

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday January 6, 2021

WEB MEETING @ <https://us02web.zoom.us/j/81596998858>

CALL-IN @ + 1-312-626-6799 Passcode: 81596998858

6:30pm **Work Study Session**

1. Officials Reports
2. Memo from Administrator; Re: Ordinance Amendment –
"Hotel, Motel and Extended Stay Hotel; License and Regulation Ordinance"

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7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated December 16, 2020.
2. Regular City Council Meeting Minutes dated December 16, 2020.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid Letter for Sand Page 23
2. Letter from Mayor; Re: Bid Letter for Topsoil Page 27
3. Letter from Mayor; Re: Bid Letter for Gravel Page 31

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Bid Extension – Brass Couplings Page 35

Communications "B" – (Receive and File)

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1416 \$1,059,215.64

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

December 16, 2020

An Informal Meeting of the Council of the City of Southgate was held on December 16, 2020 at 6:30 P.M. *(Due to the Covid-19 virus, this meeting was via Zoom in accordance with Governor Whitmer's executive order).*

Present: Bill Colovos, Mark Farrah, Phil Rauch, Chris Rollet, Dale Zamecki

Absent: Karen George, John Graziani, excused]

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Lt. Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Discussed the following agenda items:

- Resolutions regarding Local State of Emergency
- Bid Waiver/Purchase for Body Worn Cameras
- Bid Extension for Cross Connection Control Program
- WOW Agreement
- Letter of Agreement with Mark Mydlarz
- Letter of Agreement with Joseph Marsh
- Preliminary Review Application for Waiver and Plan Act 202 of 2017
- Appointments to DDA
- Appointments to Compensation Commission
- Appointments to Board of Zoning Appeals
- Filing Communications B - appointments

This meeting ended at 6:46 pm.

City of Southgate Regular City Council Meeting December 16, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, December 16, 2020 and was called to order at 7:00 PM by Council President Pro Tem Mark Farrah (**DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER**)

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Phil Rauch, Chris Rollet; Dale Zamecki

Absent: Karen George, John Graziani (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Lt. Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported Zamecki, RESOLVED, that the minutes of the City Council Work Study Session dated December 2, 2020 be approved as presented. Carried unanimously.

Moved by Rollet, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated December 2, 2020 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from Administrator; Re: Resolutions Regarding Local State of Emergency moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council hereby approves a resolution to adopt a local State of Emergency resolution through March 31, 2021 and approves a resolution for Policies and Procedures for virtual and hybrid meetings. BE IT FURTHER RESOLVED THAT the Mayor and City Clerk are authorized to sign on behalf of the City.

Motion carried unanimously.

1. Memo from Police Chief; Re: Waiver of bid/Purchase approval - Body Worn Cameras moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council waives the bid procedure and authorizes purchase of forty two (42) Body Worm Cameras in the amount of \$212,929.70 to be paid out over the next five years to Axon Enterprises, Inc. (17800 N 85th St., Scottsdale, AZ 85255).

Motion carried unanimously.

2. Letter from Mayor; Re: Bid Extension - Cross Connection Control Program moved by Rollet, supported by Rauch; RESOLVED THAT the Southgate City Council hereby approves the bid extension for three (3) years with Hydro Corp., (5700 Crooks Rd., Ste 100, Troy, MI 48098) in the amount of \$29, 868. Annually for the three years. BE IT FURTHER RESOLVED THAT sufficient funds are available in the Water and Sewer Fund.

Motion carried unanimously.

Regular City Council Meeting December 16, 2020

3. Memo from Administrator; Re: WOW Agreement moved by Rollet, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby extends the current contract with WOW for a period of ten (10) years. BE IT FURTHER RESOLVED THAT the Mayor and City Clerk are hereby authorized to sign said extension on behalf of the City.

Motion carried unanimously.

4. Memo from Administrator; Re: Letter of Agreement with Mark Mydlarz moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council approves the Binding Letter of Agreement with Mr. Mark Mydlarz effective December 17, 2020.

Motion carried unanimously.

5. Memo from Administrator; Re: Letter of Agreement with Mr. Joseph Marsh moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council approves the Binding Letter of Agreement with Mr. Joseph Marsh effective December 17, 2020.

Motion carried unanimously.

6. Memo from ACA/Finance Director; Re: Preliminary Review Application for Waiver and Plan Act 202 of 2017 moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City council hereby approves the Preliminary Review Application for Waiver and Plan (Act 202 of 2017).

Motion carried unanimously.

7. Letter from Mayor; Re: Appointments to Downtown Development Authority moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendation to appoint Walt Kleit (12869 Eureka, Southgate, MI 48195); Bruce Genthe (15600 Eureka, Southgate, MI 48195) and Brian Batko (18401 Clearview, Southgate, MI 48195) to the Downtown Development Authority for a term expiring December 2024.

Motion carried unanimously.

8. Letter from Mayor; Re: Appointment to Compensation Commission moved by Rauch, supported by Rollet, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendation to appoint Marcella Kasprzyk (12347 Helen, Southgate, MI 48195) to the Compensation Commission for a term expiring December 2027.

Motion carried unanimously.

9. Letter from Mayor; Re: Appointments to Board of Zoning Appeals moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council concurs with the Mayor's recommendation to appoint John Byers (13024 Leroy, Southgate, MI 48195) and Patricia Anderson (12345 Dorset Court, Southgate, MI 48195) to the Board of Zoning Appeals for a term expiring December 2023.

Motion carried unanimously.

Regular City Council Meeting

December 16, 2020

Communications "B":

1. Letter from Mayor; Re: Appointments to Bldg. & Mech. Board of Appeals moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby receives and files this communication.

