

Southgate City Council Agenda

Council Chambers

Wednesday February 1, 2017

6:30pm **Work Study Session**

1. Adoption of 2015 International Property Maintenance Code Page 2
2. Water Fees Page 5
3. Officials Reports
4. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated January 18, 2016.
2. Regular City Council Meeting Minutes dated January 18, 2016.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Memo from Administrator; Re: Tree Pruning and Maintenance Contract Page 9

Scheduled Hearings:

1. Memo from Administrator; Re: CDBG 2017-2017 Program Funds Distribution Page 12

Communications *A* –

1. Letter from Mayor; Re: Joint Crack Sealing Program 2017-2019 Page 14
2. Letter from Mayor; Re: Spray Patch Repair Page 17
3. Letter from Mayor; Re: Plumbing Repairs Page 20
4. Letter from Mayor; Re: Appointment to Board of Zoning Appeals Page 24
5. Letter from Hennessey Engineers; Re: CDBG Program Year 2017-2018 Page 25
Request for Public Hearing

Communications *B* – (Receive and File)

Ordinances:

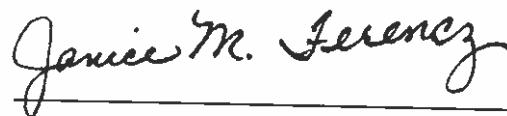
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant # 1322 - \$ See Warrant

Adjournment:



Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

NORMA J. WURLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

JOHN CRAZIANI
Council President

KAREN E. GEORGE

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator

Re: Adoption of 2015 International Property Maintenance Code

Date: January 23, 2017

The Building Department Director is requesting that the Southgate City Council adopt the attached Ordinance amendments incorporating the 2015 International Property Maintenance Code. The Code serves as the enforcing guidelines for the Code Enforcement Division

The City Attorney has reviewed this request and has no objection to adopting the updated code. Therefore, with your concurrence I will make the appropriate arrangements for the Ordinance amendments to be added to the City Council Agenda of February 15, 2017.

Please contact me with any questions you may have.

Cc: Mayor Joseph G. Kuspa



City of Southgate

DEPARTMENT OF BUILDING AND SAFETY ENGINEERING
14400 DIX-TOLEDO ROAD, SOUTHGATE, MICHIGAN 48195
PHONE: (734) 258-3030
FAX: (734) 281-6670
www.southgatemi.org

MEMORANDUM

To: John Zech, City Administrator
From: Robert A. Casanova, Building Inspections Director
Re: Adoption of 2015 International Property Maintenance Code
Date: December 15, 2016

Attached please find a copy of the proposed revised Ordinance for the adoption of the 2015 International Property Maintenance Code.

Once you and Ed Zelenak's review has been completed, with your approval, I would like to forward to the City Council as soon as possible for their approval.

If you have any questions, feel free to call me.

Attachment

RAC/mg

CHAPTER 1422
International Property Maintenance Code

1422.01 ADOPTION BY REFERENCE; FILE COPIES.

The "International Property Maintenance Code, 2015 as published by the International Code Council, Inc. is hereby adopted as the Property Maintenance Code of the City of Southgate, County of Wayne, State of Michigan; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code are herein referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 1422.02. A copy of the International Property Maintenance Code, 2015 edition, and the provisions thereof, shall be filed in the **Building Department**.

1422.02 AMENDMENTS.

The International Property Maintenance Code adopted in Section 1422.01 is hereby amended and revised in the following respects:

Section 101.1

Insert: "City of Southgate" for "[NAME OF JURISDICTION]";

Section **103.5**

Insert: "See Chapter 1444 of the Southgate City Code, Fee Schedule" for "[APPROPRIATE SCHEDULE]";

Section 112.4

Insert: "\$1.00" for the first reference to "[DOLLAR AMOUNT]"; and "\$500.00" for the second reference to "[DOLLAR AMOUNT]";

Section 302.4

Insert: "8 inches" for "[HEIGHT IN INCHES]";

Section 304.14

Insert: "April 1" for the first reference to "[DATE]" and "November 30" for the second reference to "[DATE]";

Section 602.3

Insert: "September 15" for the first reference to "[DATE]" and "May 15" for the second reference to "[DATE]";

Section 602.4

Insert: "September 15" for the first reference to "[DATE]" and "May 15" for the second reference to "[DATE]";

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator

Re: Water Fees

Date: January 26, 2017

Robert Tarabula has discussed with the Mayor, David Angileri and me the need to revise the \$20 fee for turning water on to \$25, which is part of City Ordinance 1046.09 and the establishment of some new fees for water related items. He and his staff have surveyed nine (9) of our neighborhood communities regarding this matter and we have determined that we should discuss this subject with you. Attached please find a copy of the survey results.

