

# Southgate City Council Agenda

## Council Chambers

Wednesday May 15, 2019

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### 6:30pm **Work Study Session**

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1. Student Artists from Southgate Anderson
2. Officials Reports
3. Discussions regarding agenda items.

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### 7:00 pm **Regular Meeting**

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#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated May 1, 2019.
2. Regular City Council Meeting Minutes dated May 1, 2019.
3. Public Hearing Minutes Mayor's Proposed Budget dated May 1, 2019.
4. Public Hearing Minutes Southgate-Wyandotte Drainage Dist. dated May 1, 2019.
5. Public Hearing Minutes Water/Sewer Rate Increase dated May 1, 2019.

**Scheduled Persons in the Audience:** Mrs. Anna Renaud  
Mr. Jim Austin

#### **Consideration of Bids:**

#### **Scheduled Hearings:**

#### **Communications "A" –**

- |   |         |
|---|---------|
| 1. Memo from ACA/ Finance Director; Re: Proposed FY 2019/2020 Budget  | Page 10 |
| 2. Memo from City Administrator; Re: Kiwanis Park Train Barn          | Page 14 |
| 3. Letter from Mayor; Re: Waiver of Bid/Approval 2 Laser Units        | Page 16 |
| 4. Memo from Dir. of Public Safety; Re: Request for Purchase Approval | Page 21 |
| 5. Letter from Mayor; Re: Appointment to Board of Review              | Page 26 |

#### **Communications "B" – (Receive and File)**

- |  |         |
|--|---------|
| 1. Compensation Commission Minutes from Meeting April 23, 2019 | Page 27 |
|--|---------|

#### **Ordinances:**

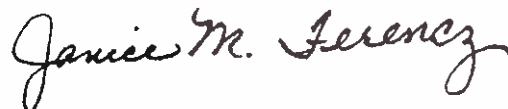
#### **Old Business:**

#### **New Business:**

#### **Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1377 \$5,324,883.94**

#### **Adjournment:**



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**Janice M. Ferencz, City Clerk**

City Council

## Work Study Session

May 1, 2019

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An Informal Meeting of the Council of the City of Southgate was held on May 1, 2019 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Christopher Rollet

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa Assistant City Administrator/Finance Director David Angleri, City Attorney Brandon Fournier, City Clerk Janice Ferencz, City Engineer John Miller, Public Safety Director Jeff Smith, Police Chief Brett Selby, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

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Mayor Kuspa and DPS Director presented the Arbor Day Contest Winners with certificates:

1 <sup>st</sup> Place	Violet Brazill, Shelters
2 <sup>nd</sup> Place	Faith Krawan, St. Pius
3 <sup>rd</sup> Place	Brayden Cassiday, Shelters

Discussion took place on the following item scheduled for action at the regular meeting:

- Southgate-Wyandotte Drainage Dist. User Charge
- Water, Sewer and Capital Rate Increase
- Purchase of Business License Management Software
- Bix Extension for Stainless Steel Clamps

Mrs. Anna Renaud spoke about her donation of a train barn to be constructed at Kiwanis Park. All Phaze Construction described the materials being used to construct the barn, the type of lighting, number of trains being housed within the barn, etc.

This meeting ended at 6:47 pm.

# City of Southgate

## Regular City Council Meeting

### May 1, 2019

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 1, 2019 and was called to order at 7:00 PM by Council President John Graziani.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Christopher Rollet

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, Assistant City Administrator/Finance Director David Angileri, City Brandon Fournier, City Engineer John Miller, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

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#### **Minutes:**

Moved by Colovos, supported by Farrah, RESOLVED, that the minutes of the City Council Work Study Session dated April 17, 2019 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Rollet, RESOLVED, that the minutes of the Regular City Council Meeting dated April 17, 2019 be approved as presented. Carried unanimously.

#### **Scheduled Persons in the Audience:**

Mrs. Anna Renaud, 12835 Cherry, presented Julie Goddard with a check to purchase a barn to be constructed at Kiwanis Park to house the trains from Great Lakes Live Steamers.

#### **Scheduled Hearings:**

1. **Memo from ACA/Finance Director; Re: Mayor's 2019/20 Proposed Budget:**

Moved by Rollet, supported by Rauch, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:04 p.m. to discuss Mayor's 2019/20 Proposed Budget.