Motion carried unanimously.

2. Letter from Mayor; Re: Appointments to Cultural Arts & Special Events moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby receives and files this communication.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1415 in the amount of \$1,413,114.31.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Zamecki, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:20 P.M. Carried unanimously.

Mark Farrah
Council President Pro-Tem

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: December 22, 2020

Re: Ordinance Amendment- "Hotel, Motel, and Extended Stay Hotel; License and Regulation Ordinance"

The State of Michigan currently provides little regulatory oversight of facilities that provide overnight accommodations. With this local ordinance the City can ensure that local hotels, motels and extended stay hotels meet minimum housing standards and that all guests have a safe and pleasant experience in Southgate.

This revised ordinance will enhance our ability to enforce and protect the health, safety, and welfare of guests staying in hotels/motels and extended stay hotels in Southgate.

This language would replace the current language in Chapter 832 and remove the language in 1289.06 and 1289.07

The Administration recommends City Council's favorable consideration.

I look forward to City Council's questions and comments.

ORDINANCE 832

"AN ORDINANCE TO LICENSE AND REGULATE HOTELS, MOTELS, AND EXTENDED STAY HOTELS WHICH ARE ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR LODGING OR SLEEPING PURPOSES TO TRANSIENT GUEST; TO PROVIDE A PROCEDURE FOR OBTAINING A LICENSE TO OPERATE WITH THE REVIEW NECESSARY TO DETERMINE SUITABILITY OF AN APPLICANT FOR THE LICENSE AND SUITABILITY OF THE BUSINESSES FOR THEIR INTENDED USE; TO REGULATE THE OPERATON OF THE BUSINESSES SO AS TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE AND PREVENT THE MAINTENANCE OF A PUBLIC NUISANCE OR THE USE OF THE BUSINESSES FOR ILLEGAL ACTIVITY INCLUDING, BUT NOT LIMITED TO, PROSITUTION OR THE SALE OR USE OF NARCOTICS; TO PROVIDE FOR A HEARING IN THE EVENT OF REFUSAL, SUSPENSION OR REVOCATION OF A LICENSE; AND TO PROVIDE MINIMUM RULES AND REGULATIONS WITH RESPECT TO THE OPERATION OF THESE BUSINESSES; TO PROVIDE THE CITY OF SOUTHGATE WITH THE AUTHORITY TO IMPOSE REASONABLE CONDITIONS UPON THE ISSUANCE OF ANY LICENSE."

THE CITY OF SOUTHGATE ORDAINS:

Short Title: This ordinance shall be known and may be cited as the "Hotel, Motel, and Extended Stay Hotels License and Regulation Ordinance."

Definitions: For the purposes of this ordinance, the following terms shall be deemed to have the meanings hereafter set forth.

- A. ACCOMMODATION(S): The room or other space provided to transient guests for lodging or sleeping, including furnishings and other accessories therein.
- B. HOTEL AND/OR MOTEL: A building or group of buildings containing units (a bedroom, closet and a bathroom) or rooms, which provide for accommodations for transient persons for compensation for periods of thirty (30) consecutive days or less.
- C. EXTENDED STAY HOTEL: A building or group of buildings containing units (a bedroom, closet and a bathroom) or rooms, which provide for accommodations for temporary residence by persons for non-transient extended stays or stays longer than 30 days.
- D. LICENSED ESTABLISHMENT: Any premises licensed pursuant to this ordinance.
- E. TRANSIENT: A person lodging for compensation in any hotel, motel or tourists home for a period of thirty (30) consecutive days or less.

Section 832.01 **License Required:** No person, firm, corporation or other entity shall operate a hotel, motel, and extended stay hotel within the City of Southgate without first having obtained an annual license for that purpose. Any annual license, whenever issued, shall expire December 31 following the date of issuance, unless sooner suspended or revoked pursuant to this ordinance or for any other reason. The City may impose reasonable conditions upon the issuance of any license, including but not limited to those minimum conditions referenced with this ordinance or any other applicable ordinance of the City of Southgate.

Section 832.02 **Business Plan of Operation Compliance.** Applicants for a license and all Licensees shall comply with all applicable Federal, State and City regulations and this general policy, and shall submit a comprehensive, written plan of operation which must be approved. Failure of such compliance or variance from the plan presented may result in the building department to not renew a license or in revocation of the license. All Plans of Operation or changes there to shall be subject to the approval of the Building Department.

Section 832.03 **License Review:** The building department may undertake a review of any license to determine whether or not the license should be renewed, suspended or revoked.

Section 832.04 **Application for License:** Every applicant for a license to operate a licensed establishment shall file an application with the building department office upon a form provided by the City of Southgate and pay a non-refundable application fee. Such fee shall be set by resolution of the City Council and may be amended from time to time. The application shall contain the following information:

- A. The name, residences address and telephone number of each applicant.
 - 1. If the applicant is a corporation, the name, residence address and telephone number of each of the officers and directors of said corporation and of each stockholder owning more than ten percent (10%) of the stock of the corporation if that individual is or will be involved in the management and/or operation of the hotel, motel or tourist home, the address of the corporation itself, and the name and address of a resident agent in Wayne County, Michigan. The applicant shall also provide documentation that the corporation is in good standing in the state of incorporation.
 - 2. If the applicant is a partnership, the name of the partnership, and the name, residence address and telephone number of each of the partners having ten percent (10%) of an ownership interest if that individual is or will be involved in the management and/or operation of the hotel, motel or extended stay hotel, and the name, address and telephone number of a resident agent in Wayne County, Michigan.

