

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday September 2, 2020

WEB MEETING @ <https://us02web.zoom.us/j/83264692885>

CALL-IN @ + 1-312-626-6799 Passcode: 832 6469 2885#

6:30pm **Work Study Session**

1. Officials Reports
2. Discussion regarding agenda items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated August 19, 2020.
2. Regular City Council Meeting Minutes dated August 19, 2020.

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Bid Waiver – Purchase of Kiwanis Park Site Furnishings
2. Letter from Mayor; Re: Bid Waiver – Purchase of Sink & Toilet Combos for Police Dept. Jails

Communications "B" – (Receive and File)

Ordinances:

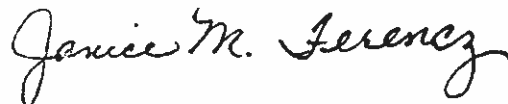
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1408 \$1,395,362.39

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

August 19, 2020

_ An Informal Meeting of the Council of the City of Southgate was held on August 19, 2020 at 6:30 P.M (Due to the Covid-19 virus, this meeting was via Zoom in accordance with Governor Whitmer's executive order).

Present: Bill Colovos, Mark Farrah, John Graziani, Phil Rauch, Chris Rollet, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Discussion took place on the following Agenda Items:

- Tentative Agreement with COA
- Termination of Easement
- Recommendation of Custodial Supplies
- Bid Waiver - 2 Police Interceptor Utility Vehicles

This meeting ended at 6:42 pm.

City of Southgate
Regular City Council Meeting
August 19, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, August 19, 2020 and was called to order at 7:00 PM by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, John Graziani, Phil Rauch, Chris Rollet, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported Zamecki, RESOLVED, that the minutes of the City Council Work Study Session dated August 5, 2020 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Rollet, RESOLVED, that the minutes of the Regular City Council Meeting dated August 5, 2020 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Zamecki; RESOLVED, that the Southgate City Council hereby enters into a closed session at 7:01 p.m.

Roll Call on motion:

Colovos	Yes
Graziani	Yes
Rauch	Yes
Rollet	Yes
Zamecki	Yes
*George	Excused

Moved by Colovos, supported by Rollet; RESOLVED that the Southgate City Council hereby resumes the regular meeting at 7:38 p.m.

Roll call on motion:

Colovos	Yes
Graziani	Yes
Rauch	Yes
Rollet	Yes
Zamecki	Yes
*George	*Excused

Regular City Council Meeting

August 19, 2020

Communications "A":

1. Memo Asst. City Administrator; Re: Tentative Agreement with COA Police moved by Farrah, supported by Zamecki, RESOLVED THAT the Southgate City Council accepts the Tentative Agreement with the Command Officers Association along with the Early Retirements.

Motion carried unanimously.

Moved by Colovos, supported by Zamecki, RESOLVED THAT the Southgate City Council waives the age requirement according to Act 345 of 1937 for the retirement of Public Safety Director Jeff Smith.

Motion carried unanimously.

2. Letter from City Attorney; Re: Termination of Easement moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council authorizes the Mayor and City Clerk to sign a termination of easement agreement;

WHEREAS, On April 16, 1959 The City of Southgate vacated Turner Ave. from Fort Street to Barberry Avenue and that the three (3) alleys then existing in that parcel of land bounded by Fort Street, Leroy Street and Barberry Street were vacated and discontinued.

WHEREAS, an easement for public utilities was reserved in the alley immediately south of Leroy Street between Fort Street and Barberry Street for such utilities then presently located therein or to be located therein in the future.

WHEREAS, said resolution was recorded with Wayne County Register of Deeds on May 11, 1959 in Liber 13940, Pages 19 & 20.

WHEREAS, Land subject to the public utility easement is located within a larger parcel in the City of Southgate, County of Wayne and State of Michigan, described as:

(See attached EXHIBIT A), along with a survey outlining the utility easement area.

NOW THEREFORE BE IT RESOLVED, that easement for public utilities reserved in the alley immediately south of Leroy Street between Fort Street and Barberry Street for such utilities, as recorded in Liber 13940, Pages 19-20 WCR, presently located therein in the future is hereby terminated.

