

City of Southgate

Regular City Council Meeting

May 18, 2016

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 18, 2016 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Bryce Kelley, City Attorney Brandon Fournier, City Engineer Mark Gaworecki, City Clerk Jan Ferencz, Public Safety Director Thomas Coombs, Police Chief Jeff Smith, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, and Director of Public Services Bob Tarabula and Parks & Recreation Director Dustin Lent.

Minutes:

Moved by Zamecki, supported by George, RESOLVED, that the minutes of the City Council Work Study Session dated May 4, 2016 be approved as presented. Carried unanimously.

Moved by Colovos, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated May 4, 2016 be approved as presented. Carried unanimously.

Moved by George, supported by Zamecki, RESOLVED, that the minutes of the City Council Public Hearing dated April 20, 2016 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the City Council Public Hearing 1 minutes dated May 4, 2016 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Colovos, RESOLVED, that the City Council Public Hearing 2 minutes dated May 4, 2016 be approved as presented. Carried unanimously.

Moved by George, supported by Farrah, RESOLVED, that the City Council Public Hearing 3 minutes dated May 4, 2016 be approved as presented. Carried unanimously.

Consideration of Bids:

1. **Letter from Mayor; Re: Bid for Lions Park Drainage was read:**

Moved by Zamecki, supported by Rollet, RESOLVED, that the Southgate City Council adopts a resolution awarding the bid for Lions Park Drainage to Site Development, Inc. (30850 Stephenson Hwy., Madison Heights, MI 48071) in the amount of \$16,824.00. BE IT FURTHER RESOLVED THAT adequate funds are available in the Southgate Wyandotte Drainage Fund to cover associated costs.

Carried unanimously.

2. **Letter from Mayor; Re: Purchase of Aluminum Bleachers was read:**

Moved by George, supported by Zamecki, RESOLVED, that the Southgate City Council adopts a resolution awarding the bid for the purchase of aluminum bleachers to BSN Sports (P.O. Box 660176, Dallas TX 75266) in the amount of \$5,249.96. BE IT FURTHER RESOLVED THAT sufficient funds are available through

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the generous donation of Bob and Anna Renaud.

Carried unanimously.

Scheduled Hearing:

1. Moved by Rollet, supported by Colovos, RESOLVED, that Council enters a public hearing to discuss vacating an alley right of way abutting 14400 Fort Street, between Chestnut and Phelps Streets. Carried unanimously.

The regular meeting adjourned at 7:13 PM for scheduled hearings and reconvened at 7:32 pm.

Moved by George, supported by Zamecki, RESOLVED, that this public hearing be closed.

Carried unanimously.

Communications "A":

1. **Memo from ACA/Finance Director; Re: Proposed Budget FY 2016/2017 was read:**

Moved by Zamecki, supported by Rauch, RESOLVED that the Southgate City Council hereby adopts the following resolution for the proposed budget for fiscal year 2016-2017 and authorizes the establishment of the Millage rates and 1% administration fee as follows:

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2016/2017 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2016/2017 Fiscal year Budget:

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	8.0260
Library	.8800
Act 359 of 1925	0.0740
Roads	<u>1.9334</u>
Total Summer Levy	23.4826
EPA Judgment Winter Levy	1 .5260

AND,

WHEREAS, the Mayor's proposed budget for fiscal year 2016/2017 was submitted on March 27, 2016 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 4, 2016 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2016/2017; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2016/2017 operating budget by

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activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2016.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Taxes	14,026,482
Licenses and Fees	543,500
State Revenue Sharing	3,243,049
Charges for Services	735,200
Fines and Forfeits	1,267,800
Interest, Rents and Royalties	704,100
Miscellaneous	109,500
Transfers-In	1,276,379
Total Revenue	21,906,010

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	34,915
136	District Court	1,027,946
171	Executive	214,879
191	Elections	87,250
209	Assessor	173,400
210	Attorney	145,500
215	City Clerk	147,877
220	Municipal Employees Civil Service	1,000
221	Police and Fire Civil Service	11,000
223	Finance	417,302
253	Treasurer	210,537
299	General Government	3,716,076
301	Police Department	6,651,764
336	Fire Department	3,740,656
371	Building	331,932
400	Planning Commission	6,500
426	Police Reserves	4,790
441	Public Services	1,761,185
442	City Garage	530,475
528	Sanitation	1,459,083
672	Senior Citizen	78,492
751	Recreation	574,443
803	Historical Museum	3,000
965	Transfers-Out	575,975
Total Expenditures		21,905,977

<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	2,358,658

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203	Local Street	2,306,000
204	Municipal Street	601,500
211	Southgate/Wyandotte O & M	2,965,392
245	Water and Sewer Public Improvements	750,000
246	District Court Public Improvements	143,000
248	CDBG	155,658
271	Library	683,694
305	Building Authority	1,063,035
494	DDA	494,220
495	TIFA	714,285
584	Golf Course	262,920
591	Water and Sewer	8,302,706
677	Workers Comp	120,000
734	Severance Reserve	142,500

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

Motion carried unanimously.

2. Memo from Police Chief; Re: Bid Waiver for Purchase of "Door-Card Access for Server Room was read:

Moved by George, supported by Rollett, RESOLVED that the Southgate City Council adopts a resolution approving to waive the bid for the purchase of Door-Card Access for the Server Room and award the purchase of the Door-Card Access to D/A Central, Inc., (13155 Cloverdale Ave., Oak Park MI 48237) in the amount of \$3,058.00. BE IT FURTHER RESOLVED THAT adequate funds are available in the Federal Forfeiture Account to cover associated costs.

Motion carried unanimously.

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3. **Letter from Administrator; Re: Resolution to Enter into a State Trunkline Maintenance Contract with MDOT for Mowing of Fort Streets Landscape Median and Designate Contract Administrators was read:**

Moved by Rollet, supported by Colovos, RESOLVED that the Southgate City Council hereby adopts a resolution approving the State Trunkline Maintenance contract between Southgate and MDOT mowing the Fort Street boulevard and designates Bob Tarabula, DPS Director and Bryce Kelley, City Administrator as the City's contract administrators.

Motion carried unanimously.

4. **Letter from Administrator; Re: Resolution for Charitable Gaming License for a Southgate Based Non-Profit was read:**

Moved by Colovos, supported by Zamecki, RESOLVED that the Southgate City Council hereby adopts a resolution recognizing Yoga 4 Peace as a non-profit organization operating in Southgate since 2009.

Motion carried unanimously.

5. **Letter from Administrator; Re: Vacation of an Alley Right-of-Way, abutting 14400 Fort Street, between Chestnut and Phelps Streets.**

Moved by Zamecki, supported by Farrah, RESOLVED that the Southgate City Council hereby adopts a resolution approving the vacation of the alley right-of-way abutting 14400 Fort Street between Chestnut and Phelps Streets and to incorporate in the Public Hearing minutes of the agreement between the developer and neighbor at 12743 Chestnut Street.

Motion carried unanimously.

New Business:

Discussion regarding re-stripping of Trenton Road.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1305 in the amount of \$831,295.04.

Carried unanimously.

Adjournment:

Moved by George, supported by Colovos, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:51 P.M. Carried unanimously.

John Graziani
Council President

Janice Ferencz
City Clerk