Mr. Tarabula, Brian Pearson, and I discussed the results of the survey with the Water Board on January 10, 2017 and they unanimously passed a resolution recommending the changes to you.

We respectfully request that you consider this matter and if you concur with our recommendation we will prepare the paperwork for your review in conjunction with your February 15, 2017 meeting.

Please contact me with any questions you may have.


Cc: Mayor Joseph G. Kuspa
David Angileri
Robert Tarabula



City of Southgate

DEPARTMENT OF PUBLIC SERVICES
14719 Schafer Court, Southgate, Michigan 48195
Phone: (734) 258-3079 Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council
From: Robert Tarabula, DPS Director 
Date: January 23, 2017
Re: Resolution Request – Water Fees

I respectfully request that the City Council concur with the unanimous resolution of the Southgate Water Board and amend City Ordinance 1046.09 and increase the water turn on charge from not less than \$20.00 to not less than \$25.00. I also request that the City Council pass a resolution concurring with the Southgate Water Board's resolution on establishing the following fees; water turn off \$25.00, appointment no show \$25.00, after hours call \$100.00, service disconnect for 1" or less \$500.00 + concrete and service disconnect for above 1" \$750.00 + concrete. The above fees will bring us in line with neighboring cities and provide revenue for services provided.

RT/sb

Enclosure

1/10/2017

Fee Proposal

<u>City</u>	<u>Final</u>	<u>Turn On</u>	<u>Turn Off</u>	<u>No Show</u>	<u>After Hours</u>	<u>Service Disconnect</u>
Southgate(current)	\$0	\$20	\$0	\$0	\$0	\$0
Southgate(proposed)	\$0	\$25	\$25	\$25	\$100	\$500 1" or less \$750 above 1"
Cost Comparison						
Taylor	\$20	\$25	\$25	\$50	\$100	\$600
Lincoln Park	\$0	\$0	\$0	\$0	\$0	\$695
Allen Park	\$20	\$20	\$20.00	\$0	\$90.00	n/a
Riverview	\$0	\$55.81	\$55.81	n/a	\$55.81	n/a
Brownstown	\$20	\$20	\$20	\$35	\$85	\$100
Romulus	\$20	\$0	\$20	1st warning \$40 2nd \$20 3rd+ \$40	\$40	\$1,000
Dearborn	\$0	\$0	\$50	\$25	\$100	\$500/Pavement break \$945
Huron Township	\$0	\$35	\$35	\$20	\$210	\$500
Dearborn Heights	\$0	\$15	\$15	\$25	\$100	\$500 + concrete

*n/a = cities are currently working on setting up rates



City of Southgate

DEPARTMENT OF PUBLIC SERVICES
14719 Schafer Court, Southgate, Michigan 48195
Phone: (734) 258-3079 Fax: (734) 246-1333

RESOLUTION

At a Regular Meeting of the Southgate Water Board called to order by Gerald Dusik on January 10, 2017 at 4:30 p.m., the following resolution was offered:

Moved by Brooks, supported by Slankster,

RESOLVED, that the Southgate Water Board hereby supports the proposed Water Service Calls and Service Disconnect fees, as presented by DPS Director Robert Tarabula and Water Systems Supervisor Brian Pearson.

Vote on motion: Yeas – Dusik, Brooks, Wolff, Slankster
 Nays – None
 Absent - Tank

Motion carried.

I, Gerald Dusik, Chairman of the Southgate Water Board, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Water Board on January 10, 2017.

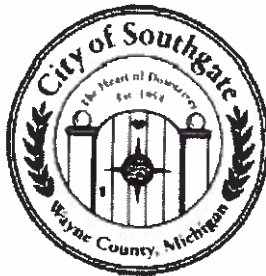

Gerald Dusik, Chairman

cc: Mayor, DPS Director, Finance Director

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

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CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator

Re: Tree Pruning and Maintenance Contract

Date: January 23, 2017

Last year the City Council solicited bids for tree pruning and maintenance services. Three bids were received and the Administration recommended Dan's Tree Service as they were the low bidder. Unfortunately Dan's Tree Service hasn't worked out and the Administration respectfully requests that you adopt a resolution terminating the contract with Dan's Tree Service.

We also respectfully request that you pass a resolution authorizing the Administration to enter into a contract with Davey Tree Expert Company, who was the second lowest bidder last year, until June 15, 2018. Davey Tree has agreed to honor the prices they quoted last year. They have worked with the City and have done excellent work in the past.