Moved by Rauch, supported by Rollet, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:08 p.m.

Motion carried unanimously.

2. **Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing:**

Moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:08 p.m. to discuss User Charge System for Southgate-Wyandotte Drainage District.

Moved by Rollet, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:14 p.m.

Motion carried unanimously.

# Regular City Council Meeting

## May 1, 2019

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3. **Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase:**

Moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:14 p.m. to discuss Proposed Water/Sewer Rate Increase.

Moved by Rollet, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:25 p.m.

Motion carried unanimously.

### **Communications A:**

1. **Memo from ACA/Finance Director; Re: Southgate-Wyandotte Drainage Dist. User Charge** moved by Farrah, supported by Rollet, RESOLVED THAT the Southgate City Council hereby approves the 2019/2020 fiscal year apportionment for the City of Southgate as follows:

WHEREAS, the costs of operating, maintaining and replacing facilities, constructed by the Southgate-Wyandotte Relief Drain Drainage District have been apportioned by the Wayne County Drainage Board in accordance with Sections 468, 469 and 478 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, as amended and Section 14a of Act 51 of Michigan Public Acts of 1951, as amended, and in accordance with the Federal Water Regulations promulgated there under (Title 40 Code of Federal Regulations, Part 35); and,

WHEREAS, the City of Southgate is empowered by Section 490 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, Section 9 of Act 211 of Michigan Public Acts of 1956, and City of Southgate Charter Section 162 to enact user service charges for the Southgate-Wyandotte Relief Drain Drainage District by ordinance; and,

WHEREAS, the collection of such user service charges is necessary to fund the repair, operation and maintenance of the facilities of the Southgate-Wyandotte Relief Drain Drainage District and is essential to the public health, safety and welfare of users of said Southgate-Wyandotte Relief Drain Drainage District; and,

WHEREAS, a Public Hearing regarding the proposed user service charge apportionments promulgated by the Wayne County Drainage Board and the individual user service charges derived there from was held by the City Council, City of Southgate on May 1, 2019 and notice given to all the residents within the benefiting geographic area by publication in the local newspaper; and,

WHEREAS, such Public Hearing was held by the City Council to entertain views and comments from interested individuals regarding the individual user service charges for fiscal year July 1, 2019 through June 30, 2020.

**NOW, THEREFORE, BE IT RESOLVED, that the City of Southgate does hereby adopt the following apportionment of costs of operating, maintaining and replacing facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District as proposed by the Wayne County Drainage Board:**

City of Southgate, MI	42.708 %
City of Wyandotte, MI	50.322 %
State of Michigan	1.804 %
County of Wayne	<u>5.166 %</u>
 TOTAL	 100.00 %

## Regular City Council Meeting May 1, 2019

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**BE IT FURTHER RESOLVED that the City of Southgate:**

- a) Affirms that the City's cost of operating and maintaining the Southgate-Wyandotte Drainage District for fiscal year July 1, 2019 through June 30, 2020 is estimated to be \$690,750; and,
- b) Affirms that the City's cost of modernization and automation of the Southgate-Wyandotte Drainage District Treatment Facilities along with the Barberry Relief Sewer for fiscal year 07.01.18 through 06.30.19 are estimated to be \$774,642, and,
- c) Assesses such annual costs less excess Fund Balance to benefiting property owners in compliance with the user charge formula **as identified in Exhibit A and attached hereby and incorporated herein by reference; and,**
- d) Confirms the roll for all persons whose name appears on the tax rolls as owning land within the Southgate-Wyandotte Drainage District as prepared by the City Clerk and Finance Department and on file within City Hall incorporated herein by reference in its entirety.

**BE IT FURTHER RESOLVED that user charges have been or shall be levied on the summer tax rolls of the owners of real property within the geographic areas as follows:**

North: Brest Avenue,

South: Pennsylvania Road,

East: Fort Street, and

West: Generally comprised by the area commencing with McCann (on the south side) to Eureka, to Reeck, tol-75;

**BE IT FURTHER RESOLVED, that the City of Southgate does hereby re-adopt the individual user charge formula, which formula is attached hereto as Exhibit A and incorporated herein in its entirety by reference thereto, which formula shall be kept in the Office of the City Clerk for review by any interested party.**

