

# Southgate City Council Agenda

Wednesday August 19, 2015

6:45 pm – **Work Study Session** – Council Chambers

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1. Questions regarding agenda items.

7:00 pm – **Regular Meeting** – Council Chambers

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*Pledge of Allegiance*

**Roll Call:** Colovos, Denman, Farrah, Ganzberger, George, Graziani, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated August 5, 2015.
2. Regular City Council Meeting Minutes dated August 5, 2015.

**Presentations:**

**Persons in the Audience:**

**Consideration of Bids:**

1. Letter from Mayor; Re: Bid for Cross Connection Control
2. Letter from Mayor; Re: New Infield Mix and Installation

**Officials Reports:**

**Scheduled Hearings:**

**Communications "A" –**

**Communications "B" – (Receive and File)**

**Ordinances:**

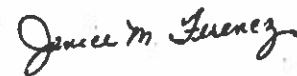
**Old Business:**

**New Business:**

**Persons in the Audience – *unscheduled*:**

**Claims & Accounts:** Warrant # 1287 – \$5,536,943.64

**Adjournment:**



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Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA  
Mayor

JANICE MFERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



**City of Southgate**  
NORMA J. WURLINGER  
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN  
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

August 11, 2015

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Bid for Cross Connection Control Program

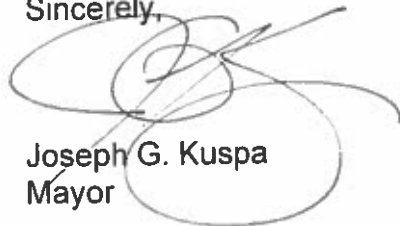
Ladies and Gentlemen:

Bids for Cross Connection Control Program were received and reviewed by the administration. It is recommended by DPS Director and I concur, that the bid be awarded to Hydro Corp., Troy, Michigan for an amount of \$33,120.00 per year.

Sufficient funds are available in the Water and Sewer Fund.

Your favorable consideration of this matter is requested.

Sincerely,



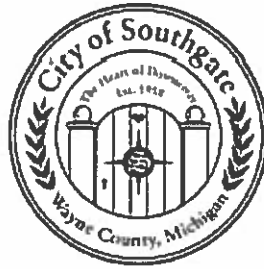
Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M.FERENCZ  
*City Clerk*

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DALE W. ZAMECKI

**MEMORANDUM**

**TO:** The Honorable Mayor and City Council


**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** August 8, 2015

**RE:** Recommendation for Cross Connection Control Program

I have reviewed the above with the DPS Director and concur with his recommendation to award this contract to Hydro Corp., Troy, Mi. total amount will now be \$33,120.00 per year for the next 3 years.

Adequate funds are budgeted in the Water and Sewer Fund to cover the cost of this cross connection control program.

From the Desk of:  
Robert Tarabula   
Director, D.P.S.  
August 5, 2015

To: David Angileri  
Finance Director

Re: Bid Recommendation for Cross Connection Control Program

I have reviewed the bids submitted for the Cross Connection Control Program. I find Hydro Corp. to be the best choice for the City based on the following:

- they meet the bid specifications
- they are familiar with our system
- they are our current contractor
- they have always provided excellent service
- they are the only bid submitted

Therefore, I recommend that the bid, for a period of three (3) years, be awarded to:

Hydro Corp.  
5700 Crooks Road - Suite 100  
Troy, MI 48098  
(800) 690-6651


If you have any questions, please contact me.

RT/sb

Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: Cross Connection Control Program)

Proposal: Cross-Connection Control Program			
Estimated Hours	Monthly Contract Pricing	Annual Contract Pricing	"Lump Sum" Contract Pricing
<u>1,100</u>	<u>\$ 2,760.00</u>	<u>\$ 33,120.00</u>	<u>\$ 99,360.00</u>

Name of Company	HydroCorp
Address	5700 Crooks Road, Suite 100
City / State / Zip code	Troy, MI 48098
Telephone (with Area Code)	248-250-5022
Fax # (with Area Code)	248-786-1789
E-mail Address	ppatterson@hydrocorpinc.com
Authorized Representative	Paul M. Patterson - Vice President  (Type or Print)
Signature & Title	 (Authorized Representative)
Date	July 31, 2015

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



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August 12, 2015

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Bid for New Infield Ball Field Mix & Installation

Ladies and Gentlemen:

Bids for New Infield Ball Field Mix & Installation were received and reviewed by the administration. It is recommended by the Recreation Director and I concur, that the bid be awarded to Natural Sand Company, in the amount of \$39,780.00.

