

POLICE OFFICER-CITY OF SOUTHGATE **JOB ANNOUNCEMENT**

The City of Southgate is seeking applications for employment for the position of entry-level Probationary Police Officer to create an eligibility list. We offer a competitive salary along with benefits and a retirement pension. The minimum qualifications include:

- Be a U.S. citizen
- Must possess an Associate's Degree or equivalent (60 credit hours) or 1 year of certified Police Service
- Be at least 21 years of age at time of application
- Must have a good driving record and a valid Michigan driver's license.
- Must pass a complete background investigation.
- Must successfully pass all written and oral exams administered at the direction of the Police and Fire Civil Service Commission.
- Must have no prior felony or other disqualifying convictions and/or arrests.
- Must pass all psychological, physical, and drug screen exams administered at the direction of the City.
- Must have no other disqualifying factors that would prohibit or otherwise preclude the applicant from fully performing the duties of a Southgate Police Officer.
- Must comply with Southgate Police Department policy which requires all members to present a neat and professional appearance at all times.
- Tattoos, brands, body piercings and other body art shall not be visible while a member is in uniform or other business attire.
- The uniform includes a short sleeve shirt open at the front of the neck. In addition to visibility, some tattoos or brands may have symbolic meanings that are inconsistent with the values of the Southgate Police Department.
- You must be MCOLES certified, certifiable, or able to prove you are **currently attending or are scheduled to attend**, an MCOLES certified police academy at the time of application. **NOTE: All applications submitted without proof of the above will be rejected.**
- It is the sole responsibility of the applicant to maintain the aforementioned pre-employment eligibility standards and requirements.
- **Fingerprinting will be done electronically by SPD, at the time of the preliminary interview.**

The City of Southgate is an equal opportunity employer.

CITY OF SOUTHGATE
DEPARTMENT OF POLICE APPLICATION

Date _____

Position Applied For _____

Name (L/F/M) _____

Address _____ How Long? _____
(City/State/Zip)

Previous Address _____ How Long? _____
(City/State/Zip)

Phone Numbers: (Home) _____ (Work) _____ (Cell) _____

Email Address _____

Driver's License # _____ State _____

Social Security # _____ U.S. Citizen? Yes ___ No ___

Are You At Least 21 Years of Age _____

ASSOCIATED EXPERIENCE

Have You Ever Applied For A Position In A Police Department? _____
If Yes, When And Where? _____

Have You Ever Had Any Police Experience? _____
If Yes, When And Where? _____

Have You Ever Had Any Safety Training? _____
If Yes, When And Where? _____

HEALTH

Do you have any impairments, physical, mental, or medical, which would interfere with your ability to do the job for which you have applied? Yes ___ No ___

If Yes, Explain _____

EMPLOYMENT

Present Or Last Employer _____
Address _____ Phone _____
Type of Business _____ From _____ To _____
Reason for Leaving _____

Previous Employer _____
Address _____ Phone _____
Type of Business _____ From _____ To _____
Reason for Leaving _____

Previous Employer _____
Address _____ Phone _____
Type of Business _____ From _____ To _____
Reason for Leaving _____

EDUCATION

Elementary School (Graduated From) _____
Address _____ Dates Attended _____

High School or Equivalent _____
Address _____ Dates Attended _____
Phone # _____ Courses Taken _____
Did You Graduate? _____ If Yes, When? _____
If No, State Reason _____

College or University _____
Address _____ Dates Attended _____
Phone # _____ Courses Taken _____
Did You Graduate? _____ If Yes, When? _____

Special Courses Taken _____
Degrees or Certificates _____

MILITARY

Armed Forces Served _____ Rank _____
Dates Served _____ Type of Discharge _____

Reason For Other Than Honorable Discharge _____

CRIMINAL HISTORY

Is There Any Legal Action Pending Against You? Yes _____ No _____
If Yes, Explain _____

Were You Ever Convicted Of Or Arrested For A Criminal Offense (Including Traffic)?
Yes _____ No _____
If Yes, Explain _____

REFERENCES

Who Suggested That You Apply For A Position Here? _____

Name _____ Phone # _____
Address _____ City _____

Name _____ Phone # _____
Address _____ City _____

AFFIDAVIT OF APPLICATION

On this day, said applicant personally appeared before me and having duly sworn before me that the printed and written parts of this foregoing application are, to the best of the applicant's knowledge, information and belief, true in all respects, and the signature hereto affixed is genuine.

Signature of Applicant

Sworn to and subscribed before me by said applicant this ____ day of _____,
20__.

Notary Public

My Commission Expires: _____

NOTE: APPLICATION MUST BE NOTARIZED!