BE IT FURTHER RESOLVED, that any individual who is aggrieved by the user charge formula adopted here in or aggrieved by the application of said formula to their property shall file a notice of same with the City Engineer, within twenty-eight (28) days of the annual adoption of the user charge, who shall review the complaint and make a recommendation to the City Council. The City Council shall deny, affirm, or modify such user charges in accordance with its rules. **The effective date of this Resolution shall be May 1, 2019 (the Public Hearing, in this regard, was May 1, 2019.)**

*Motion carried unanimously.*

2. Memo from ACA/Finance Director; Re: Water, Sewer and Capital Rate Increase moved by Rollet, supported by Rauch, RESOLVED THAT the Southgate City Council hereby concurs with the recommendation of Administration and establishes a new Water Rate at \$29.72 per 1,000 cubic feet and a new Sewer Rate of \$31.43 per 1,000 cubic feet for the fiscal year to be effective July 1, 2019.

*Motion carried unanimously.*

3. Letter from Mayor; Re: Purchase of Business License Management Software moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council awards the purchase of Business License Management Software and Training to BS&A (14965 Abbey Lane, Bath, MI 48808) in the amount of \$12,685. BE IT FURTHER RESOLVED THAT funds are available in the Building Department Escrow for this purchase.

*Motion carried unanimously.*

## Regular City Council Meeting May 1, 2019

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4. Letter from Mayor; Re: Bid Extension for Stainless Steel Clamps moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby extends the contract for Stainless Steel Clamps with Michigan Pipe and Valve (3604 Page Ave., Jackson, MI 49203) until March 20, 2020 with the current pricing. BE IT FURTHER RESOLVED THAT adequate funds are available in the Water & Sewer Fund for this purpose.

Motion carried unanimously.

### **Unscheduled Persons in the Audience**

1. Gary Martin, 11250 Hawthorne, commended the ordinance officer for his job getting residents compliant with keeping the trash receptacles out of sight. Also spoke about the 175 noise barrier.
2. Leonard Stewart, 15200 Pheasant Run spoke about the 175 noise barrier.
3. Charles Richardson, 15530 Meadow spoke about the 175 noise barrier.
4. Shelly Krastes, 13236 Pullman, spoke about the numerous main breaks in front of her house. She also spoke about her neighbor selling junk in front of his house.

### **Claims and Accounts:**

Moved by Farrah, supported by Rollet, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1376 in the amount of \$1,212,624.02.

Motion carried unanimously.

### **Adjournment:**

Moved by Rauch, supported by Rollet, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:44 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

# City of Southgate

## **PUBLIC HEARING**

May 1, 2019

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### ***REGARDING: Mayor's Proposed Budget***

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A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 1, 2019 and was called to order at 7:04 P.M. by Council President John Graziani.

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet.

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angleri, City Engineer John Miller, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Mayor's Proposed Budget 2019-2020.***

Moved by Rauch, supported by Rollet, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council.

Mrs. Anna Renaud inquired about the painting/maintenance of the City's fire hydrants and the condition of business sidewalks.

Moved by Rauch, supported by Rollet, RESOLVED, that this Public Hearing be closed at 7:08 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

City of Southgate

**PUBLIC HEARING**

May 1, 2019

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***REGARDING: Southgate-Wyandotte Drainage District***

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A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 1, 2019 and was called to order at 7:08 P.M. by Council President John Graziani.

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet.

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Engineer John Miller, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Southgate-Wyandotte Drainage District.***

Moved by Rauch, supported by Farrah, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. Discussion took place as to the Barberry drainage project, with it being stated this project is separate from the District.

Moved by Rollet, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:14 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk



# City of Southgate

## PUBLIC HEARING

May 1, 2019

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### **REGARDING: Water / Sewer Rate Increase**

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A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 1, 2019 and was called to order at 7:15 P.M. by Council President John Graziani.

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet.

Absent: \*Karen George, \*Dale Zamecki, \*excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Engineer John Miller, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabuia and Parks & Recreation Director Julie Goddard.

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***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Water / Sewer Rate Increase.***

Moved by Rauch, supported by Farrah, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions from the audience and Council.

Discussion took place as to the total rate increase of about 4% annually. Resident Shelly Krastes inquired when increase will take effect, with it being stated this rate increase will be effective for water used effective July 1, 2019.

Moved by Rollet, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:25 P.M. Carried unanimously.

