

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday December 2, 2020

WEB MEETING @ <https://us02web.zoom.us/j/84563153111>

CALL-IN @ + 1-312-626-6799 Passcode:84563153111

6:30pm **Work Study Session**

1. Officials Reports
2. 2018 International Fire Code

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated November 18, 2020.
2. Regular City Council Meeting Minutes dated November 18, 2020.

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A" –

1. Memo from ACA/Finance Director; Re: Audit FY 2019/2020

Communications "B" – (Receive and File)

Ordinances:

1. Memo from Administrator; Re: Ordinance Amendment – "Biological Material Depository"

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1414 \$1,294,253.86

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

November 18, 2020

An Informal Meeting of the Council of the City of Southgate was held on November 18, 2020 at 6:30 P.M. *(Due to the Covid-19 virus, this meeting was via Zoom in accordance with Governor Whitmer's executive order).*

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, , Dale Zamecki

Absent: Phil Rauch (excused), Chris Rollet (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

There were no agenda items to discuss.

This meeting ended at 6:44 pm.

City of Southgate

Regular City Council Meeting

November 18, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, November 18, 2020 and was called to order at 7:00 PM by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Dale Zamecki

Absent: Phil Rauch (excused), Chris Rollet (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Zamecki, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated November 18, 2020 be approved as presented. Carried unanimously.

Moved by George, supported by Colovos, RESOLVED, that the minutes of the Regular City Council Meeting dated November 18, 2020 be approved as presented. Carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1413 in the amount of \$805,962.75.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Zamecki RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:04 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: November, 24 2020

Re: Adoption of 2018 International Fire Code

The Fire Chief is requesting that the Southgate City Council adopt the attached ordinance amendment incorporating the 2018 International Fire Code. We are currently using the 2009 edition. Updating to the 2018 edition will bring the ordinance to the most current edition.

If you have any questions, feel free to contact me.

Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195
(734) 258-3080 / FAX (734) 246-1352

Marc Hatfield, Fire Chief
(734) 258-3070
mhatfield@ci.southgate.mi.us



Memorandum

To: Dustin Lent, City Administrator

From: Marc Hatfield, Fire Chief

Re: Adoption of 2018 International Fire Code

Date: 10/07/2020

Please see the attached request for the proposed revised ordinance for the adoption of the 2018 International Fire Code. We are currently using the 2009 Edition by updating this to 2018, this will bring the ordinance to the most current edition.

Once you and the City Attorney have reviewed the request, with your approval, I would like to forward to the City Council for approval as soon as possible.

If you have any questions, feel free to contact me,
Sincerely,

Marc Hatfield
Fire Chief

Southgate Fire Department

14730 Reaume Parkway

Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Marc Hatfield, Fire Chief

(734) 258-3070

mhatfield@ci.southgate.mi.us



The "International Fire Code, 2018 edition", including Appendix Chapters A, B, C, D, E, F, G, H, I, J, K, L, M and N (see International Fire Code Section 101.2.1, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Fire Code of the City of Southgate, in the State of Michigan, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 1610.02. A copy of the 2018 International Fire Code, and the provisions thereof, shall be filed in the Fire Department.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: November 30, 2020

RE: Audit FY 2019/2020

Under separate cover, you have previously received the Audit from Plante & Moran. The matter will also have been reviewed during your work-study session.

Therefore, it is recommended that the City Council adopt a resolution, which accepts and approves the Audit for FY 2019/2020. Also due to GASB #54 (Fund Balance Reporting and Governmental Fund Type Definitions) the City Council is required to restate the fund balance as follows:

General Fund

Nonspendable Prepaids	\$	9,416
Restricted		
Unspent property tax – Rubbish	\$	43,960
Unspent property tax – P&F Pension	\$	43,830
Low income housing	\$	9,163
Recreation	\$	0
Building Dept.	\$	281,251

Committed	County Property Tax Chargeback's	\$ 300,000
	Computer Software Acquisition	\$ 10,000
	SINC	\$ 136,000

Assigned

Workers Compensation	\$ 330,000
Severance Reserve	\$ 900,000
Future Working Capital	\$ 300,000
Future OPEB	\$ 200,000

Capital Projects Funds

Committed	Police Cars	\$438,567
	Property Acquisition	\$115,116
	Fire Rescue Equipment	\$160,000

Assigned

Capital Projects	\$ 248,767
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Your favorable consideration of this matter is therefore requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: November 24, 2020

Re: Ordinance Amendment- "Biological Material Depository"

In a continuing effort to update our Ordinance for a use that wasn't considered at its adoption we are proposing to allow and regulate biological material depositories as a use subject to special conditions within the M-1 Light Industrial-Research Zoning District.

