

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday April 1, 2020

WEB MEETING @ <https://zoom.us/j/868974343>
CALL-IN @ +1-929-436-2866 Passcode: 868974343#

6:30pm Work Study Session

1. Officials Reports
2. Discussions regarding agenda items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated March 18, 2020.
2. Regular City Council Meeting Minutes dated March 18, 2020.
3. Public Hearing Minutes dated March 18, 2020.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Memo from Administrator; Re: DPS Salt Storage Building

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Scheduled Hearings:

Communications *A* –

1. Memo from Administrator; Re: Bid extension for weed cutting, grass cutting & rubbish removal Page 12

Communications *B* – (Receive and File)

Ordinances:

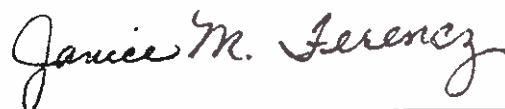
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1398 \$ 6,404,775.62

Adjournment:



Janice M. Ferencz, City Clerk

City of Southgate

PUBLIC HEARING

March 18, 2020

REGARDING: Vacate Alley at 15150 Fort Street

A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, March 18, 2020 and was called to order at 7:03 P.M. by Council President John Graziani.

Present: Bill Colovos, Mark Farrah, John Graziani, Chris Rollet, Dale Zamecki.

Absent: *Karen George, *Phillip Rauch, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the property to vacate the alley at 15150 Fort Street.

Moved by Farrah, supported by Rollet, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the City Administrator.

Council President asked for questions from the audience and Council.

Discussion took place on the property to vacate the alley at 15150 Fort Street.

Moved by Farrah, supported by Rollet, RESOLVED, that this Public Hearing be closed at 7:07 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

City of Southgate

Regular City Council Meeting

March 18, 2020

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, March 18, 2020 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, John Graziani, Chris Rollet, Dale Zamecki

Absent: *Karen George, *Phillip Rauch, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Jan Ferencz, Public Safety Director Jeff Smith, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Rollet, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated March 4, 2020 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated March 4, 2020 be approved as presented. Carried unanimously.

Moved by Farrah, supported by Rollet, RESOLVED that the Southgate City Council hereby enters into a Executive Session at 7:03 p.m. to discuss Jueron H. Smith-Bey v. Ryan Scott and Keith Shurkus.

Roll Call: Rollet, Zamecki, Farrah, Graziani, Colovos, *George excused

Moved by Farrah, supported by Rollet RESOLVED that the Southgate City Council hereby closes the Executive Session and re-enters the public meeting at 7:07 p.m.

Roll Call: Rollet, Zamecki, Farrah, Graziani, Colovos, *George excused

Scheduled Hearings:

1. Memo from Administrator; Re: Vacate of alley located at 15150 Fort Street, moved by Rollet, supported by Zamecki, RESOLVED that the Southgate City Council approves the request to vacate the alley right of way abutting the property at 15150 fort Street (between Orange and Balsam).

Motion carried unanimously.

Regular City Council Meeting

March 18, 2020

Moved by Farrah, supported by Rollet, RESOLVED that the Southgate City Council hereby approves a Consent Agenda under Communications A on the following items:

Communications "A":

1. Memo from Administrator; Re: Jueron H. Smith-Bey v. Ryan Scott and Keith Shurkus RESOLVED that the Southgate City Council hereby concurs with the recommendation to the settlement agreement for Jueron H Smith-Bey v. Ryan Scott and Keith Shurkus.
2. Memo from Administrator; Re: Contract for School Resource RESOLVED that the Southgate City Council concurs with the recommendation Administration and approves the contract to staff a full time officer to serve as a resource officer assigned to the Southgate Community School District. BE IT FURTHER RESOLVED THAT the school district will reimburse the city for 75% of the Salary and Benefits for this Officer.
3. Memo from Mayor; Re: contract extension for Tree & Stump Removal RESOLVED that the Southgate City Council concurs with the Mayor's recommendation to extend the current contract for Tree & Stump Removal for a three (3) year period with Tree Man Services LLC (38450 Nottingham Dr, Romulus, MI 48174) at the same fee schedule. BE IT FURTHER RESOLVED THAT funds for this services are available in the Local Street Fund.
4. Memo from Administrator; Opting out of the Pays Program RESOLVED that the Southgate City Council concurs with the recommendation of Administration to opt out of the "Pay as you Stay" (PAYS) Program through Wayne County.

Motion carried unanimously.