3. If the applicant owns stock or has a financial interest in any other licensed establishment under this ordinance, the name, address and telephone number of the corporation, and the name, address and telephone number of each licensed establishment
- B. The history of an applicant in the operation of a licensed establishment, or similar business or occupation including, but not limited to, whether or not such person has previously operated in the City or another municipality or state under license, has had such license revoked or suspended, and the reason therefor.
 - C. Applicant'(s) social security number, driver's license number or state ID, and date of birth.
 - D. Business, occupation, or employment of the applicant for the three (3) years immediately preceding the date of application, including the name, address and telephone number of any and all employers.
 - E. All criminal convictions in the preceding ten (10) years, other than traffic violations, including the dates of convictions, nature of the crime, and place convicted.
 - F. Authorization for the City of Southgate, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in the application. The application shall give such additional information and identification necessary to discover the truth of the matters required to be set forth in the application.
 - G. A statement concerning the proposed rates to be charge by the establishment.
 - H. The application shall be signed and sworn to by the applicant.
 - I. The Successful applicant shall coordinate and schedule, in conjunction with the Fire Chief and the Chief Building Inspector, or their designee(s), Timely inspections of the licensed premises not less than annually and shall acquiesce, in writing, to such other inspection(s) as may be deemed appropriate in the sole discretion of the Fire Chief and the Chief Building Inspector, or their designee(s).

Section 832.05 **Investigation**: Upon receipt of such application, the City Building Department shall refer same as follows:

- A. To the Police Chief or his/her designated representative, who shall investigate and determine whether the person making application for such license is of

suitable character to conduct or maintain such a business in the City of Southgate. The Police Chief or his/her designated representative shall forward to the City Building Department the results of such investigation along with a recommendation concerning whether or not the license should be granted.

1. The phrase "of suitable character" as used in this ordinance for the purpose of licensing shall be construed to mean the propensity on the part of the person to serve the public in the licensed are in a fair, lawful, honest and open manner.
 2. In making his/her determination, the Police Chief or his/her designated representative shall consider:
 - (a) Penal History. All of the applicant's convictions in the preceding ten (10) years, other than traffic violations, the reasons therefor and the demeanor of the applicant subsequent to his/her release.
 - (b) License and Permit History. The license and permit history of the applicant; whether such applicant is previously operating in this City or State or in another municipality or state under a license or permit has had such license or permit revoked or suspended, the reasons therefor.
 - (c) Other Information. The Police Chief may consider any other information and documentation, which he/she considers relevant to make a determination as to whether the applicant is of suitable character.
 3. The Police Chief or his/her designated representative shall complete his/her investigation and determination within thirty (30) days of being provided with the application.
 4. If an applicant is found to be unqualified for a license for any reason, the applicant shall be furnished by the City Building Department with a statement containing information as to the basis for this determination.
- B. If the investigation by the Police Chief or his/her designated representative does not evidence a lack of suitable character, the City Building Department shall then refer the application to the Chief Building Inspector, Fire Chief or their designated representatives, who shall cause a thorough inspection of the premises to be made to ensure that all pertinent provisions of State law and local ordinances are being complied with. The results of such inspections shall be returned to the applicant within thirty (30) days of the date the application was referred.

Section 832.06 License-Refusal, Suspension, Revocation or Non-Renewal:

A license requested under this ordinance may be refused by the City Building Department or his/her designated representative, and any license issued under the provisions of this ordinance may be suspended by the City of Southgate, for cause. The term "cause" as used in this ordinance shall include the doing or omitting of any act, or permitting any condition to exist for which a license is issued, or upon any premise used in connection therewith, which act, omission or condition is contrary to the health, safety and welfare of the public, is unlawful, irregular or fraudulent in nature, is unauthorized or beyond the scope of the license issued, or is forbidden by this ordinance or any applicable law. Cause shall include, but not be limited to:

- A. Fraud or material misrepresentation in the application for license.
- B. Fraud or material misrepresentation in the operation of the licensed business.
- C. Any material violation of this ordinance or of the regulations authorized herein.
- D. Any violation of Federal or State law, or local ordinance which creates a risk to the health, safety or welfare of the transients or to the community, or brings into question whether the Licensee is suitable to operate the business.
- E. Conducting the business in an unlawful manner or in a such manner as to constitute maintenance of a nuisance upon or in connection with the licensed premises. For purposes of this ordinance, "nuisance" shall be given the normal and customary meaning, and shall include, but not be limited to, the following:
 - 1. Existing violations of building, electrical, mechanical, plumbing, zoning, health, fire or other applicable regulatory codes.
 - 2. A pattern or practice of patron conduct which is in violation of the law and/or interferes with the health, safety and welfare of the residential and/or commercial properties in the area.
 - 3. Failure to maintain the grounds and exterior of the licensed premises, including litter, debris or refuse blowing or being deposited upon adjoining properties.
- F. Failure by the Licenses to permit the inspection of the licensed premises by the City's agents or employees in connection with the enforcement of this ordinance.
- G. Failure of the Licensee to pay personal property taxes, other City obligations, and real property taxes by February 14 of each year arising from their use and occupancy of the property. A Licensee who does not own the real property is not responsible for the payment of the real property taxes unless the lease requires such payment.

Section 832.07 **Revocation of License:** Each establishment licensed pursuant to this ordinance shall be operated and maintained in accordance with all applicable laws and regulations of the City of Southgate and the State of Michigan. Upon violation of this ordinance pursuant to Section 7, after notice and hearing, the City of Southgate may revoke such license.