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John Graziani  
Council President

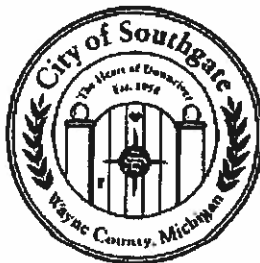
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Janice M. Ferencz  
City Clerk

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



- CITY COUNCIL -

JOHN GRAZIANI  
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI


PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

## City of Southgate

### MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** May 6, 2019

**RE:** Proposed FY 2019/2020 Budget

Pursuant to the Proposed Budget Hearing held on May 1, 2019 the following are the proposed Millage rates to be levied for the 2019/2020 Fiscal Year Budget.

General Operating	10.1305
Rubbish	2.4311
Act 345 Retirement	9.952
Act 359 of 1925	0.0720
Parks & Rec 2017	0.9994
Library	.8800
Roads	<u>1.9322</u>
Total Summer Levy	26.3972

EPA Judgment Winter Levy 0.410

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.1305 and our Rubbish Levy to no more than 2.4311. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement and the EPA Judgment levies are exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2019 through June 30, 2020.

A resolution (attached) adopting the Proposed Budget for fiscal year 2019-2020; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

*City of Southgate*  
County of Wayne, State of Michigan

No.

**RESOLUTION**

At a meeting of the Southgate City Council called to order by Council President John Graziani on May 15, 2018 at 7:00 P.M. the following resolution was offered:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2019/2020 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2019/2020 Fiscal year Budget:

General Operating	10.1305
Rubbish	2.4311
Act 345 Retirement	9.952
Library	.8800
Parks & Rec of 2017	0.9994
Act 359 of 1925	0.0720
Roads	<u>1.9322</u>
Total Summer Levy	26.3972
EPA Judgment Winter Levy	0.4100

AND,

WHEREAS, the Mayor's proposed budget for fiscal year 2019/2020 was submitted on March 27, 2019 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 1, 2019 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2019/2020; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2019/2020 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2019.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

**101 General Fund Revenues**

Taxes	16,918,833
Licenses and Fees	658,500
State Revenue Sharing	3,535,115
Charges for Services	635,100

Fines and Forfeits	1,672,500
Interest, Rents and Royalties	773,509
Miscellaneous	63,000
Transfers-In	1,238,879
<b>Total Revenue</b>	<b>25,495,436</b>

**101 General Fund Expenditures**

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	39,008
136	District Court	1,197,605
171	Executive	240,482
191	Elections	61,405
209	Assessor	184,200
210	Attorney	151,500
215	City Clerk	164,109
220	Municipal Employees Civil Service	1,000
221	Police and Fire Civil Service	9,000
223	Finance	425,721
253	Treasurer	234,407
299	General Government	3,597,561
301	Police Department	7,964,757
336	Fire Department	4,621,460
371	Building	468,972
400	Planning Commission	20,000
426	Police Reserves	2,700
441	Public Services	1,928,904
442	City Garage	577,277
528	Sanitation	1,537,613
672	Senior Citizen	93,442
751	Recreation	1,298,734
803	Historical Museum	2,000
965	Transfers-Out	673,275
	<b>Total Expenditures</b>	<b>25,495,132</b>

<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,879,993
203	Local Street	1,114,000
204	Municipal Street	1,103,000
211	Southgate/Wyandotte O & M	3,000,000
245	Water and Sewer Public Improvements	250,000
246	District Court Public Improvements	190,000
248	CDBG	153,000
271	Library	629,836
305	Building Authority	1,055,185
494	DDA	228,890
495	TIFA	706,335
584	Golf Course	311,850
591	Water and Sewer	9,498,509
677	Workers Comp	240,000
734	Severance Reserve	205,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 15, 2019.

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City Clerk

cc: Exec, Atty, Fin, Wayne Co Assess & Equalization Div, Treas, files

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### Memorandum

**To:** Honorable City Council Members  
**From:** Dustin Lent, City Administrator  
**Date:** May 8, 2019  
**Re:** Recommendation Kiwanis Park Train Barn

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Administration has reviewed the letter from the Parks & Recreation Director Julie Goddard, and we are recommending to award the purchase of a train barn & installation bid to All Phase Construction of Carleton Michigan for the price of \$153,814. This project was made possible from the generous donation from Anna Renaud. Mr. & Mrs. Bob Renaud have been big supporters of the Great Lake Live Steamers, along with the city. This donation will give the Great Lake Live Steamers a safe place to store and work on their trains.

