

# Southgate City Council Agenda

## Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday April 21, 2021

WEB MEETING @ <https://us02web.zoom.us/j/86452141426>

CALL-IN @ + 1-312-626-6799 Passcode: 86452141426#

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### 6:30pm **Work Study Session**

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1. Officials Reports
2. Discussion of Agenda Items

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### 7:00 pm **Regular Meeting**

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#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated April 7, 2021
2. Regular City Council Meeting Minutes dated April 7, 2021

**Scheduled Persons in the Audience:**  
**Consideration of Bids:**

**Scheduled Hearings:**

**Communications "A" –**

1. Memo from Director of Public Safety; Re: Police K-9 (**Waiver of Bid**)
2. Memo from Director of Public Safety; Re: Purchase of Practice Ammunition  
(**Waiver of Bid**)

**Communications "B" – (Receive and File)**  
**Ordinances:**

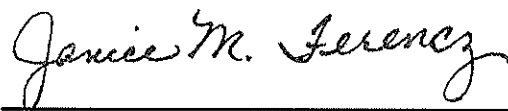
**Old Business:**

**New Business:**

**Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1423     \$1,279,963.79**

**Adjournment:**



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**Janice M. Ferencz, City Clerk**

City Council

## **Work Study Session**

April 7, 2021

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*An Informal Meeting of the Council of the City of Southgate was held on April 7, 2021 at 6:30 P.M (Due to the Covid-19 virus, this meeting was via Zoom pursuant to our Local State of Emergency.*

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Present: Bill Colovos, Karen George, John Graziani, Mark Farrah, Phil Rauch, Chris Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Jim Dallos, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard

*Discussed the following agenda items:*

- Excess Fleet Sale Authorization
- Annual Wayne County Permits A-21154, A-21124, A-21069

This meeting ended at 6:47pm.

**City of Southgate**  
**Regular City Council Meeting**  
**April 7, 2021**

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 7, 2021 and was called to order at 7:00 PM by Council President John Graziani (**DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO LOCAL STATE OF EMERGENCY.**)

**This meeting began with the Pledge of Allegiance, followed by roll call.**

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Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Phil Rauch (Southgate), Chris Rollet (Southgate), Dale Zamecki (Southgate)

Absent: None

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer James Dallos, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

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**Minutes:**

Moved by Zamecki, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated March 17, 2021 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Colovos, RESOLVED, that the minutes of the Regular City Council Meeting dated March 17, 2021 be approved as presented. Carried unanimously.

**Communications "A":**

1. Letter from Administrator; Re: Request from DPS Director; Excess Fleet Sale Authorization moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council hereby authorizes the Fleet Mechanic to engage in the sale and disposition of the attached vehicles and equipment.

Motion carried unanimously.

2. Letter from DPS Director; Re: Resolution Request – Annual Wayne County Permits a.) A-21154, b.) A-21124, c.) A21069 moved by Farrah, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby approves a blanket resolution approving the 1) Annual permit for Special Events no A-21154, 2) Annual Pavement Restoration Permit – A-21124 and 3) Annual Maintenance Permit – A-21069, which a) agrees to fulfill all permit obligations and conditions for the current year, b) to the extent allowed by law, indemnifies, hold harmless and defends Wayne County and its officials and employees against any and all damage claims, suits or judgements of any kind or nature arising as a result of permitted activity, and c) designates and authorizes Kevin Anderson, Acting Director of Public Services to sign the permits on behalf of the City of Southgate.

Motion carried unanimously.

## Regular City Council Meeting April 7, 2021

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### **Claims and Accounts:**

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1422 in the amount of \$1,721,135.98.

Motion carried unanimously.

### **Adjournment:**

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:08 P.M. Carried unanimously.

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John Graziani  
Council President

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Janice M. Ferencz  
City Clerk

# MEMO

To: Honorable Mayor Kuspa  
From: Police Administration, Director Joe Marsh  
Re: Request for Waiver of bid/Purchase approval  
Date: April 9<sup>th</sup>, 2021

Dear Mayor,

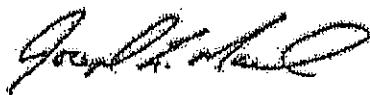
The Police Department is in need of purchasing a new police dog to replace our K9 unit since the retirement of K9 Kyro. The police administration has selected Officer Kevin Wasiukanis as our next K9 Officer. We have been in contact with Terry Foley from the K9 Academy Training Facility. The next K9 training class is scheduled to start April 26<sup>th</sup>, 2021.