Section 832.08 **Procedure for Recommendation on Non-Renewal, Revocation or Suspension:**

- A. Before taking any action concerning non-renewal, revocation or suspension of license the City Administrator, or his/her designated representative, shall serve the Licensee by registered return receipt, mailed at least ten (10) days prior to hearing the Notice of Hearing, which notice shall contain the following:
1. Date, time and place of hearing.
 2. Notice of the proposed action.
 3. Reasons for the proposed action.
 4. Names of witnesses known at the time who will testify.
 5. A statement that the Licensee may be represented by legal counsel, present evidence, testimony and confront and cross-examine adverse witnesses.
 6. A statement requiring the Licensee to notify the Southgate City Attorney's Office at least three (3) days prior to the hearing date if Licensee intends to contest the proposed actions, and to provide the names of witnesses known at that time who will testify on the licensee's behalf.
- B. Upon completion of the hearing, the City Administrator, or his/her designated representative shall submit to the Licensee a written statement of its Findings and Determination within thirty (30) days.
- C. During the procedure for non-renewal, revocation or suspension, the Licensee will be permitted to continue to operate until such time as the findings and determination is served upon the licensee by mail or otherwise ordered by a court.

Section 832.09 **License Refusal; Hearing** any person whose initial request for a license is refused shall have a right to a hearing before the City Council, provided a written request thereof is filed with the City Administrator within ten (10) days following such refusal. The City Council shall have the right to affirm and sustain any refusal to issue a license, or the City Council may grant any license.

Section 832.10 **Rules and Regulations:** The following rules, regulations and conditions shall be observed by each Licensee under this ordinance:

- A. All accommodations must afford easy and unobstructed access to a hall or passageway to the outdoors.
- B. In every hotel, motel or extended stay hotel hereafter erected, all accommodations shall be in compliance with the MBC Michigan Building Code, ICC National Property Maintenance Code, International Fire Code and/or all applicable Building Codes in the City of Southgate.
- C. Rooms must be kept clean and free from dirt, vermin, garbage and rubbish.
- D. Clean sheets, pillowcases and towels must be provided before a guest may occupy a bed previously occupied by another registered guest.
- E. The cooking of food in or upon the premises is prohibited, other than in a kitchenette facility in compliance with applicable codes and regulations, and approved by the proper authorities designated in those codes and regulations. The use of hotplates or similar equipment which can be utilized to heat or cook food is specifically prohibited. A notice to this effect shall be conspicuously posted in each accommodation.
- F. A register shall be provided and maintained on the premises near the main entrance and shall be submitted, upon demand, to any official or police officer of the City of Southgate. The register shall contain the following information:
 - 1. The correct name and address of every guest, renting or occupying a room, including but not limited to non-paying minors and/or dependents. The guest shall furnish proof of identity by showing a valid driver's license or similar identification, and provide a date of birth.
 - 2. Each guest with a motor vehicle on the site shall provide the make, year and model of the motor vehicle, as well as the license plate number.
 - 3. The date and time of arrival and date of departure of every guest, and the number of the days each guest has been at the establishment during the calendar year.
 - 4. Where two persons occupy the same room and at least one of the persons is a minor, the relationship of said person shall be noted on the register.
- G. No Licensee shall knowingly permit any accommodations and/or other location on the premises to be used for an unlawful purpose.

- H. All Licensees shall permit free access by the Chief Building Inspector, Fire Marshal, Chief of Police, or their representatives' at all reasonable times.
- I. Accommodations shall not be made available for a period in hourly increments nor shall any accommodation be made available more than one time during the eighteen (18) hour period of 12:00 noon to the following morning at 6:00a.m. The right to occupy any accommodation shall not be assigned or transferred. No transient shall obtain accommodations at any establishment for more than thirty (30) consecutive days, except as provided in Section 13.
- J. Occupancy of a room shall not exceed more than two (2) persons for every one (1) bed with a maximum of 4 per bedroom.
- K. The Rules and Regulations (Section 12, 14 and 15 of this ordinance) shall be conspicuously displayed with the License at each registration area.
- L. Each room of every establishment shall receive daily housekeeping/cleaning and inspection.
- M. Additional security requirements:
 - 1. A Video Surveillance System (VSS) must be installed within one year of the effective date of this ordinance. All VSS shall have no less than one camera dedicated to each register or check-out stand, entrance/exit, interior hallway and lobby, swimming pool area, exercise facility, loading dock, and parking lots or areas designated for customer and/or employee parking use. Recording must be backed up and kept for a minimum of 30 days and shall be submitted, upon demand, to any official or police officer of the City of Southgate.
 - 2. Exterior doors (other than lobby doors) must be secured from the outside between the hours of 9:00pm and 6:00am.
- N. Any accumulations of snow shall be removed from the licensed establishment in a timely manner and such snow removed from parking lots and all other areas of the licensed establishment shall not be placed on adjacent public easements, sidewalks, or on or near a fire hydrant.
- O. Each occupied lodging room shall have a working telephone with access to 911 emergency services.

