

2017 Heritage Days Festival

VENDOR INFORMATION

***** June 16 and 17, 2017*****

DATES & HOURS: **Friday, June 16 (5:00pm to Dusk)**
Saturday, June 17 (Noon to Dusk)

SET-UP: Vendors will have access to their space at noon on Friday for set up.

LOCATION: Vendor Booths will be arranged on the grounds of the Norma J. Wurmlinger Municipal Center, 14400 Dix-Toledo Road in Southgate

GENERAL RULES AND POLICIES:

1. All booths will be outdoors
2. Booth size will be approximately 10' x 10'
3. The Cultural Arts and Special Events Committee will assign all booth placement
4. Vendor will be responsible for all set up materials, including: tenting, displays, tables, backdrops and chairs. (NOTE: tables and chairs will be available for an additional rental fee)
5. All items for sale shall be hand-made or personally created or enhanced by the vendor
6. Vendor shall keep all displays and items within their booth area and not spread to adjacent booths or aisle ways
7. Breakdown shall not occur prior to the closing time for each day of the event
8. All booths, display, personnel and items for sale must stay within the overall family theme for the event