Your favorable consideration of this matter is requested.



## **Southgate Parks & Recreation Department**

**14700 Reaume Parkway**

**Southgate, MI 48195 (734)258-3035**

To: Dustin Lent, City Administrator  
From: Julie Goddard, Parks & Recreation Director  
Date: May 8th, 2019  
Re: Kiwanis Park - Train Barn Donation

It is my recommendation that we graciously accept the donation of \$153,814 from Mrs. Anna Renaud to construct a barn structure at Kiwanis Park to store the trains and allow the Great Lakes Live Steamers room to work on their trains. The barn will allow the members of the Steamers to work on their trains in any weather conditions and not have to crawl into their current storage containers.

We sought out several quotes for the project and Mrs. Renaud would like All Phase Construction of Carleton, Michigan to provide the purchase of the barn and complete installation of this project. Mrs. Renaud has had several projects completed by the owner of All Phase and wishes to use them, even though they were not the lowest quote. We ask that Mrs. Renaud be able to provide the check in the amount of \$153,814 to the city and we in turn will pay All Phase Construction upon completion of this project.

Mr. and Mrs. Renaud have been big promoters of the Great Lakes Live Steamers and also several other projects within the Parks & Recreation Department and we are lucky to have their support in helping complete the Kiwanis Park Update all in one phase. I appreciate your consideration in this matter.

Respectfully Submitted,

Julie Goddard

City of Southgate

Parks & Recreation Director

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

May 8, 2019

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Waiver of Bid /Approval 2 Laser Units

Ladies and Gentlemen:

It is recommended by the Director of Public Safety and I concur, that the purchase of 2 laser units be awarded to Laser Technology, Centennial, Ohio, in the amount of \$3,990.00. Laser Technology is matching the State Bid for this purchase.

Adequate funds are available in the Police Department Budget for this purchase.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa  
Mayor

JGK/law



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** May 1, 2019

**RE:** Recommendation for Waiver of Bid/Approval (2) Laser Units

I have reviewed the above with Director of Public Safety and concur with his recommendation to award this purchase and for a waiver of bid to Laser Technology, Centennial, Ohio, in the amount of \$3,990.00.

Funds will come from the Police Department Budget for this purchase.

**Southgate Police  
Department**

# Memo

**To:** Honorable Mayor Joseph G. Kuspa  
**From:** Officer of the Director of Public Safety  
**Re:** Request for Waiver of bid/purchase approval  
**Date:** April 29, 2019  
**CC:** City Administrator, Assistance City Administrator/Finance Director, Chief Selby, COA President Klonowski, POLC Union President Merony, Public Safety Commission, File

Dear Mayor,

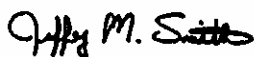
The Police Department is in need of replacing some of our older speed measurement laser units. Currently the department uses Laser Technology Laser units. The current department lasers were purchased over 20 years ago and several having been taken out of service.

Last month the department was able to test and evaluate several new Laser Technology models. After receiving feedback from members of the department and our evaluation of the units for ease of use, battery life and other issues it was determined the LTI 20-20 TRUSPEED LR device will best suit our department. The state bid price is \$1,995.00 per unit.

Laser Technology has agreed to agree to match the State of Michigan contract bid price. It is my recommendation that the purchase (2) LTI 20-20 TRUSPEED LR in the amount of \$3,990.00. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 17, 2019 for purpose of a waiver of bid request and purchase approval.

Sincerely,

Jeffrey M. Smith



Director of Public Safety



**Measurably Superior®**  
 6912 South Quentin Street  
 Centennial, CO 80112

Quotation

Validity Date: 05/29/19

Date: 04/29/19

To: SOUTHGATE POLICE DEPARTMENT  
 (SOUTHGATE, US)  
 14710 REAUME PARKWAY  
 SOUTHGATE Michigan 48195  
 United States