Section 832.11 **Requirements for extended stay hotels:** Longer term occupancy of accommodations may be permitted in a licensed extended stay hotel, subject to the following limitations:

- A. Each Unit shall be a minimum of 300 square feet in area, exclusive of bathroom, closet, or balcony space.
- B. Minimum of one thousand (1,000) square feet for recreational use by guest.
- C. A registration lobby staffed on a 24 hour daily basis shall be provided.
- D. Stays greater than one hundred twenty (120) days at an Extended-Stay Hotel prohibited except when:
 - 1. A written contract or documented agreement exists between an extended-stay and a business, corporation, firm or government agency.
 - 2. Documentation, consistent with HIPPA privacy rules, confirms a hotel guest is considered family or caring for a patient admitted in a local hospital.
 - 3. Where a hotel guest has been relocated from their home by a natural disaster, fire or other documented displacement.
- E. Occupancy limits shall be established for each unit based on available sleeping space and fire safety to be approved by the Fire Marshall.
- F. Daily or weekly services for each dwelling unit of linen change, towel change, soap change, and general clean-up shall be provided.
- G. A Minimum of six secured parking spaces shall be developed immediately adjacent to the loading/unloading zone for resident use.
- H. The Licensee shall provide a report to the City on a quarterly basis (January 1st, April 1st, July 1st, and October 1st of each calendar year) of the number of accommodations being utilized in excess of thirty (30) consecutive days. Said quarterly report shall include:
 - 1. The correct name and address of every guest renting or occupying an accommodation, including but not limited to, non-paying minors and/or dependents.
 - 2. The date and time of arrival and date and time of departure of every guest who has utilized an accommodation in excess of thirty (30) consecutive days.
 - 3. A description of the specific accommodation, including the dimensions of the accommodation, the existence of a kitchenette and available appliances, the existence of a bathroom, the number of beds, and a description of any other appliances or facilities available in the specific accommodation.

Section 832.12 **Reporting false information:** It shall be a violation of the ordinance for any registered guest in any hotel, motel or extended stay hotel or to give any false

information. Knowing or having reasonable cause to believe such information to be false, the Licensee or his employee shall notify the Police Department of such fact, and failure to do so shall be grounds for revocation of the license.

Section 832.13 **No Smoking:** Smoking is prohibited in all indoor areas of hotels and motels, including lobbies, common areas, conference and meeting rooms, private offices, hallways, elevators, stairs, restrooms, pool areas, and 100% of guest rooms. Smoking is also prohibited within 20 feet of all entry doors.

Section 832.14 **Reporting of Fires:** Each Licensee under this ordinance shall cause the Fire Department of the City of Southgate to be immediately notified when a fire occurs within his establishment. Any person therein who discovers such a fire shall immediately notify the person in charge of the place of registration.

Section 832.15 **No Assignment of License:** No License granted pursuant to this ordinance may be assigned, transferred or otherwise utilized by any other person or entity other than the Licensee.

Section 832.16 **Penalties:** Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not exceeding Five-hundred (\$500.00) dollars or be imprisoned for a period not exceeding ninety (90) days, or be both so fined and imprisoned, in the discretion of the Court.

Section 832.17 **Severability:** If any Section, subsection, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 832.18 **Repealer:** All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 832.19 **Effective Date:** This ordinance shall take effect sixty (60) days after the final passage thereof.

Joseph G. Kuspa, Mayor

Jan Ferencz, City Clerk

[Print](#)

Southgate, MI Code of Ordinances

CHAPTER 832 Hotels, Motels and Inns

832.01 Occupancy by minors.

832.02 License required; fees

832.99 Penalty.

CROSS REFERENCES

Authority of Council re licenses - see CHTR. Sec. 52

Hotels; boarding and lodging houses - see M.C.L.A. Sec 427.1 et seq.

Licensing in general - see B.R. & T. Ch. 802

License fees for motels - see B.R. & T. 802.21

832.01 OCCUPANCY BY MINORS.

It shall be unlawful for any motel, hotel, inn or other similar business establishment offering overnight lodgings, or its agents, servants, employees or assigns, to permit or allow any minor seventeen years of age or younger to rent or otherwise acquire a room or rooms housed in any such establishment, unless said minor is registered with a parent or legal guardian who is staying in the same room with said minor. No parent, legal guardian or other adult shall rent a room for a person seventeen years of age or younger and allow that minor to occupy the room unattended, nor shall any adult rent a room for the purpose of allowing the minor to throw a party without first notifying the owner of the hotel, motel, inn or other similar establishment of his or her intended purpose and, further, providing the full names, addresses and phone numbers of the adults who will be chaperoning the party, and the full names, addresses and phone numbers of the individuals who will be legally responsible for any claims, losses or damages that may be incurred should there be damage or destruction to the premises.

(Ord. 504. Passed 10-9-91.)

832.02 LICENSE REQUIRED; FEES.

No person shall operate a hotel, motel, or inn in the City who does not possess an un-revoked license of current issue granted in accordance with this Business Regulation and Taxation Code. No such license shall be granted except on certification by the Director of Inspections. Such license shall be posted in a conspicuous place in the

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establishment. The fee for a license to operate any hotel, motel or inn shall be as specified in the Business License Fee Schedule.

(Ord. 797. Passed 10-6-04.)

832.99 PENALTY.

(EDITOR'S NOTE: See Section 202.99 for general Code penalty if no specific penalty is provided.)

[Print](#)

Southgate, MI Code of Ordinances

CHAPTER 1289 Hotel Overlay District (HOD)

- 1289.01 Intent.
- 1289.02 Applicability.
- 1289.03 Definitions.
- 1289.04 Principal uses permitted.
- 1289.05 Required conditions.
- 1289.06 Specific requirements to extended stay hotels.
- 1289.07 Hourly rates prohibited.

CROSS REFERENCES

- Zoning and planning in home rule cities - see M.C.L.A. Sec. 117.4i
- Regulation of location of trades, buildings and uses by local authorities - see M.C.L.A. Sec. 125.581
- Regulation of buildings; authority to zone - see M.C.L.A. Sec. 125.582
- Regulation of congested areas - see M.C.L.A. Sec. 125.583
- Uses of land or structures not conforming to ordinances; powers of legislative bodies; acquisition of property - see M.C.L.A. Sec. 125.583a
- Effect of zoning ordinance or zoning decision in presence of demonstrated need for certain land uses - see M.C.L.A. Sec. 125.592
- Licensing of businesses - see B.R. & T. Ch. 802
- Schedule of area regulations - see P. & Z. 1298.01

1289.01 INTENT.

The purpose and intent of the Hotel Overlay District is to provide opportunities within the City of Southgate for the development of medium-density hotels where such uses are desirable based on visibility from Interstate 75. It is further intended that accessory uses typically located with hotels shall also be permitted to develop.

