \$69.75 Weekends/Holidays or after 5, this is the same cost per hour as last year.

Adequate funds are budgeted in various departments in the City to cover the cost of Roof Repairs and Maintenance.

From the Desk of:
Robert Tarabula 
Director, D.P.S.
August 18, 2015

To: David Angileri
Finance Director

Re: Bid Recommendation for Roof Leak and Maintenance Repairs

After reviewing bids submitted for Roof Leak and Maintenance Repair, I find Holbrook's Roofing Co., Inc. to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are the low bidder

Therefore, I recommend that the bid (for the period of one year) be awarded to:

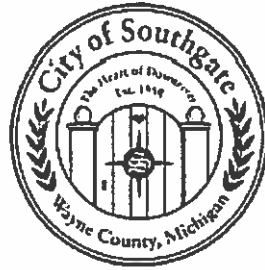
<p>Holbrook's Roofing Co., Inc. 5588 W. Jefferson Trenton, MI 48183 (734) 675-3456</p>
--

If you have any questions, please contact me.

RT/sb

Enclosures

(D/Bids-A: F4 Bid Recommendation: Roof Leak and Maintenance Repair)



JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer

City of Southgate
NORMA J. WURMLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

August 27, 2015

To the Honorable
City Council
Southgate, MI48195

Re: Bid Waiver for the Purchase of 3 In-Car Computers – Public Safety

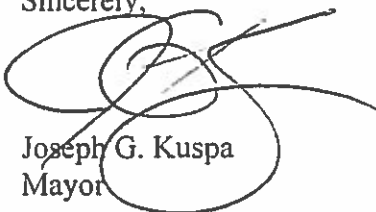
Ladies and Gentlemen,

The Administration concurs with the Director of Public Safety's recommendation to waive the bid procedure for the purchase of three In-Car computers for public safety vehicles and award the purchase to CDW-G, of 230 North Milwaukee Ave., Vernon Hills, IL. City Council approved a similar request earlier this year.

The total amount is \$16,518.81 for this bid. The purchase will be funded through Federal Forfeiture Funds and falls within the guidelines governing the use of forfeiture funds. Adequate funds are available for this purchase.

Your favorable consideration of this bid recommendation is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

MEMO

To: Honorable Mayor Joseph Kuspa

From: Office of the Director of Public Safety

Re: Request for Waiver of bid/Purchase approval(Second)

Date: 08/27/2015

Dear Mayor,

The Police Department is in need of replacing three (3) more, In Car Computers in our marked patrol vehicles, as with my request that was approved by Council on June 3, 2015 we continue to have issues with the current in car computer OEM Model MTC-312 due to them being out of warranty and outdated.

As stated in the first request to purchase, the present computers OEM Model MTC-312 are over 4 years old and out of warranty, and beginning to have maintenance issues. IT Director Bates feels that the Panasonic CF-19 Toughbooks are the best product based on price and quality, and our positive experience with them in the police/fire department. The Panasonic CF-19 Toughbooks would come with a five (5) year warranty which is included in the price of the computer. A quote for the Panasonic CF-19 Toughbook was obtained from CDW-Government, and the price was \$4856.49, the OEM Model MTC-312 Mobile Tactical Computer were \$4895.00. We will continue to up-grade our fleet as new cars are purchased, or the old computers fail.

It is my recommendation that the purchase three (3) Panasonic CF-19 Toughbooks and three (3)HAVIS Docking Stations be awarded to CDW-G 230 North Milwaukee Ave. Vernon Hills, IL 60061 in the amount of \$16518.81. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on September 2, 2015 for purposes of a waiver of bid request and purchase approval. This purchase would be made utilizing Federal Forfeiture, the purchase falls within the guidelines that govern the use of these funds.

Sincerely,

Thomas A. Coombs
Director of Public Safety

cc: Finance Director, City Administrator, Public Safety Commission (7), file



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

GKXX867

6530126

8/26/2015

BILL TO:
DUANE BATES
14710 REAUME PARKWAY

SHIP TO:
SOUTHGATE POLICE DEPARTMENT
Attention To: DUANE BATES
14710 REAUME PARKWAY

Accounts Payable
SOUTHGATE , MI 48195-2581

SOUTHGATE , MI 48195-2581
Contact: DUANE BATES 734.341.0709

Customer Phone #734.258.3049

Customer P.O. # TOUGHBOOKS/ HAVIS
DOCKS

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		DROP SHIP-GROUND	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
3	3713576	PAN TB CF 19 I5-3610ME 128GB 8GB Mfg#: CF-19ZA325CM Contract: MARKET	4,119.91	12,359.73
3	3155101	HAVIS DOCKING STATION PAN 19 Mfg#: DS-PAN-212 Contract: MARKET	649.78	1,949.34
3	488805	PAN TOUGHBOOK WARRANTY PRO PLUS 5YR Mfg#: CF-SVCLTNF5Y Contract: MARKET Electronic distribution - NO MEDIA	736.58	2,209.74
SUBTOTAL				16,518.81
FREIGHT				127.08
TAX				0.00
TOTAL				16,645.89

US Currency

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

JOSEPH G. KUSPA
Mayor

JANICE MFERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

August 21, 2015

Honorable City Council Members
City of Southgate
Southgate, Michigan 48195

Re: **Appointment to Boards/Commissions**

Ladies and Gentleman:

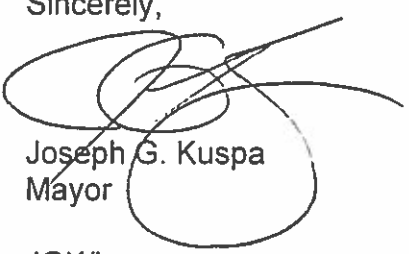
Please be advised I have made the following appointments:

Ethics Board– for 3 year term:

Tara McCann 15464 Mulberry Exp. August 2018

Your concurrence on this appointment is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law