SIDWELL NUMBER; 53-020-01-0307-304

Commonly known as: 16100 Fort Street

Subject to: Building and use restrictions and easements of record, if any.

Motion carried unanimously.

3. Letter from Mayor; Re: Recommendation for Custodial Supplies moved by Farrah, supported by Zamecki, RESOLVED THAT the Southgate City Council extends the current contract for one year with Allied-Eagle Supply Co., (1801 Howard Street, Detroit, MI 48216) for Custodial Supplies at the current fee schedule.

Motion carried unanimously.

Regular City Council Meeting

August 19, 2020

4. Letter from Mayor; Re: Bid Waiver – 2 Police Interceptor Utility Vehicles moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council waives the bid procedure and awards the purchase of 2 Ford Next Generation Police Interceptor Utility Vehicles to Southgate Ford (16501 Fort Street, Southgate, MI 48195) in the amount of \$33,118 per vehicle for a total cost of \$66,236. BE IT FURTHER RESOLVED THAT adequate funds are available for this purchase in the Capital Fund through the sale of the lease on the AT&T Tower and sale of land.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1407 in the amount of \$7,653,232.25.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Zamecki, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:48 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

August 28, 2020

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid Waiver – Purchase of Kiwanis Park Site Furnishings

Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur, that the bid procedure be waived and to award the purchase of Kiwanis Park Site Furnishings to Dumor, Brighton, Michigan in the amount of \$26,481.20. Dumor is part of the KPN cooperative purchasing program.

Parks and Recreation Millage Funds will cover the costs of this Capital Improvement.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, ACA/Finance Director 

DATE: August 27, 2020

RE: Recommendation for Kiwanis Park Site Furnishings

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to award this purchase to Dumor, Brighton Michigan in the amount of \$26,481.20. I would also ask the City Council for a waiver of bid on the purchase as Dumor is part of the KPN cooperative purchasing program

Parks and Recreation Millage Funds will cover \$26,481.20 of this Capital Improvement.



Southgate Parks & Recreation Department

14700 Reaume Parkway

Southgate, MI 48195 (734)258-3035

To: Dustin Lent, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: August 26th, 2020
Re: Site Furnishings-- Kiwanis Park

It is my recommendation that we purchase new site furnishings for both pavilions at Kiwanis Park, now that they are completed. I recommend that we purchase 12 - 6' plastic coated picnic tables and 2 - 8' plastic coated ADA accessible picnic tables along with 10 - 32 gallon trash receptacles with dome tops in the amount of \$26,481.20 through the KPN cooperative purchasing program.

The site furnishings would come from DuMor, which is of excellent quality and uses recycled plastic in their manufacturing. We have purchased several DuMor products for our parks over the past few years.

The KPN goes to bid and solicits competitive - sealed-bid pricing on behalf of their members, so that can deliver better prices at a lower cost of acquisition. By ordering through the KPN, we will save an additional 6% on the above listed items. Funds are available to purchase the site furnishings from the Recreation Millage Funds.

I appreciate your consideration in this matter.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie Goddard".

Julie Goddard

Parks & Recreation Director

Proposal

Date	Project #
8/10/2020	20-648-1

Bill To
Southgate Parks & Recreation 14400 Dix-Toledo Highway Southgate, MI 48195 United States

Ship To
Kiwanis Park

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Julie Goddard	(734) 258-3032		Net 30		JRS

Item	Description	Qty	Weight	Price	Total
71-60PL	DuMor 6' Picnic Table, Plastic 243 lbs	12		1,033.05	12,396.60
71-68-1PL	DuMor Picnic Table w/Plastic, 8' Top & 5'6" Seat 279lbs	2		1,251.30	2,502.60
84-32-DM	DuMor 32 Gallon Steel Receptacle with Dome Top	10		960.30	9,603.00
Freight	Freight	1		1,979.00	1,979.00
	KPN CONTRACT PRICING KPN CONTRACT #-202001-03				

Proposal good for 30 days.
Ship Via: common carrier
Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$26,481.20
Sales Tax (0.0%)	\$0.00
Total	\$26,481.20

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

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BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

August 27, 2020

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid Waiver – Purchase of Stainless-Steel Acorn Sink & Toilet combos for the
Police Department Jails.