Please contact me with any questions you may have.

Cc: Mayor Joseph G. Kuspa
David Angileri
Robert Tarabula

From the Desk of:
Robert Tarabula
Deputy Director, D.P.S.
January 23, 2017

To: David Angileri
Finance Director

Re: Bid Recommendation for Tree Pruning & Maintenance

I request that the tree pruning and maintenance contract with Dan's Tree Service be terminated due to the lack of performance and the bid be awarded to the second lowest bidder, Davey Tree Experts. Since the tree trimming and maintenance bid was awarded to Dan's Tree Service last summer, they have been unable to fulfill the requirements of the contract. Davey Tree Experts is a high regarded national company which we have used in the past and which has done excellent work.

I have reviewed the bids submitted for Tree Pruning and Maintenance and find Davey to be the best choice for the City.

Therefore, I recommend that until June 15th, 2018 the bid is awarded to:

Davey Tree Expert Company
8250 Ronda Dr.
Canton, MI 48187
734-325-0857

If you have any questions, please contact me.

RT/ad

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Trees-Pruning & Maintenance)

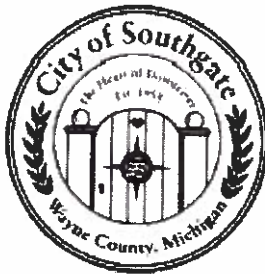
PRUNING and MAINTENANCE

Company Size	Energy Group Inc.	Dan's Tree LLC	Davey Tree Expert
0-10"	121.88	25.00	90.00
11-17"	187.50	52.00	180.00
18-24"	234.38	110.00	225.00
25-30"	281.25	160.00	270.00
31-39"	375.00	205.00	315.00
40"+	562.50	280.00	360.00
Emergency Work Weekdays	163.05	205.00	90.00/mh
Emergency Work Weekends	182.03	280.00	90.00/mh

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator

Re: Public Hearing; CDBG 2017-2018 Program Funds Distribution

Date: January 23, 2017

The City has been advised that it will receive around \$153,751.00 through the CDBG Program for 2017-2018 that are to be used for eligible activities, which must meet at least one of the following criteria:

- Benefit low to moderate income persons;
- Address slum, blight or blighting conditions; and
- Meet an urgent community need.

The Administration recommends the funds be used in the following ways:

- Senior Services - \$21,000.00
- Housing Rehabilitation - \$40,000.00
- Americans with Disabilities Act (ADA) Improvements - \$12,751.00
- Demolition of Blighted Structures - \$70,000.00
- Administration, Engineering and Planning - \$10,000.00

Total \$153,751.00

Should there be any program income generated in conjunction with the City's Housing Rehabilitation Program, as houses are sold and loans are repaid, it is recommended that it be allocated back to the Housing Rehabilitation Program to assist additional low and moderate income homeowners.

Please contact me with any questions you may have.

Cc: Mayor Joseph G. Kuspa
David Angileri
Denise Sciacca
Joan E. Hennessey

**CITY OF SOUTHGATE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PLEASE TAKE NOTICE that a PUBLIC HEARING will be held:
WEDNESDAY, February 1, 2017 @ 7PM
at City Hall, 14400 Dix-Toledo**

NOTICE is hereby given to the residents of the City of Southgate that the City Council will hold a public hearing to seek citizen input on the 2017-2018 Community Development Block Grant Program (CDBG). The CDBG Program under Title 1 of the Housing and Community Development Act of 1974 provides citizens the opportunity to participate in the preparation of the City's application for CDBG funding by discussing City needs and expressing preferences on proposed activities. Activities funded by CDBG must meet at least one of the following criteria.

1. Benefit low to moderate income persons.
2. Address slum and blight.
3. Meet an urgent need.

Total funds anticipated to be allocated for the City of Southgate for the 2017-2018 CDBG Year are to be around \$153,751. At its January 4, 2017 meeting, City Council approved to set a public hearing to review and approve the preliminary 2017-2018 CDBG projects:

- Senior Services - \$21,000.
Costs incurred for the Senior Services Coordinator and staff, as well as programs and activities focused on the needs of the City of Southgate senior population.
- Housing Rehabilitation – \$40,000.
A no-interest rate loan program designed to assist low- and moderate-income residents with home repairs.
- ADA Improvements -\$12,751.
Improve accessibility upon municipal asset ways including our public infrastructure transportation system and municipal building access points.
- Administration, Engineering, Planning - \$10,000.00
Monies to administer the CDBG program throughout the calendar year.
- Demolition of blighted structures - \$70,000.
Demolition of blighted structures that the Dangerous Building Board and City Council have deemed necessary.