(Ord. 08-871. Passed 8-20-08.)

1289.02 APPLICABILITY.

(a) The Hotel Overlay District shall encompass all parcels located within the Hotel Overlay District boundaries as defined on the City of Southgate Zoning Map.

(b) The provisions of this Overlay District shall supplement the underlying zoning district in which a property is located. The standards prescribed herein shall control the overall development in this Overlay District. Where there may exist any conflict between the provisions of this chapter and those of the underlying zoning district, the provisions of this chapter shall prevail. This chapter shall not change the status of any existing use, lot, or structure established prior to the effective date of this chapter.

(Ord. 08-871. Passed 8-20-08.)

1289.03 DEFINITIONS.

(a) "Extended stay hotel" means any structure consisting of one or more buildings, with more than five specific dwelling units with provisions for living, and contain kitchen facilities for food preparation including, but not limited to, refrigerators, stoves, and ovens, sanitation, separate bathroom and kitchen sink, and sleeping in each unit, that is specifically constructed, kept, used, maintained, advertised, and held out to the public to be a place where temporary residence is offered for pay to persons, for a maximum stay of six months within the dwelling units of the structure.

(b) "Hotel" means a building or part of a building that is a franchise from a nationally recognized chain, with a common entrance, in which the dwelling units or rooming units are used primarily for transient occupancy, and in which one or more of the following services are offered: maid service, furnishing of linens, telephone, secretarial or desk service and bellboy service. A hotel may include a restaurant or cocktail lounge, public banquet halls, ballrooms or meeting rooms.

(c) "Motel" means a series of attached, semidetached or detached rental units containing a bedroom, bathroom and closet space. Units shall provide for overnight lodging, are offered to the public for compensation and shall cater primarily to the public traveling by motor vehicle.

(Ord. 08-871. Passed 8-20-08.)

1289.04 PRINCIPAL USES PERMITTED.

(a) Hotels and motels.

(b) Extended stay hotels.

(c) Accessory uses typically developed with hotels such as retail stores, sit-down restaurants, meeting rooms, conference rooms, banquet halls, exhibit halls, and personal service establishments which serve the business, personal, and convenience needs of the hotel guests and are completely enclosed within the principal use.

(Ord. 08-871. Passed 8-20-08.)

1289.05 REQUIRED CONDITIONS.

- (a) The minimum setback requirements for the principal use shall be as required by the C-2, General Business District.
- (b) The maximum height shall be 40 feet, with no maximum story requirement.
- (c) Off-street parking shall be provided and shall be laid out as provided in this section and in Chapter 1292.
- (d) Off-street parking may be located in a front yard and in an exterior side yard to a point 20 feet from the street right-of-way line. Off-street parking may be located in a rear yard and in an interior side yard, except when these yards abut a Residential District. No off-street parking shall be permitted within the minimum required setback.
- (e) Whenever off-street parking is required to be set back from a property line, the set back shall be landscaped and all landscaping shall be maintained in a living, growing condition, neat and orderly in appearance.
- (f) The intensity of all exterior lighting shall be of a type that shall not present a potential safety hazard to traffic on adjoining streets, nor shall any such lighting adversely impact abutting properties. All lighting shall be shielded and directed downward. Properties adjacent to residential uses shall install dimmers to reduce parking lot lighting from dusk to dawn.
- (g) All development within the Hotel Overlay District shall be required to submit a site plan to be reviewed and approved by the Building Department, planning consultants, and the Planning Commission.
- (h) All uses permitted in Section 1289.02 shall be subject to all other applicable requirements of this Zoning Code relating to site plan review, improvement guarantees, landscape planting standards, corner clearance, screens, walls, earth berms, exterior building wall materials, signs, and the like.

(Ord. 08-871. Passed 8-20-08.)

1289.06 SPECIFIC REQUIREMENTS FOR EXTENDED STAY HOTELS.

- (a) Each unit shall be a minimum of 275 square feet in area, exclusive of bathroom, closet, or balcony space.
- (b) No occupant shall be permitted to stay in any unit of an extended stay hotel or extended stay motel in excess of six months each calendar year.
- (c) Occupancy limits shall be established for each unit based on available sleeping space and fire safety to be approved by the Fire Marshall for extended stay temporary residence purposes.
- (d) Daily or weekly services for each dwelling unit of linen change, towel change, soap change, and general clean-up shall be provided.
- (e) A registration lobby staffed on a 24 hour daily basis shall be provided.

(f) A minimum of six secured parking spaces shall be developed immediately adjacent to the loading/unloading zone for resident use.

(Ord. 08-871. Passed 8-20-08.)

1289.07 HOURLY RATES PROHIBITED.

(a) No person owning, controlling, managing, or having charge of any hotel, extended stay hotel, or motel within the City shall allow or permit an hourly charge for any room within said establishment.

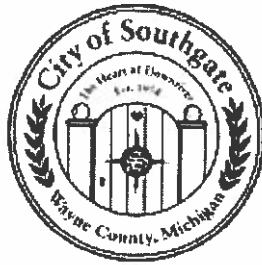
(b) No person owning, controlling, managing, or having charge of any hotel, extended stay hotel, or motel within the City shall allow or permit any room or rooms within said establishment to be rented more than twice in any 24-hour period commencing at 12:01 a.m.