New Business:

1. Memo from Administrator; Re: Resolution TO DECLARE STATE OF EMERGENCY moved by Farrah, supported by Colovos, RESOLVED that the Southgate City Council hereby concurs with Administration's recommendation that to DECLARE A STATE OF EMERGENCY in the City of Southgate by passing the following resolution under the State Law Act 390 of 1976 and City Ordinance 248.05:

WHEREAS, the City of Southgate (the "City") is taking proactive steps to prevent and prepare for the spread of the outbreak of the novel coronavirus (COVID-19);

WHEREAS, any widespread local outbreak of COVID-19 could hinder and/or cease operations of the City and overwhelm governmental services; including, Emergency Medical Services, Hospitals, Urgent Cares, utilities, Fire and Police services;

WHEREAS, the spread of COVID-19 falls within definitions of the Emergency Management Act of 1976, Act 390 of 1976, represents an occurrence or threat of widespread or severe damage, injury or loss of life;

WHEREAS, as a result of this ongoing situation and the uncertainty of the impact to Southgate's residents and City employees, the City believes it is necessary to authorize the City Mayor or his designee and the Municipal Emergency Management Coordinator to take steps to protect the health and safety of City residents and employees and to create reasonable flexibility to react and take action to COVID-19 threat;

Regular City Council Meeting March 18, 2020

WHEREAS, the City shall require heightened and strict protocols for Southgate's Fire, Police, and Public Works Departments, when required to enter residences and for any interaction with the general public and shall work to limit face-to-face interactions between the City employees and potentially infected general public during daily business;

WHEREAS, it has become necessary based upon the above stated conditions for the City Council to declare by this Resolution a "State of Emergency" as authorized under Section 10 of Act 390, P.A. 1976 and grant the Mayor or his designee and where appropriate the Municipal Emergency Management Coordinator the emergency powers and authority provided therein; including, but not limited to: authority to direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal, state and local agencies; authority to appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes and to maintain the operations and services of the City; authority to suspend or not enforce any or all City Ordinances, regulations, policies, or practices adverse to the health and safety of residents; authority to order closure of any governmental building, program, activity, meeting, or service; authority to suspend any activity, program or service with or without notice; authority to approve or add any service, function or activity deemed necessary to protect the health and safety of residents and employees; authority to provide for the health and safety of persons and property including providing emergency assistance and coordination of the local response to emergencies within the municipality; authority to appoint, employ, remove, or provide fire, police and other personnel as needed; authority to schedule, reschedule, restrict and/or cancel, with or without notice, any meeting of any City Board; Commission, or Sub-Committee, including any or all Planning Commission, Zoning Board of Appeals or other City meeting and to otherwise restrict or impose reasonable safeguards for all approved meetings; authority to terminate or suspend any and all permits, licenses, or permissions granted by the City which are adverse to the health and safety of residents, including the termination or suspension of any application or existing solicitation permit, temporary retail permit or any other permit, license or permission reasonably expected to increase personal interaction or spread of the virus without appropriate safeguards;

WHEREAS, all City Departments, employees, consultants and independent contractors are hereby directed to keep records of all expenditures, costs and expenses incurred as a result of the City's response to this emergency situation;

NOW THEREFORE BE IT RESOLVED, by passage of this Resolution the Southgate City Council, in accordance with Section 10 of Act 390, P.A. 1976, as amended, hereby declares that a "State of Emergency" exists within our jurisdiction as of March 18th, 2020, and that the City Mayor, his designee and where otherwise authorized the Municipal Emergency Management Coordinator, are hereby granted the above temporary authority and as otherwise provided by statute through June 1st, 2020, unless extended;

BE IT FURTHER RESOLVED, a certified copy of this resolution will be forwarded by LEIN or facsimile to the Commanding Officer of the Emergency Management Division, Department of State Police (LEIN code: ELES), MSP Special Operations Division (LEIN code: ELOP), and the appropriate EMO District Coordinator, pursuant to Section 10 of Act 390, P.A. 1976, as amended.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1397 in the amount of \$1,587,643.72.

Motion carried unanimously.

Regular City Council Meeting
March 18, 2020

Adjournment:

Moved by Farrah, supported by Rollet, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:17 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

City Council

Work Study Session

March 18, 2020

An Informal Meeting of the Council of the City of Southgate was held on March 18, 2020 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Mark Farrah, John Graziani, Chris Rollet, Dale Zamecki]

Absent: *Karen George, *Phillip Rauch, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, City Clerk Jan Ferencz, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Discussion took place on the following Agenda Items:

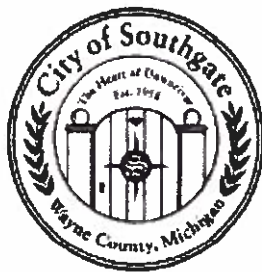
- Settlement agreement in Jueron H. Smith-Bey v. Ryan Scott and Keith Shurkus
- Contract for School Resource Officer
- Contract extension for Tree & Stump Removal
- Opting out of the Pays Program
- Declaring a State of Emergency

This meeting ended at 6:58 pm.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: March, 27 2020

Re: DPW Salt Storage Building

Administration has reviewed the letter from the Ray Parker from Hennessey Engineers and we are recommending to award the bid to purchase to a salt storage building and instillation from C&S Construction in the amount of \$273,111.20. This price include a 15% contingency.