Program Income is often generated from the Housing Rehabilitation Program as houses sell and loans are repaid. We do not expect any Program Income to be generated during the 2017-2018 Program Year. However, if Program Income is generated, it will be allocated back to the Housing Rehabilitation Program to assist additional homeowners.

The public should note that these figures are an estimate based upon expected allocations to the program. If changes need to be made based on the final allocation received from HUD by Wayne County, then a proportional reduction or increase for all projects will occur.

Citizen comments are welcome. Individuals with disabilities who require special accommodations, auxiliary aids or services to respond to this notice should contact the City Clerk's Office at (734) 258-3023. Written comments may be sent to the City Clerk, 14400 Dix-Toledo, Southgate, MI 48195. Responses will be accepted until Tuesday January 26, 2017.

Janice M. Ferencz, City Clerk

Publish Date: 01/15 and 01/22

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 23, 2017

To the Honorable
City Council
Southgate, Michigan 48195

Re: Joint crack sealing program 2017-2019

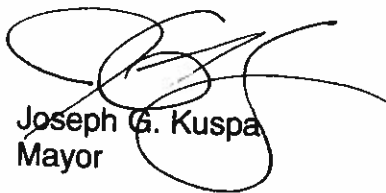
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, to extend this contract to Michigan Joint Sealing, Farmington Hills, as they are holding the 2014-2016 pricing for the 2017-2019 seasons.

Sufficient funds are available in the Major and Local Street Fund under ACT 51 Transportation Expenditures to cover costs for this project.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 19, 2017

RE: Recommendation Joint & Crack Sealing

I have reviewed the above with the City Engineer and concur with his recommendation for an extension of the bid (2014-2016) while holding the 2014 prices for the (2017-2019) seasons and to award this contract to Michigan Joint Sealing, Inc.

Adequate funds are available in the Major and Local Street Fund.

MICHIGAN JOINT SEALING, INC.
28830 W. 8 MILE STE 103
FARMINGTON HILLS, MI 48335
PHONE: 248-476-4120 FAX: 248-476-7639

January 19, 2017

Hennessey Engineers, Inc.
13500 Reeck Road
Southgate, MI 48195

ATTN: John Miller

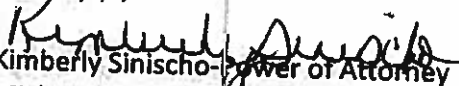
RE: 2014-2016 Joint & Crack Sealing Program for Southgate Michigan

John,

In regards to the above referenced project, we agree to extend our contract prices for the 2017-2019 Joint & Crack Sealing Program for Southgate Michigan.

If you need anything further, please contact our office.

Thank you,


Kimberly Sinischo - Power of Attorney
Michigan Joint Sealing, Inc.

"AN EQUAL OPPORTUNITY EMPLOYER"

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

January 23, 2017

To the Honorable
City Council
Southgate, Michigan 48195

Re: Spray Patch Repair

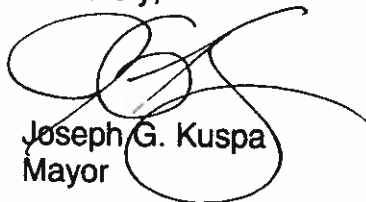
Ladies and Gentlemen:

It is recommended by City Administration and I concur, that we extend the contract for Spray Patch Repair and award this contract to Highway Maintenance & Construction Co., Romulus, Michigan. There has been no increase in price from the contract awarded in 2014.

Adequate funds are budgeted in the Mayor and Local Street Funds to cover the cost of this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 19, 2017

RE: Recommendation Spray Patch

I have reviewed the above with the City Engineer and concur with his recommendation for an extension of the bid while holding the 2016 prices for the 2017 season and to award this contract to Highway Maintenance and Construction.

Adequate funds are available in the Major and Local Street Fund.



(734) 941-8885

Fax (734) 941-8962

P.O. Box 74411

Romulus, MI 48174-0411

January 17, 2017

John Miller
Hennessey Engineers, Inc.
13500 Reeck Rd.
Southgate, MI 48195

Subject: 2017 Spray Patch Contract Renewal

John,

We are happy that you are interested in renewing the city of Southgate's contract for the 2017 construction season.

We are willing to extend our 2016 prices for the 2017 season. The price will again be \$365.00 per ton which includes all labor, equipment, and materials. We will again be using and HFRS-2 asphalt emulsion, a clean washed #9 limestone, and a 1 ton steel wheeled roller to roll all patches.