Mr. Foley has provided us a purchase proposal which includes the purchase of a new police K9 German Shepherd from Von der Haus Kennels in the amount of \$7,500. The proposal also includes a \$4,500 Initial Training Fee for Officer Wasiukanis and the K9, and a \$600 cost for all equipment for the new dog. The equipment consists of a crate, leashes, muzzle, toy reward, dog dishes, tracking harness, vehicle water bowl and curriculum book. The total cost for the training, new dog, and equipment will be \$12,600.00.

We are currently in the process of talking with potential donors to fund this purchase. However, if we do not secure donor funding we do have adequate funding in our State Forfeiture funds to cover this purchase. The purchase falls within the guidelines that govern these funds.

It is my recommendation that the purchase of our new K9 dog, the training, and the necessary equipment be awarded to the K9 Academy Training Facility, located at 24800 Hayes St, Taylor, Michigan 48180 in the amount of \$12,600.00. With you concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on April 21<sup>st</sup>, 2021 for the purposes of a waiver of bid request and purchase approval.

Sincerely,



Joseph L. Marsh  
Director of Public Safety

cc: Finance Director, City Administrator, Public Safety Commission (7), file

# K9 ACADEMY TRAINING FACILITY

24800 Hayes St  
Taylor, MI 48180  
(313) 291-2780  
EIN 61-1469629

2020

December 1,

## PROPOSAL

### TRAINING FEES

INITIAL TRAINING FEE: \$4,500.00 per Team  
MAINTENANCE TRAINING FEE: Included for first year.  
START DATE: Spring 2021

### EQUIPMENT

All equipment as per proposal including crate, leashes, collars, muzzle, toy reward, dog dishes, tracking harness, vehicle water bowl and curriculum book.	\$600.00
1-green German Shepherd from Von der Haus Kennels	\$7,500.00

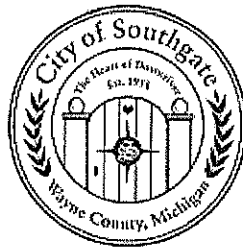
TRAINING TOTAL: \$4,500.00  
EQUIPMENT TOTAL: \$8,100.00  
TOTAL: \$12,600.00

THIS PROPOSAL IS FOR THE SOUTHGATE POLICE DEPARTMENT  
START UP FOR NEW K9 TEAM

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director *DA*

**DATE:** April 14, 2021

**RE:** Recommendation for (1) K-9 Dog and related Training and Equipment

I have reviewed the above with the Director of Public Safety for the purchase of 1 German shepherd along with the Training and Equipment be awarded to K-9 Academy Training Facility, Taylor, Michigan, in the amount of \$12,600.00

Adequate funds are available in the Police Department State Drug Forfeiture Account for this purchase.

# MEMO

To: Honorable Mayor Kuspa  
From: Police Administration – Director Joe Marsh  
Re: **Request for Waiver of bid/Purchase approval**  
Date: April 15<sup>th</sup>, 2021

Dear Mayor,

The Police Department is in need of ordering practice ammunition for our rifle qualifications. Currently there is a national shortage of ammunition. We have found a vendor, Kiesler Police Supply, who can get us practice ammunition for our rifles however, they have advised us that the ammunition will take approximately 9-12 months before it is in stock and able to be shipped. We are looking to plan ahead and are requesting to purchase 10,000 rounds of .223 Federal American Eagle 5.56mm 55 grain ammunition practice rounds at \$246.76 per case. This order will be for 20 cases for a total purchase amount of \$4,935.20. Currently, we have adequate ammunition in stock for training in this calendar year.

This order will allow us to conduct our annual practice and qualifications. It is my recommendation that the purchase of our department rifle ammunition be awarded to Kiesler Police Supply located at 2802 Sable Mill Rd, Jeffersonville, IN 47130 in the amount of \$4,935.20. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on April 21<sup>st</sup>, 2021 for the purposes of a waiver of bid request and purchase approval. This purchase would be made utilizing State Forfeiture Funds. The purchase falls within the guidelines that govern the use of these funds. Adequate funding exists in our State Forfeiture Account to cover this cost.