LTI Rep: Aaron Ducre  
 Phone: 8135897551  
 Email: aducre@lasertech.com

Attn: Chief Jeff Smith  
 Phone: 734-2583040  
 Email: jsmith@ci.southgate.mi.us

Shipping Method	FOB Point	Payment Terms
FEDEX GROUND	DESTINATION	NET 30

Special Instructions: MICHIGAN STATE CONTRACT 071B4300046 FREIGHT INCLUDED

Qty	Item	Description	Unit Price	Total
2	7006055	LTI 20-20 TRUSPEED LR	\$1,995.00	\$3,990.00
TERMS AND CONDITIONS: Prices noted above are not valid with any other quotes or offers. Pricing does not include applicable sales tax. A 15% restocking fee will be added to all cancelled or returned orders. Shipping charges are estimated and subject to change. Please allow 3-4 weeks for delivery, unless otherwise specified. Quote valid for 30 days.			Subtotal	\$3,990.00
			Sales Tax@0.00%	\$0.00
			Freight	\$0.00
			Total(USD)	\$3,990.00

Authorized By \_\_\_\_\_ Date \_\_\_\_\_

Authorized By \_\_\_\_\_ Date \_\_\_\_\_

# LTI 20/20 TRUSPEED® LASER SERIES

The essential laser for long-range speed detection, anti-jam technology and data collection.

The LTI 20/20 TruSpeed has an ergonomic pistol grip handle, a removable shoulder stock for increased aiming stability and the accuracy you expect from an LTI laser.



## Key Benefits

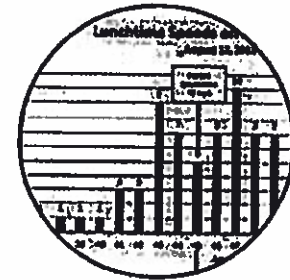
- Large icon keypad for easy operation with gloves
- Adjust the brightness level on the heads-up display for maximum visibility
- Enhanced aiming stability with the removable shoulder rest
- One-button weather mode and easy menu options

## TruSpeed Models

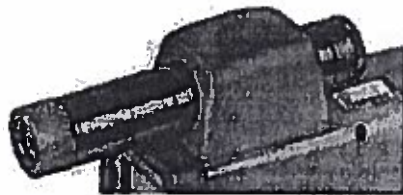
Standard: Reliably measures speed  
 LR: Longer range with anti-jam feature  
 (SpeedStat software sold separately)







## SpeedStat

Connect with SpeedStat to collect traffic statistics with time, date, direction and speed.



Upgraded 3.5x magnified sighting scope



Speed Mode 	Weather Mode 	Continuous Mode 
 LCD Backlight	 Test Mode	 HUD Brightness

## Specifications

Weight	2.76 lb
Size (L x W x H)	7.75 x 3 x 11.75 in
Construction	Composite polycarbonate outer shell; Aluminum internal chassis
Power	2 alkaline or NiCad rechargeable C-cell batteries (up to 25 hours of cordless operation)
Environmental	Water resistant / NEMA4 & IP55

Operating Temperature	-22 to 140° F
Storage Temperature	-31° to 158° F
Eye Safety	Class I (FDA CFR 21)
Maximum Range	Standard 2,000 ft/LR 4,000 ft
Speed Range	± 200 mph
Range Accuracy	± 6 in
Speed Accuracy	± 1 mph

**LASER<sup>TECH</sup>**  
**TECHNOLOGY**  
 Measurably Superior<sup>®</sup>

Tel: 1.800.642.1000  
 Email: info@lasertech.com  
 Web: www.lasertech.com

# MEMO

To: Honorable Mayor Kuspa

From: Office of the Director of Public Safety

Re: **Request for Waiver of bid/Purchase approval**

Date: 05-08-2019

Dear Mayor,

The Police Department is in need of up-dating our aging Glock handguns. Our current department Glock 45 handguns were purchased back in 2006 using forfeiture funds. The maintenance for all department guns will cost a total \$7,446.00. The department has met with CMP Distributors in Lansing Michigan to purchase all new Glock 9mm handguns with all the accessories needed for a total price of \$26,814.30. Since we work with CMP Distributors on a regular basis they have offered us a trade in trade up program. CMP Distributors will give us a credit for all of our current department Glock 45 handguns and accessories in the amount of \$14,638.00. This will make our purchase price for all new Glock 9mm handguns and all the accessories \$12,491.85.

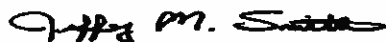
It is my recommendation that the purchase of the new Glock handguns and the trade in of the old Glock handguns including all accessories be awarded to CMP Distributors out of Lansing, Michigan for the balance remaining price of \$12,176.30.

