

# Southgate City Council Agenda

## Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday March 4, 2020

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### 6:30pm **Work Study Session**

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1. Officials Reports
2. Discussions regarding agenda items

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### 7:00 pm **Regular Meeting**

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#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated February 19, 2020.
2. Regular City Council Meeting Minutes dated February 19, 2020.

**Scheduled Persons in the Audience:**

**Consideration of Bids:**

**Scheduled Hearings:**

**Communications "A" –**

- |  |         |
|--|---------|
| 1. Letter from Mayor; Re: Heating and Cooling Maintenance    | Page 5  |
| 2. Letter from Mayor; Re: Carpentry Repairs and Construction | Page 10 |
| 3. Letter from Mayor; Re: Appointments to Library Commission | Page 15 |

**Communications "B" – (Receive and File)**

- |   |         |
|---|---------|
| 1. Letter from Mayor; Re: Appointments to Water Board                   | Page 16 |
| 2. Letter from Mayor; Re: Appointments to Parks & Recreation Commission | Page 17 |
| 3. Letter from Mayor; Re: Public Safety Commission                      | Page 18 |

**Ordinances:**

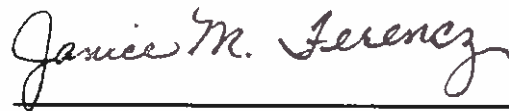
**Old Business:**

**New Business:**

**Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1396      \$1,252,716.46**

**Adjournment:**



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**Janice M. Ferencz, City Clerk**

City Council

## **Work Study Session**

February 19, 2020

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**An Informal Meeting of the Council of the City of Southgate was held on February 19, 2020 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.**

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki]

Absent: \*Karen George, \*excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, City Treasurer Jim Dallos, City Engineer, John Hennessey, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, and Building Inspections Director Bob Casanova.

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Discussion took place on the following Agenda Items:

- Requests for Public Hearings
- Proposed FY 20/21 Budget Process Schedule
- Bid for Street Section Program
- Recommendation for Purchase of 1 Work Program Van
- Ordinance Update

Discussion took place on a full time police officer for the schools, with this officer being based in the high school.

This meeting ended at 6:52 pm.

# City of Southgate Regular City Council Meeting February 19, 2020

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, February 19, 2020 and was called to order at 7:00 PM by Council President John Graziani.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki

Absent: \*Karen George, \*excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Treasurer Jim Dallos, City Engineer John Hennessey, Public Safety Director Jeff Smith, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, and Building Inspections Director Bob Casanova.

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## **Minutes:**

Moved by Zamecki, supported Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated February 5, 2020 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Rollet, RESOLVED, that the minutes of the Regular City Council Meeting dated February 5, 2020 be approved as presented. Carried unanimously.

## **Communications "A":**

1. Memo from ACA/Finance Director; Re: Request for Public Hearings moved by Farrah, supported by Colovos, RESOLVED that the Southgate City Council hereby schedules Public Hearings to be held on Wednesday, May 6, 2020 at 7:00 p.m. to be held in the Council Chambers at the Norma J. Wurminger Municipal Building for a) the Southgate-Wyandotte Operation/Maintenance and b) Water & Sewer Rates proposed increase to become effective July 1, 2020.

Motion carried unanimously.

2. Memo from ACA/Finance Director: Re: Proposed Schedule – FY 20/21 Budget Process moved by Rollet, supported by Zamecki, RESOLVED that the Southgate City Council hereby issues a resolution authorizing the established schedule for the FY 20/21 Budget Process as follows:

Budget Workshop	Saturday	April 18, 2020	8:00 a.m.
Public Hearing on Budget:	Wednesday	May 6, 2020	7:00 p.m.
Adoption of Budget by City Council	Wednesday	May 20, 2020	7:00 p.m.

Motion carried unanimously.

## Regular City Council Meeting February 19, 2020

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3. Letter from Mayor; Re: Bid for the Street Section Program moved by Rauch, supported by Rollet, RESOLVED that the Southgate City Council concurs with the Mayor and City Engineer and extends the current Street Sectioning Program for one year with GV Cement Contracting Company (20000 Dix-Toledo Highway, Brownstown, MI 48183) with current contract pricing. BE IT FURTHER RESOLVED THAT adequate funds are available in the Water & Sewer Fund and the Street Fund to cover this contract.

Motion carried unanimously.

4. Letter from Mayor; Re: Recommendation for Purchase of 1 Work Program Van moved by Colovos, supported by Zarnacki, RESOLVED that the Southgate City Council awards the purchase for replacement of one (1) Work Program Van to Southgate Ford (16501 Fort Street, Southgate, MI 48195) in the amount of \$34,335., which matches the State Bid for this purchase. BE IT FURTHER RESOLVED THAT sufficient funds are available in the District Court Capital Fund for this purchase.

Motion carried unanimously.

5. Memo from City Clerk; Re: Ordinance Update moved by Rauch, supported by Rollet, RESOLVED that the Southgate City Council waives the first reading and adopts the supplement to the Code of City Ordinances for the City of Southgate for the 2019 ordinances. Such ordinance will be otherwise known as Ordinance no 1010.