Sincerely,



Joseph L. Marsh  
Director of Public Safety

cc: Finance Director, City Administrator, Public Safety Commission (7), file





## Sales Quote

KIESLER POLICE SUPPLY  
 2802 SABLE MILL RD  
 JEFFERSONVILLE, IN 47130

**Bill-to Customer**  
 SOUTHGATE POLICE DEPARTMENT  
 NICOLE TANK  
 14710 REAUME PARKWAY  
 SOUTHGATE, MI 48195

**Ship-to Address**  
 SOUTHGATE POLICE DEPARTMENT  
 ATTN: D/SGT. DEREK LIPSEY #734-258-3061  
 14710 REAUME PARKWAY  
 SOUTHGATE, MI 48195

Your Reference  
 Bill-to Customer No. L73822  
 Tax Registrator No.

Salesperson BEKAH NAVILLE  
 Email  
 Home Page  
 Phone No.

No. Q121732  
 Document Date April 14, 2021  
 Due Date May 14, 2021  
 Payment Terms  
 Payment Method  
 Tax Identification Type Legal Entity  
 Shipment Method  
 DLIPSEY@CI.SOUTHGATE.MI.US  
 734-258-3061

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
KIESLER NOTE	CURRENT AMMO LEAD TIME IS 9-12 MONTHS	1	EACH	0.00	0
FEDEXM193X	FEDERAL AMERICAN EAGLE 5.56MM 55 GRAIN FULL METAL JACKET BOATTAIL 500RD/CASE, 20RD/BOX LEKTA	20	CASE	246.76	4,935.2
SHIPPING	Shipping INCLUDED IN THE CASE PRICE	1	EACH	0.00	0
KIESLER LIFTGATE	IF A LIFTGATE IS REQUIRED AN ADDITIONAL FEE OF \$150 WILL APPLY. PLEASE ADVISE PRIOR TO ORDERING.	1	EACH	0.00	0
KIESLER FREIGHT NOTE	-----PLEASE BE ADVISED-----  FREIGHT CARRIERS WILL BILL THE AGENCY DIRECT FOR ANY SPECIAL DELIVERY SERVICES. ----- PLEASE ALERT YOUR STAFF NOT TO ACCEPT/REQUEST ANY SPECIAL SERVICES UPON DELIVERY OF GOODS, ELSE THESE OR OTHER UNDISCLOSED FEES MAY OCCUR, AND THE AGENCY WILL BE RESPONSIBLE TO PAY OR ADDRESS WITH CARRIER DIRECTLY. -----	1	EACH	0.00	0
KIESLER SIGNATURE	SIGN/DATE TO APPROVE PURCHASE	1	EACH	0.00	0
	X _____ SIGNATURE REQUIRED				
	X _____ DATE REQUIRED				
	X _____ PHONE# FOR FED X QUESTIONS				



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
FORMAT BEKAH	QUOTED BY BEKAH NAVILLE KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS. 8NAVILLE@KIESLER.COM	1	EACH	0.00	0
Amount Subject to Sales Tax				0.00	
Amount Exempt from Sales Tax				4,935.20	
				<b>Subtotal</b>	<b>4,935.20</b>
				<b>Total Tax</b>	<b>0.00</b>
				<b>Total \$ Incl. Tax</b>	<b>4,935.20</b>
				<b>Tax Amount</b>	<b>0.00</b>

**KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220**

**RETURNED GOODS POLICY**

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

**DEFECTIVE MERCHANDISE POLICY**

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

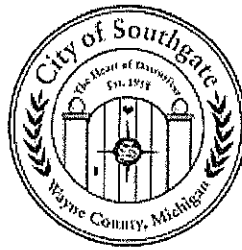
**DAMAGED GOODS POLICY**

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



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CHRISTOPHER P. ROLLET

### MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** April 15, 2021

**RE:** Recommendation for Practice Ammunition

I have reviewed the above with the Director of Public Safety for the purchase of Practice Ammunition be awarded to Kiesler Police Supply, Jeffersonville, IN, in the amount of \$4,935.20.

Adequate funds are available in the Police Department State Drug Forfeiture Account for this purchase.