As always, we appreciate the opportunity to work for the City of Southgate. Please feel free to contact us with any questions you may have.

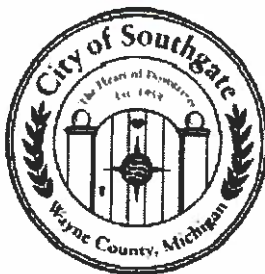
Sincerely,

Jake Demek

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

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CHRISTOPHER P. ROLLET

January 23, 2017

To the Honorable
City Council
Southgate, Michigan 48195

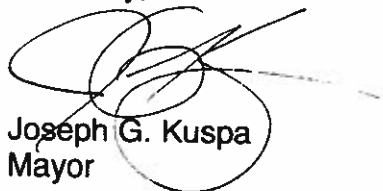
Re: Plumbing Repairs

Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that the current contract be extended with Quint Plumbing, Wyandotte, Michigan in the amount of \$50.00 per hour weekdays 8am to 5pm and \$60.00 after 5pm, Holidays and weekends.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these repairs. Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 23, 2017


RE: Recommendation for Plumbing Repairs

I have reviewed the above with the DPS Director and concur with his recommendation to extend this contract to Quint Plumbing, 4144 Sixth Street, Wyandotte, Michigan through January 11, 2019 in the amount of:

\$50.00 per hour Weekdays (8am to 5pm)

\$ 60.00 per hour after 5pm, Weekends & Holidays

Adequate funds are budgeted in various department accounts for this purchase. This is the same amount we paid the last six years.

From the Desk of:
Robert Tarabula 
Director, D.P.S.
January 11, 2017

To: David Angileri
Finance Director

Re: Bid Extension Recommendation for Plumbing Repairs

Quint Plumbing & Heating, Inc. is willing to extend their current contract for plumbing repairs for two (2) years beginning January 11, 2017 and ending on January 11, 2019.

Pricing

Labor Charge for One Journeyman Weekdays 8am-5pm is \$50.00/hour

Labor Charge for One Apprentice Weekdays 8am-5pm is \$50.00/hour

Labor Charge for One Journeyman Weekdays after 5pm Weekends & Holidays
\$60.00/hour

Labor Charge for One Apprentice Weekdays after 5pm Weekends & Holidays
\$50.00/hour

They are our current contractor, they respond quickly to service calls, and have always provided excellent service.

Therefore, I believe it would be in the best interest of the city to extend the current contract with Quint Plumbing & Heating, Inc. for plumbing repairs through January 11, 2019.

If you have any questions, please contact me.

RT/ad

Enclosure

(D/Bids-A: Bid extension: Plumbing Repairs)



Quint Plumbing & Heating, Inc.

www.quintplumbing.com • Email: admin@quintplumbing.com

4144 Sixth Street

Wyandotte, Michigan 48192

(734) 281-1153 • Fax: (734) 281-0405

January 11, 2017

City of Southgate DPW
14719 Schaefer
Southgate, MI 48195

Dear Mr. Tabula:

Quint Plumbing & Heating, Inc. is extending the contract with the City of Southgate for two (2) beginning January 11, 2017 and ending on January 11, 2019.

If you should have any further questions, please feel free to give me a call.

Sincerely,

Quint Plumbing & Heating, Inc.


Michael Quint
Owner

cc: Kevin Anderson

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

January 13, 2017

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

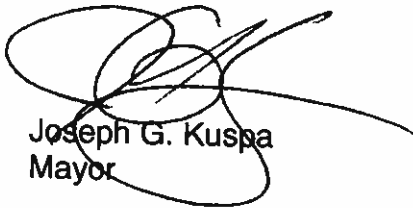
Board of Zoning Appeals – for a term expiring December 2018:

Tim Foucher 15641 Drake

This appointment replaces Roy Bodinus who resigned from the board.

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: City Clerk

JGK/law



January 25, 2017

Mr. John Zech, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: CDBG Program Year 2017/18
Public Hearing for proposed activities for the 2017/2018 CDBG Program Year**

Dear Mr. Zech:

The City of Southgate is in the application phase of CDBG funds for the 2017/2018 Program Year. Per Wayne County guidelines it is required to have two public hearings to receive suggestions and address any concerns from the public.

The public hearing will list the proposed activities for estimated funds of \$153,751.00.

The first public hearing is scheduled for the February 1, 2017 council meeting, I am requesting to conduct a second public hearing at the February 15, 2017 council meeting.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in cursive script that reads 'Joan E. Hennessey'.

Joan E. Hennessey, CPA
President

cc: John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
File B.3