Your favorable consideration of this matter is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 30, 2020

RE: Recommendation for Salt Storage Building

I have reviewed the above and concur with the City Engineers for a Salt Storage Building, and to award this bid to C & S Construction Management, Wyandotte MI in the amount of \$237,488.00 plus a 15% contingency for a total cost of \$273,111.20.

Funds are available from Major and Local Street Funds for this purchase.



HENNESSEY ENGINEERS, INC

March 25, 2020

Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Road
Southgate, Michigan 48195

**Re: Southgate DPS Salt Storage Building
City of Southgate
Hennessey Project 13115**

Dear Mr. Lent:

As you are aware, the City of Southgate opened bids on Wednesday, March 18, 2020 for the above referenced project. Attached is a copy of the bid tabulation.

Our office has reviewed the bids received and C & S Construction Management of Wyandotte, Michigan is the lowest bidder with a base bid of \$227,488.00 plus an additional \$10,000 to accommodate the changes in the Addendum issued that increased the thickness of the concrete slab and reinforcing steel in the concrete walls for a total bid of \$237,488.00 to complete the work under this Contract. All other bids included the addendum in their total bid prices.

This project involves the construction of a concrete retaining wall system with a domed arch fabric structure on top for the storage of road salt. C & S Construction Management is very familiar with this type of work having completed numerous projects throughout the State of Michigan.

Therefore, based on the outcome of the bids, past experience and references provided, it is our recommendation to award the DPW Salt Storage Facility project to C & S Construction Management of Wyandotte, Michigan in the amount of \$237,488.00 plus a 15 % contingency for a total of 273,111.20.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

By:

A handwritten signature in cursive script that reads 'Raymond Parker'.

Raymond Parker, RA
Project Architect

BIDDERS LIST

City of Southgate

HEI Project No: 13115

BID DATE: 3-18-20

Company	Bid Amount	Bid Bond/INS
C & S Construction	<u>\$ 227,488 + \$10,000</u>	<u>✓ ✓</u>
Cross Renovation	<u>\$ 390,000</u>	<u>✓ ✓</u>
JG Morris Jr.	<u>\$ 239,586</u>	<u>✓ ✓</u>
Sole Construction	<u>\$ 397,600</u>	<u>✓ ✓</u>

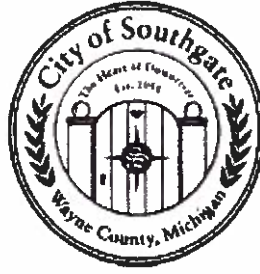
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Ray Parker 3/18/20

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: March, 27 2020

Re: Bid Extension for Weed Cutting, Grass Cutting & Rubbish Removal

Administration has reviewed the letter from DPS Director Bob Tarabula and we are recommending extending the bid for an additional 2 years with US Lawns with a 5% increase. US Lawns has always provided great service and are very responsive to all service calls.

Your favorable consideration of this matter is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 30, 2020

RE: Bid Recommendation for Weed Cutting Extension

I have reviewed the above with the DPS Director concur with his recommendation to award this bid extension to US Lawns, Southgate, Michigan.

From the Desk of:
Robert Tarabula
Director, D.P.S.
March 27, 2020



To: David Angileri
Finance Director

Re: Bid Extension Recommendation for Weed Cutting, Grass Cutting & Rubbish Removal


I respectfully request to extend the bid for Weed Cutting, Grass Cutting & Rubbish Removal to US Lawns, 15040 Dumay St., Southgate, MI 48195, for a period of two years.

They are our current contractor and have increased their fees by only 5% for the next two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

RT/sb

(D/Bids-A: Bid extension: Weed Cutting, Grass Cutting, & Rubbish Removal)

From the Desk of:
Robert Tarabula
Director, D.P.S. 
March 27, 2020

To: David Angileri
Finance Director

Re: Bid Recommendation for Grounds Maintenance of City Complex, DDA District,
& City Parks

I respectfully request to extend the bid for Grounds Maintenance of City Complex, DDA District & City Parks to US Lawns, 15040 Dumay St., Southgate, MI 48195, for a period of two years.

They are our current contractor and have increased their fees by only 5% for the next two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

RT/sb

(D/Bids-A: Bid extension: Weed Cutting, Grass Cutting, & Rubbish Removal

MARCH 13, 2020

CITY OF SOUTHGATE,

WE WOULD LIKE TO CONTINUE THE CONTRACT FOR
GROUNDS MAINTENANCE OF CITY COMPLEX, DDA
DISTRICT, CITY PARKS AND WEED CUTTING AT A
5%PERCENT INCREASE FOR YEAR(S) 2020/2021 SEASONS.

OLD 2014-2019 \$21,924.00

NEW 2020-2021 \$23,020.00

WEED CUTTING

OLD PRICE \$25.00 NEW \$27.00

OLD PRICE \$38.00 PER ACRE NEW \$40.00

THANK YOU

Ronald Howe

U.S. LAWNS OF LIVONIA

RONALD HOWE