(Ord. 08-871. Passed 8-20-08.)

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 4, 2021

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Sand

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the bid for Sand be awarded to Freeport Supply in Brownstown, Michigan in the amount of \$10.74 per cubic yard delivered.

Sufficient funds are available in the departmental budgets to cover costs associated with this bid award.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 4, 2021

RE: Bid Recommendation for Sand

I have reviewed the above with the Acting DPS Director and concur with his recommendation to award this bid to, Freeport Supply Company, Brownstown, Michigan in the amount of \$10.74 per cubic yard delivered for sand.

Adequate funds are available in the Public Service and the Water and Sewer Department Budget for this purchase.

**From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
January 4, 2021**

**To: David Angileri
Finance Director**

Re: Bid Recommendation for Sand

After reviewing bids submitted for the purchase of (Fill) Sand, I find **Freeport Supply Company** to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are the low bidder

Therefore, I recommend that the bid (for a period of two years) be awarded to:

<p>Freeport Supply Company 20091 Pennsylvania Brownstown, MI 48193 Phone: 734-285-2324</p>

If you have any questions, please contact me.

KA/sb



Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: Sand)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – (Fill) Sand

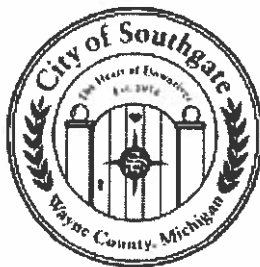
Due & Opened: December 18, 2020

Company	Bid Amount
Freeport Supply	\$10.74 per ton
Osburn Industries	\$15.00 per ton \$11.85 per ton Class II

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 4, 2021

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Topsoil

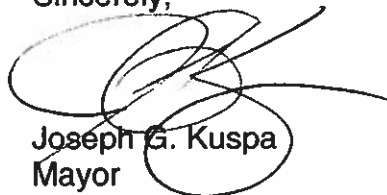
Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the bid for Topsoil be awarded to Freeport Supply in Brownstown, Michigan in the amount of \$14.95 per cubic yard delivered.

Sufficient funds are available in the departmental budgets to cover costs associated with this bid award.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 4, 2021

RE: Bid Recommendation for Topsoil

I have reviewed the above with the Acting DPS Director and concur with his recommendation to award this bid to, Freeport Supply, Brownstown, Michigan in the amount of \$14.95 per cubic yard delivered for topsoil.

Adequate funds are available in the Department Public Service and the Water and Sewer Department Budget for this purchase.

From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
January 4, 2021

To: David Angleri
Finance Director

Re: Bid Recommendation for Topsoil

After reviewing bids submitted for the purchase of Topsoil, I find **Freeport Supply Company**, to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are our current supplier for Topsoil
- They are our current supplier for Sand and 21 AA Gravel
- They are the second lowest bidder
- They are the closest bidder

Therefore, I recommend that the bid (for a period of two years) be awarded to:

<p>Freeport Supply Company 20091 Pennsylvania Brownstown, MI 48193 Phone: 734-285-2324</p>
--

If you have any questions, please contact me.

KA/sb



Bid Tabulation Enclosed
(D/Bids-A: F4 Bid Recommendation: Topsoil)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – Topsoil

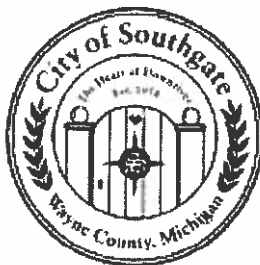
Due & Opened: December 18, 2020

Company		Bid Amount
Freeport Supply Co.		\$14.95 per ton
Osburn Industries		\$17.00 per ton
Strata Underground		\$14.85 per ton

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 4, 2021

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid Recommendation for Gravel


Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that the bid for 21AA Gravel be awarded to Freeport Supply Company, Brownstown, Michigan in the amount of \$10.40 per ton delivered. This is the low bid and meets all specifications, therefore it is in the best interest of the City.

Sufficient funds are available in the Public Service and Water and Sewer Fund Budget to cover costs associated with this purchase.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 4, 2021

RE: Bid Recommendation for Gravel

I have reviewed the above with the Acting DPS Director and concur with his recommendation to award this bid to, Freeport Supply Company, Brownstown, Michigan in the amount of \$10.40 per ton delivered for gravel.

Adequate funds are available in the Public Service and the Water and Sewer Department Budget for this purchase.

**From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
January 4, 2021**

**To: David Angileri
Finance Director**

Re: Bid Recommendation for 21AA Gravel

After reviewing bids submitted for the purchase of 21AA Gravel, I find **Freeport Supply Company** to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are the low bidder

Therefore, I recommend that the bid (for a period of two years) be awarded to:

**Freeport Supply Company
20091 Pennsylvania
Brownstown, MI 48193
734-285-2324**

If you have any questions, please contact me.

KAsb



Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: 21AA Gravel)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – 21AA Gravel

Due & Opened: December 18, 2020

Company	Bid Amount
Osburn Industries, Inc.	\$17.55 per ton
Freeport Supply Co.	\$10.40 per ton

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 4, 2021

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Water Related Supplies – Brass Couplings

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur with his recommendation for a one year extension of the current contract with Core and Main for Water Related Supplies, i.e. Brass Couplings. Pricing will remain the same as current contract that was bid in March of 2018.

Sufficient funds are available in the Water and Sewer fund.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: December 28, 2020

RE: Recommendation for Water Related Supplies – Brass Couplings

I have reviewed the above with the Acting DPS Director and concur with his recommendation for a bid extension to Core and Main, Canton, MI 48188. Pricing will remain the same as the current contract that was bid in March of 2018.