There is a detailed report attached to request.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 15, 2019 for purposes of a waiver of bid request and purchase approval.

Adequate funding is available in the State Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds.

Sincerely,



Jeffrey M. Smith  
Director of Public Safety

cc: Finance Director, City Administrator, Public Safety Commission (7), file

CMP Distributors, Inc.  
 16753 Industrial Parkway  
 Lansing, MI 48906  
 Phone # 5177210970  
 Fax # 517-721-0974

# Quote

Date	Quote #
5/8/2019	7541

<b>Bill To</b>
Southgate Police Department 14710 Reaume Pkwy Southgate, MI 48195

<b>Ship To</b>
Southgate Police Department 14710 Reaume Parkway Southgate, MI 48195

<b>Sales Rep</b>	<b>Account #</b>	<b>Terms</b>	<b>Expiration Date</b>	<b>Shipping Terms</b>
GJF	1533	Net 30	6/7/2019	

Description	Qty	Price	Total
Glock 45, 9mm, Glock Night Sights, w/Front Serrations, 5lb Trigger and 3 Magazines	45	409.00	18,405.00T
Glock Model 43X with Glock Night Sights and (2) Magazines	2	368.80	737.20T
Glock G17 Gen5 17 RD Magazine	45	21.00	945.00T
Safariland 7360-2832-481 or 482	45	136.53	6,143.85T
Safariland Model 775-83-48, STX Basketweave triple Open top magazine carrier	45	23.85	1,073.25T
G21 trade in with three mags and night sights	-1	235.00	-235.00T
G30 trade in with three mags and night sights	-1	255.00	-255.00T
Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground			0.00T

**Shipping & Handling Terms:**  
 - Freight to be added at time of shipment  
 - Ships UPS Ground

<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$26,814.30

This is a quotation on the goods named, subject to the conditions noted below:  
 1. Pricing is good for 30 days unless otherwise noted.  
 2. Please include the quote number on all correspondence to insure proper pricing when ordered.  
 3. To accept this quotation, please sign and return.

**GLOCK 21/30 buy back CMP Distributors Lansing Michigan**

(45) GLOCK 45 in 9mm, GLOCK night sights, w/front serrations, 5 lb trigger.....	\$18,405.00
GLOCK Magazines (third for each officer).....	\$945.00
Safariland 7360-2832-481 or 482 holsters in Basket weave Plastic.....	\$6,143.85
(2) GLOCK 43X in 9mm, GLOCK Night Sites w/ front serrations, 5lb trigger .....	\$737.20
<b>Total.....</b>	<b>\$26,814.30</b>

**Trade-in credits:**

GLOCK 21 .45 auto (40) guns @ \$235.00 each.....	\$9,400.00
GLOCK 21 .45 auto magazines...(CMP receipt, return item).....	\$2,214.00
GLOCK 30 .45 auto magazines (CMP receipt, return item).....	\$369.00
GLOCK 30 .45 auto (8) guns @\$255.00 each.....	\$ 2,040.00
Safariland GLOCK 21 or GLOCK 30 holsters and mag pouches 45@ \$10.00 to \$25.00 each (Avg.)	
41 X \$15.00... (Median price).....	\$615.00
<b>Total credit towards above.....</b>	<b>\$14,638.00</b>

**Total forfeiture monies spent on remaining  
Balance to purchase new Gen 5 9mm GLOCKS.....\$12,176.30**

**-OR-**

GLOCK recommends changing the springs out in their guns every 5 years, for us it has been since 2006 so 13 years or 8 yrs past due.

**(10) Springs in each gun, parts = \$146.00 per gun x 51 guns..... \$7,446.00**

For a difference of **\$4,730.30 more-** the administration can outfit the department with brand new firearms.

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



**City of Southgate**  
NORMA J. WURMLINGER  
MUNICIPAL BUILDING

- CITY COUNCIL -

JOHN CRAZIANI  
Council President

MARK FARRAH

SHERYL DENMAN

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

**CITY OF SOUTHGATE**  
**SALES TAX BLANKET EXEMPTION CERTIFICATE**

This certifies that all material, merchandise or goods purchased by the undersigned from CMP Distributors, Inc. is exempt from sales tax by reason of political subdivision of the State of Michigan.