Motion carried unanimously.

### **Claims and Accounts:**

Moved by Farrah, supported by Rollet, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1395 in the amount of \$1,175,749.99.

Motion carried unanimously.

### **Adjournment:**

Moved by Colovos, supported by Rauch, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:06 P.M. Carried unanimously.

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John Graziani  
Council President

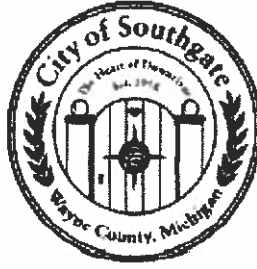
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Michelle Kessler  
Deputy City Clerk

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



**City of Southgate**  
**Celebrating 60 Years!**

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*  
MARK FARRAH  
KAREN E. GEORGE  
BILL COLOVOS  
DALE W. ZAMECKI  
PHILLIP J. RAUCH  
CHRISTOPHER P. ROLLET

February 26, 2020

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Heating & Cooling Maintenance

Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that the current contract be extended with Flo Aire Heating & Cooling, in the amount of \$52.00 per hour, Monday – Friday and \$78.00 per hour Saturdays, Sundays and Holidays, for a one-year period, along with Seasonal Maintenance – Spring \$7,950.00 and Fall \$7,950.00.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these maintenance issues.

Your favorable consideration of this matter is requested.

Sincerely,

  
Joseph G. Kuspa  
Mayor

JGK/law

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

**JOHN GRAZIANI**  
*Council President*

**MARK FARRAH**

**KAREN E. GEORGE**

**BILL COLOVOS**

**DALE W. ZAMECKI**

**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director



**DATE:** February 24, 2020

**RE:** Recommendation for Heating & Cooling Maintenance

I have reviewed the above with the DPS Director and concur with his recommendation for a bid extension to Flo-Aire, Southgate MI 48195. Pricing will remain the same as the current contract that was bid in March of 2018.

Adequate funds are budgeted in various department accounts for this agreement.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

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*Council President*

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**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director

**DATE:** March 27, 2019

**RE:** Recommendation for Heating & Cooling Maintenance

I have reviewed the above with the DPS Director and concur with his recommendation to extend the bid to Flo-Aire Heating & Cooling, 15761 Eureka, Southgate, Michigan for one year in the amount of

\$52.00 per hour Monday – Friday  
\$78.00 per hour Saturdays, Sundays, Holidays  
This is the same as the last 12 years.

Along with Seasonal Maintenance of Spring \$7,950.00 and Fall \$7,950.00

Adequate funds are budgeted in various department accounts for this bid.

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From the Desk of:  
Robert Tarabula  
Director, D.P.S.  
February 21, 2020

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To: David Angileri  
Finance Director

Re: Bid Extension Recommendation for Heating & Cooling Maintenance Agreement

I respectfully request to extend the bid for Heating & Cooling Maintenance to Flo-Aire Heating & Cooling, Inc., 15761 Eureka Road, Southgate, Michigan, for a period of one year.

They are our current contractor and have extended their fee schedule for one year. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

RT/sb

(D/Bids-A: Bid extension: Heating & Cooling)



Phone (734) 285-1809  
(734) 284-5138  
Fax (734) 285-2600

*Flo-Aire*  
*Heating & Cooling, Inc.*

15761 Eureka Road  
Southgate, MI 48195

February 20, 2020

City of Southgate  
14719 Schafer Ct.  
Southgate, MI 48195  
734-258-3078

**RE: Maintenance for the City of Southgate**

To Whom It May Concern:

We would like to thank you for your past business and would like to extend our services for the upcoming year.

Our company Flo-Aire Heating & Cooling would like to continue doing maintenance for the City of Southgate, honoring our prices from the previous contract for one (1) year with an option to extend to two (2) years.

We look forward to servicing the City of Southgate for the up-coming year(s)!

Please contact our office if you need any further information.

Sincerely,

*Larry D. Beesley*  
Larry D. Beesley, C.O.O.  
Flo-Aire Heating & Cooling Inc.

**JOSEPH G. KUSPA**  
*Mayor*

**JANICE M. FERENCZ**  
*City Clerk*

**JAMES E. DALLOS**  
*Treasurer*



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**PHILLIP J. RAUCH**

**CHRISTOPHER P. ROLLET**

February 26, 2020

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Recommendation for Carpentry Repairs and Construction

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur that the contract for Carpentry Repairs and Construction, be extended for a period of two years with the current vendor, Campbell Durocher Group, Erie, Michigan, as they have agreed to hold their current prices in the amount of \$25.00 per hour when using one Journeyman and \$15.00 per hour for one laborer.

Sufficient funds are available in the DPS department to cover costs associated with the Carpentry Repairs and Construction.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



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CHRISTOPHER P. ROLLET

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** February 26, 2020

**RE:** Recommendation for Carpentry

I have reviewed the above with the DPS Director and concur with his recommendation for a bid extension to Campbell-Durocher Group, Monroe MI 48161. Pricing will remain the same as the current contract that was bid in March of 2016. This is a two year extension.