Funds are available from ACT 359 Millage that was collected last year and reserved in the 2014/2015 Budget.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa  
Mayor

JGK/law



## Southgate Parks and Recreation Department

14400 DIX-TOLEDO ROAD  
SOUTHGATE, MI 48195 (734) 258-3035

To: Bryce Kelley, City Administrator 

From: Dustin Lent, Parks & Recreation Director

Date: August 13, 2015

Re: Baseball/Softball Field Improvements

It is my recommendation that the City of Southgate Parks & Recreation Department award the contract to Natural Sand Company at a purchase price of \$39,780.00. This was the lowest bid that was submitted. I have personally used this company in the past when I was with the City of Adrian and I was very pleased with their work. They also just recently improved all 4 softball fields in Woodhaven earlier this year. After speaking to the city of Woodhaven's maintenance department they have been very satisfied with work done by Natural Sand. Currently our infields are crushed limestone; this new material will make it safer and more enjoyable to play baseball/softball in Southgate. \$30,000 will come from the 14-15 budget year from Act 359 of 1925 for recreation improvements. Little league will be donating the remaining \$9,780 to complete the project.

Respectfully Submitted,

Dustin Lent  
Parks & Recreation Director  
City of Southgate

**INSTALLATION INCLUDES:**

1. Removal of necessary existing material in order to cap fields with 2 inch cap of new ball field mix, cut and trim edges, installation of new materials, dual blade laser, batters boxes with new clay bricks, and reset 3 sets of bases with three mounds per field.

REFERENCES: PLEASE LIST A MINIMUM OF THREE CUSTOMER REFERENCES WHO HAVE PURCHASED A SIMILAR INSTALLATION WITHIN THE PAST TWO YEARS.

CUSTOMER NAME City of Woodhaven PH # 734-675-4937 CONTACT PERSON Jeff Harris

CUSTOMER NAME Addison HS PH # 517-403-7159 CONTACT PERSON Chad Vansickle

CUSTOMER NAME Wauseon Parks PH # 419-822-6407 CONTACT PERSON Aaron Tiplady

IS THE BIDDED ITEM AMERICAN MADE" yes IF NO, PLEASE SPECIFY OTHER

NOTE : WE ANTICIPATE THE BID AWARD TO BE MADE BY AUGUST 4, 2015. ALL WORK ON FIELDS MUST BE COMPLETED BY SEPTEMBER 5, 2015.

**WARRANTY**

ALL LABOR IS TO BE UNDER WARRANTY FOR A PERIOD OF NOT LESS THAN ONE YEAR.

ALL EQUIPMENT SHALL BE UNDER WARRANTEE ACCORDING TO THE MANUFACTURERS GUARANTEE.

**BID PRICE PROPOSAL**

PLEASE LIST A UNIT PRICE FOR EACH OF THE ITEMS LISTED BELOW

325 Tons of ball field mix	\$ <u>72.00</u>	<u>23,400</u>
8 tons of topdressing material	\$ <u>230.00</u>	<u>1,840</u>
40 50lbs bags of Pro style Mix	\$ <u>11.00</u>	<u>440</u>
Instillation for both diamonds	\$ <u>10,000</u>	<u>10,000</u>
Infield Rascal Pro	\$ <u>4,100</u>	<u>4,100</u>
<b>TOTAL</b>	\$	<u>#39,780.00</u>

DEVIATIONS: LIST ANY DEVIATIONS FROM THE SPECIFICATIONS AS OUTLINED.

NAME OF COMPANY Natural Sand Company  
 ADDRESS 149 South Broad St CITY Grove City STATE PA 16127  
 TELEPHONE NUMBER 419-973-3695 DATE 7/30/15  
 SIGNATURE OF AUTHORIZED REPRESENTATIVE [Signature]  
 (Coby Schmurker)