The purchaser assumes liability for payment directly to the State of any sales or use tax if he uses or consumes the property herein purchased in such a way as to render the sales subject to tax.

This certificate shall continue in force until revoked, and shall be considered a part of each order given to the above named vendor, unless the order specifies otherwise.

38-6034466

38-6034466  
(Michigan Sales Tax Number)

(03/01/2018)

City of Southgate

(Purchaser)

Darcie A. Cheney  
Darcie A. Cheney

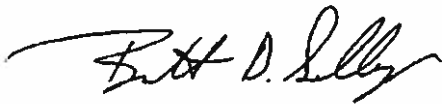
Assistant Finance Director  
14400 Dix Toledo Road  
Southgate, Michigan 48195  
(734) 258-3010 ext. 3115



Summary:

Ballistically, the FBI has recently gone back to the 9mm as the superior round for law enforcement for a host of reasons with supporting data. Based upon the quotes that CMP Distributors of Lansing Michigan, and the past excellence of service, I believe that the best course of action is to sell the entire .45 caliber GLOCKS both models 21 and 30 and all .45 caliber equipment and obtain a credit through CMP and replace the 13 yr old firearms we are currently using with new Generation five GLOCK model #45 chambered in 9mm.

Chief of Police

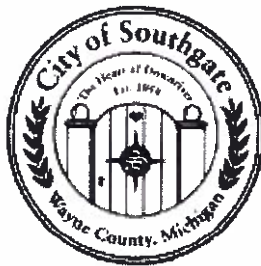
A handwritten signature in black ink, appearing to read "Brett D. Selby". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

Brett D. Selby

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

May 9, 2019

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

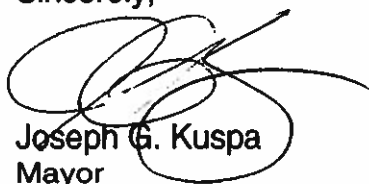
Please be advised I have made the following appointment:

**Board of Review – for a term expiring June 2023**

Chris Poirier          13689 Phelps

Your concurrence on this appointment would be greatly appreciated.

Sincerely,



Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

**CITY OF SOUTHGATE  
COMPENSATION COMMISSION  
APRIL 23, 2019**

A meeting of the Compensation Commission was held in the Plan Room at Southgate City Hall on Tuesday, April 23, 2019 commencing at 6:00 P.M.

Present – Aaron Bertera, Brian Clark, Jerome Daley, Marcella Kasprzyk, Shirley St Souver

Also Present - Ed Zelenak

Secretary Kessler took roll call and advised the Commission that a chairperson needs to be nominated and elected.

St. Souver nominated Clark for chairperson; however, Clark declined the nomination. Clark nominated Bertera for which he accepted nomination.

Moved by Clark, supported by Daley, RESOLVED, that Bertera be appointed as Chairperson of the Compensation Commission. Carried unanimously.

Moved by Clark, supported by Daley, RESOLVED, that the minutes of the Compensation Commission meeting of March 2, 2017 be approved as presented. Carried unanimously.

Kasprzyk joined the meeting at 6:21 p.m.

Discussion took place regarding the elected official's salaries and the current financial condition of the City. The Commission agreed that the City appears to be in good financial condition and the residents appear happy with the City. Clark would like to reward the elected officials for their performance. Kessler provided the Commission with a salary comparison from the cities of Allen Park, Brownstown Township, Taylor and Wyandotte. The Commission agreed that the City of Allen Park's elected official salaries is closest to our own City. The Commission came to the consensus that their recommendation is to increase the elected officials' salaries by a percentage as opposed to a flat rate. They decided to recommend a 10% increase over the next two years.

Moved by Clark, supported by Daley; RESOLVED, that the current elected officials be increased by 10% over the next two fiscal years to begin July 1, 2019. For the fiscal year beginning July 1, 2019, the salaries would be a) Mayor increase to \$11,550 from \$11,000; b) Clerk increase to \$6,562.50 from \$6,250; c) Treasurer increase to \$5,512.50 from \$5,250; d) Council President increase to \$5,670 from \$5,400 and e) Council members increase to \$5,250 from \$5,000.

Carried unanimously.

Moved by Clark, supported by Daley, RESOLVED, that this meeting of the Compensation Commission be adjourned at 6:36 P.M. Carried unanimously.

Aaron Bertera  
Chairman

 5-8-19