Add the following definition to Section 12600.07 (104) "Biological Material Depository" means a private business, which provides compensation to patrons for the sale of biological material drawn from the patron's body including blood, plasma or other tissues or fluids.

Add item "j" to Section M-1 Light Industrial-Research District, Uses Subject to Special Conditions the following language:

(j) Biological Material Depository provided a waiting area and restroom facilities must be available to all patrons at least one (1) hour prior to the start of business inside the building housing the plasma depository.

At its meeting held on November 9, 2020, the Southgate Planning Commission unanimously acted to recommend approving the request to City Council.

Attached please find the meeting minutes and approval from the planning commission.

The Administration recommends City Council's favorable consideration.

I look forward to City Council's questions and comments.

City of Southgate
Planning Commission Meeting
November 9, 2020

This meeting of the Planning Commission was held as a ZOOM Meeting on Monday, November 9, 2020 and called to order by Chairman Ed Gawlik, at 7:30 p.m.

PRESENT: Chad Godbout, Leticia Crawford, Ed Gawlik, Patricia Anderson, David Furgerson, Joe Charney

ABSENT: Barbara Biskner, Marie Henegar, Scott Labadie (all excused)

ALSO PRESENT: Plan Consultant John Enos, Building Inspections Director Bob Casanova, City Attorney Ed Zelenek, Council Member Karen George, City Administrator Dustin Lent

Minutes:

The first order of business is approval of the minutes from the September 14, 2020 Planning Commission meeting.

Moved by Anderson, supported by Charney, that the minutes of the Planning Commission Meeting dated September 14, 2020 be approved. MOTION APPROVED UNANIMOUSLY.

Persons and/or Petitioners:

None.

Public Hearings:

Zoning Ordinance text amendments to allow and regulate biological material depositories as a use subject to special conditions within the M-1 Light Industrial-Research Zoning District.

Moved by Anderson, supported by Charney, to Open the Public Hearing on a Zoning Ordinance Text Amendment. MOTION CARRIED UNANIMOUSLY.

Plan Consultant Enos stated ordinances will be updated for a use that wasn't considered at its adoption, we are proposing to allow and regulate biological material depositories as a use subject to special conditions within the M-1 Light Industrial-research Zoning District.

No public comments were received.

Moved by Anderson, supported by Charney, to Close the Public Hearing. MOTION CARRIED UNANIMOUSLY.

Moved by Anderson, supported by Crawford, to present to City Council for approval a Zoning Ordinance Text Amendment by adding the following definition to Section 1260.07 (104) "Biological Material Depository" means a private business, which provides compensation to patrons for the sale of biological material drawn from the patron's body including blood,

plasma or other issues or fluids, and add item (j), to Section 1282.03 M-1 Light Industrial-Research District, Uses Subject to Special Conditions the following language: (j) Biological Material Depository provided a waiting area and restroom facilities must be available to all patrons at least on(1) hour prior to the start of business inside the building housing the plasma depository. **MOTION APPROVED UNANIMOUSLY.**

Officials' Report:

None,

Correspondence:

None.

Old Business:

None.

New Business:

None.

Adjournment:

Moved by Anderson, supported by Godbout, that this meeting of the Planning Commission be adjourned at 7:45 p.m. MOTION APPROVED UNANIMOUSLY.

Ed Gawlik
Chairman, Planning Commission
as

CITY OF SOUTHGATE
PLANNING COMMISSION RESOLUTION

At a meeting of the Southgate Planning Commission called to order by Ed Gawlik on November 9, 2020 at 7:30 p.m. the following resolution was offered:

Moved by Anderson, supported by Crawford, to present to City Council for approval a Zoning Ordinance Text Amendment by adding the following definition to Section 1260.07 (104) "Biological Material Depository" means a private business, which provides compensation to patrons for the sale of biological material drawn from the patron's body including blood, plasma or other issues or fluids, and add item (j), to Section 1282.03 M-1 Light Industrial-Research District, Uses Subject to Special Conditions the following language: (j) Biological Material Depository provided a waiting area and restroom facilities must be available to all patrons at least on(1) hour prior to the start of business inside the building housing the plasma depository. MOTION APPROVED UNANIMOUSLY.

I, Ed Gawlik, Chairman of the Southgate Planning Commission, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Planning Commission at a meeting held on November 9, 2020.

Chairman

cc: Plan Consultant, City Administrator, Building Department, City Council, Clerk, File, Attorneys