Adequate funds are budgeted in various department accounts for this agreement.

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**From the Desk of:  
Robert Tarabula  
Director, D.P.S.  
February 26, 2020**

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**To: David Angileri  
Finance Director**


**Re: Bid Extension Recommendation for Campbell-Durocher Group**

I respectfully request to extend the bid for Carpentry to **Campbell-Durocher Group , 98 Winchester St. Monroe, MI 48161** for a period of **two years**.

They are our current contractor and have extended their fee schedule for two years. I believe this to be in the best interest of the City as they have always provided excellent service.

If you have any questions, please contact me.

Sincerely,



**Bob Tarabula  
Director, DPS**

RT/sd

# **Campbell-Durocher Group**

*Painting & General Contracting*

**Power Cleaning & Restoration**

**Fleet Washing & Janitorial**

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General Contractors - Painting - Fleet Washing

www.cdanswers.com

jc@cdanswers.com - 734-777-3031

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Friday February 21<sup>st</sup> 2020

Hello Kevin,

This letter will confirm that we will be honoring our pricing for any bids we have presented to you for the next two years. We count it an honor and privilege to be serving the City of Southgate.

Should you have any questions please direct them to me any time.

Regards,

Jack Campbell- CEO

Campbell-Durocher Group

98 Winchester St

Monroe, MI 48161

734-242-5216 / 419-478-8813

**Proposal – Carpentry (Construction and Repairs) at the following rates:**

<b>Monday – Friday</b> <b>8:00 a.m. – 5:00 p.m.</b>	<b><u>Journeyman</u></b>	<b><u>Laborer</u></b>
<b><u>Labor Charge - per hour</u></b>	\$ <u>25.00</u>	\$ <u>15.00</u>
<b>Weekends / Holidays</b> <b>Or After 5:00 p.m.</b>	<b><u>Journeyman</u></b>	<b><u>Laborer</u></b>
<b><u>Labor Charge - per hour</u></b>	\$ <u>35.00</u>	\$ <u>20.00</u>

<b>Name of Company</b>	Campbell Durocher Group
<b>Address</b>	6339 S Telegraph Road
<b>City / State / Zip code</b>	Erie Mi 48133
<b>Telephone (with Area Code)</b>	734-242-5216
<b>Fax # (with Area Code)</b>	734-850-8006
<b>E-mail Address</b>	<u>Jackcampbell@tm.net</u> <u>nascarstaci@aol.com</u>
<b>Authorized Representative</b>	Jack Campbell Staci Hirzel Carrie campbell  (Type or Print)
<b>Signature &amp; Title</b>	  (Authorized Representative)
<b>Date</b>	03/22/16

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

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*Council President*

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

February 21, 2020

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

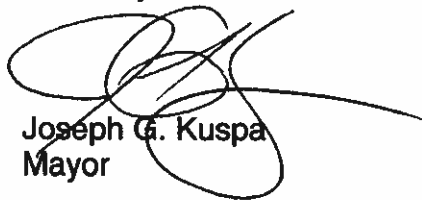
Please be advised I have made the following appointment:

**Library Commission – for a term expiring April 2023**

Mary Lamos  
Helen Loveday

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
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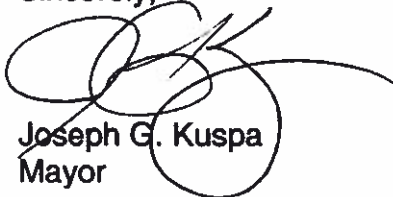
Ladies and Gentlemen:

Please be advised I have made the following appointment:

**Water Board – for a term expiring April 2022**

Jerry Dusick  
Brian Wolff  
Robert Tank  
Dan Brooks  
Don Slankster

Sincerely,



Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

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CHRISTOPHER P. ROLLET

February 21, 2020

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointment:

**Parks & Recreation Commission – for a term expiring April 2022**

Lenny Dembrosky  
Rob Proudlock  
Dave Pinkowski  
Darlene Pomponio  
Scott Labadie  
Carol Gordos  
Roy Birmingham  
Cheryl Tank  
Chelsea Burke

Sincerely,



Joseph G. Kuspa  
Mayor

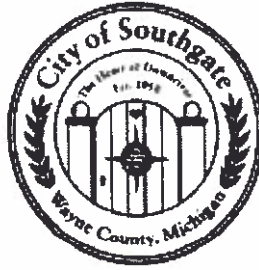
Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA  
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*City Clerk*

JAMES E. DALLOS  
*Treasurer*



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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

February 21, 2020

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointment:

**Public Safety Commission – for a term expiring April 2022**

Theresa Grzechowski  
Robert Hines  
Norm Loveday  
Paul Kolokowski  
Dave Smith  
Paul Knott  
Jim Austin

Sincerely,



Joseph G. Kuspa  
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law