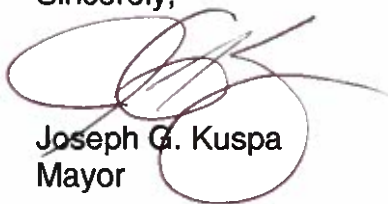
Ladies and Gentlemen:

It is recommended by the Police Chief and I concur, that the bid procedure be waived and to award the purchase of Stainless-Steel Sink & Toilet combos for the Police Department to Quint Plumbing in the amount of \$57,882.00. Quint Plumbing is the City of Southgate's current plumbing contractor.

Adequate funds are available for this purchase in the Federal Forfeiture Account.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: August 27, 2020

RE: Recommendation for Purchase of Stainless-Steel Acorn Sink and Toilet combos for the Police Department Jails. 

I have reviewed the above with the Director of Public Safety and concur with his recommendation to award this purchase to Quint Plumbing of, Wyandotte, Michigan in the amount of \$57,882.00. I would also ask the City Council for a waiver of bid on the purchase as Quint Plumbing is the City of Southgate Plumbing contractor.

Adequate funding is available in the Federal Forfeiture Account for this purchase.

MEMO

To: Honorable Mayor Kuspa
From: Office of the Director of Public Safety
Re: **Request for Purchase approval**
Date: 08/27/2020

Dear Mayor,

The Police Department building is over forty years old we have recently up-graded the lock-up facility (jail) sliding electronic doors. Over the last few years the Department of Public Works has done an excellent job of maintaining the plumbing to the individual cells. There is a plumbing issue now with several cells, the toilet sink combo that were installed are leaking and there is no longer replacement parts.

Over the last few year Quint Plumbing has replaced three (3) of the older units with Stainless-Steel Acorn Sink and Toilet combos.

Quint Plumbing is the contractor used by the City and last week Mike Quint inspected the jail leaks and recommended completing the reminder of the jail cells.

It is my recommendation that we up-grade to the Stainless-Steel Acorn Lav. and Toilet combo as quoted in the attached letter for the remaining eleven (11) cells. The lock-up facility plumbing upgrade to be awarded to Quint Plumbing & Heating, INC 4144 6th Street Wyandotte, MI 48192 in the amount of \$5,262.00 per unit for a total of \$57,882.00 dollars which will include labor.

Adequate funding is available in the Federal Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on September 2, 2020 for City Council approval.

Sincerely,



Jeffrey M. Smith
Director of Public Safety

cc: City Administrator, Finance Director, Chief Marsh, Public Safety Commission (7), file



Quint Plumbing & Heating, Inc



4144 6th Street Wyandotte, MI 48192

www.quintplumbing.com Email: admin@quintplumbing.com

Phone: 734-281-1153

Fax: 734-281-0405

City of Southgate

Police Department

August 2020

We are pleased to offer the following quote to installed new Stainless-Steel Acorn Lav and Toilet combo for jail cells.

TOTAL: \$5,262.00 each if ordered in bulk

If ordered in quantities less than 8 add \$340 extra per toilet.

Estimate figures normal hours work. Any additional items found due to pre-existing code violations and conditions, which need repaired will be an added cost and tracked at time and material, after discussing with the owner/tenant. This quote is limited to the work listed above. It does not include any unforeseeable or any additional cost of material and/or labor that might be uncovered during the actual work. If that occurs, it can be discussed at that time and we can then move forward from there.

This quote assumes that the work area will be easily accessible and free and clear of clutter and debris. If area is not easily assessable, the general contractor will be made aware of the area to be cleared for the work to commence. If area is to be cleared by Quint Plumbing, this work will be performed on a time and material basis. There will be no lawn restoration, fence restoration, landscape restoration, black top or driveway/concrete replacement work to be done.

If you should have any further questions, please feel free to give me a call.

Sincerely,

Mike Quint

Approved By: _____

Date: _____