Adequate funds are available in the Water and Sewer Fund for this purpose.

From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
December 16, 2020

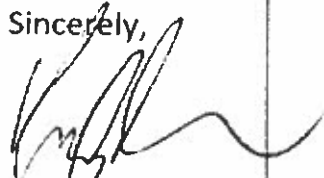
To: David Angileri
Finance Director

Re: Bid Extension Recommendation for Brass Couplings, Curb Stop, Corp Stop

I respectfully request to extend the bid for Brass Couplings, Curb Stop and Corp Stop to **Core and Main, 4901 Dewitt, Canton, MI 48188**. They will extend the pricing on the water service materials contract (consisting of brass corporations, curb stops, and couplers) with the city of Southgate for one year from current bid. (current bid expiration is February 5, 2021)

If you have any questions, please contact me.

Sincerely,



Kevin Anderson
Acting Director, DPS

Enclosure

KA/sd



4901 Dewitt
Canton, MI 48188

Good afternoon Phil

I am writing this letter on December 15th 2020 to confirm that per your request Core & Main will extend the pricing on the water service materials contract (consisting of brass corporations, curb stops, and couplers) with the city of Southgate until February 5th 2022.

Thank you

Christopher Climie

Core & Main

Municipal Sales Representative

Cell: 734-787-0026

Christopher.climie@coreandmain.com

City of Southgate
Department of Public Services
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079 (734) 258-3074
Fax: (734) 246-1333

Proposal and Specifications
Water System Supplies
Lead-free Corp. Stops, Curb Stops & Couplings

Instructions to Bidders

The intent of this specification is to describe Lead-free Corp. Stops, Curb Stops, and Couplings and to establish unit prices for the period of: 2 years. Bids are due by 3 p.m., Friday March 9, 2018

- The bidder shall become familiar with the specifications.
- Complete proposals shall be submitted on the furnished form(s).
- Each bidder shall sign the proposal and supply status, address and pertinent information.
- All bids are to remain firm for a period of ninety (90) days from the date of the bid. No proposals shall be withdrawn within this period.
- The city reserves the right to accept or to reject any and all bids; also, to waive formal defects in bids should it deem it for the best interest of the city. Unsolicited alternates shall be considered informal and may be cause for rejection of the bid.

All bid envelopes shall be sealed and clearly marked:
Sealed Bid – Lead-free Corp. Stops, Curb Stops & Couplings

Mail or deliver to:
Office of the City Clerk
Norma J. Wurmlinger Municipal Building
14400 Dix-Toledo
Southgate, MI 48195

February 23, 2018

(D/Bids-A: 2018 Water System Supplies - Corp. Stops, Curb Stops & Couplings)

The water system supplies shall meet the minimal requirements, as specified:

Corp. Stops

- Outlet conductive Compression Connection for CTS O.D.
- ANSI-AWWA / C800 Standard / 300 PSIG
- Thread Mueller "CC"
- Stem rotation: full 360°
- Inlet threads are AWWA taper

Couplings

- Connection for CTS O.D. tubing – both ends
- Straight three part union Mueller 110 Conductive Compression
- Compression AWWA Standard

Curb Stops

- Compression ANSI / AWWA C800 Standard
- Mueller 110 Conductive Compression Connection for CTS O.D. tubing
- Both ends – Quarter turn check

Approximate Quantity		Description	Unit Prices	Total
100	Each	Corp. stops ¾"	35.90	3,590.00
75	Each	Corp. stops 1"	47.23	3,542.25
6	Each	Corp. stops 1 ½"	107.14	642.84
6	Each	Corp. stops 2"	177.18	1,063.08
100	Each	Coupling ¾"	13.87	1,387.00
75	Each	Coupling 1"	15.14	1,135.50
6	Each	Coupling 1 ½"	53.64	321.84
6	Each	Coupling 2"	72.43	434.58
36	Each	Curb stops ¾"	51.12	1,840.32
36	Each	Curb stops 1"	76.83	2,765.88
6	Each	Curb stops 1 ½"	174.87	1,049.22
6	Each	Curb stops 2"	260.21	1,561.26
			Total Bid:	19,333.77

- The items will be purchased on an "as needed" basis.
- All material supplies will be equal to or better than specified product items.
- All quantities listed are approximate. The city reserves the right to increase or decrease the desired quantities without change in the unit prices.
- Samples are to be submitted upon request.
- Direct all questions to Brian Pearson, Water Systems Supervisor at (734) 258-3079 or Robert Tarabula, Director of Public Services (734) 258-3078.
- All prices are to be F.O.B. to:

City of Southgate
Department of Public Services
14719 Schafer Court
Southgate, MI 48195

Deviations -

- Bidder must itemize all deviations to the specifications.
- If space provided is not sufficient, please attach additional sheets, as required.
- A statement referring to manufacturer's literature or specifications without stating the actual deviations will be cause for disqualification.

- Unless otherwise stated by the bidder in the space provided above, the proposal shall be considered as being in strict accordance with the specifications outlined herein, even though the manufacturer's literature indicates deviations from the city's specifications.

Total Bid: \$ 19,333.⁷⁷

Name of Company	Core and Main, LP
Address	4901 Dewitt
City / State / Zip code	Canton, MI 48188
Telephone (with Area Code)	734-398-5950
Fax # (with Area Code)	734-398-5970
E-mail Address	michael.martin@coreandmain.com
Authorized Representative	Michael Martin (Type of Print Name)
Signature & Title	<i>Mich Martin</i> Municipal Account Manager (Authorized Representative)
Date	3/8/18