

City of Southgate

Regular City Council Meeting

May 16, 2018

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 16, 2018 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Dale Zamecki

Absent: *Phillip Rauch, *Christopher Rollet, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Jan Ferencz, City Treasurer James Dallos, Director of Public Safety Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported by Farrah, RESOLVED, that the minutes of the City Council Work Study Session dated May 2, 2018 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated May 2, 2018 be approved as presented. Carried unanimously.

Moved by Farrah, supported by Zamecki, RESOLVED, that the minutes of Public Hearing 1 dated May 2, 2018 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Farrah, RESOLVED, that the minutes of Public Hearing 2 dated May 2, 2018 be approved as presented, Carried unanimously.

Moved by Farrah, supported by Colovos, RESOLVED, that the minutes of Public Hearing 3 dated May 2, 2018 be approved as presented. Carried unanimously.

Executive Session:

Moved by George, supported by Farrah, RESOLVED the Southgate City Council hereby enters into an Executive Session at 7:04 p.m.

Roll Call on Motion

Rauch, Rollet*	*excused
Farrah	Yes
George	Yes
Colovos	Yes
Zamecki	Yes
Graziani	Yes

Motion passes 5-0

Moved by George, supported by Colovos, RESOLVED that the Southgate City Council hereby re-enters into the regular city council meeting at 7:28 p.m.

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Roll Call on Motion

Rauch, Rollet* *excused
Graziani Yes
Farrah Yes
George Yes
Colovos Yes
Zamecki Yes

Motion passes 5-0

Consideration of Bids:

1. **Letter from Mayor; Re: Heating & Cooling Maintenance**, moved by Farrah, supported by George, RESOLVED that the Southgate City Council concurs with the Mayor's recommendation and awards the bid for Heating & Cooling Maintenance to Flo Aire Heating & Cooling (15761 Eureka, Southgate, MI 48195) in the amount of \$52.00 per hour (Monday – Friday), \$78.00 per hour (Saturday, Sunday and Holiday) for a period of one year, along with Seasonal Maintenance (Spring \$7,950) and (Fall \$7,950). BE IT FURTHER RESOLVED THAT sufficient funds are available in the various departmental budgets to cover costs associated with these maintenance issues.

Motion carried unanimously.

2. **Letter from Mayor; Re: Electrical Gate Arm Installation**, moved by Zamecki, supported by Colovos, RESOLVED that the Southgate City Council concurs with the Mayor's recommendation and awards the bid for the installation of the Electrical Gate Arm to Future Fence Company (23450 Regency Park Drive, Warren, MI 48089) in the amount of \$13,553. BE IT FURTHER RESOLVED THAT sufficient funds are available in the DPS budget to cover costs associated with this bid.

Motion carried unanimously.

Communications "A":

1. **Letter from ACA/Finance Director; Re: Proposed FY 2018/2019 Budget**, moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council concurs with Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2018/2019 Budget; and, BE IT FURTHER RESOLVED, authorization that the following Millage Rates be levied for the 2018/2019 Fiscal Year Budget:

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	9.8500
Library	.8800
Act 359 of 1925	.0720
Parks & Rec 2017	1.0000
Roads	<u>1.9334</u>
Total Summer Levy	26.3046
EPA Judgment Winter Levy	0.6410

AND,

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WHEREAS, the Mayor's proposed budget for fiscal year 2018/2019 was submitted on March 27, 2018 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 2, 2018 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2018/2019; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2018/2019 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2018.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Taxes	16,368,474
Licenses and Fees	632,200
State Revenue Sharing	3,353,775
Charges for Services	661,500
Fines and Forfeits	1,408,500
Interest, Rents and Royalties	824,409
Miscellaneous	120,000
Transfers-In	1,268,379
Total Revenue	24,637,237

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	38,658
136	District Court	1,111,715
171	Executive	238,733
191	Elections	24,750
209	Assessor	182,700
210	Attorney	151,500
215	City Clerk	163,162
220	Municipal Employees Civil Service	2,000
221	Police and Fire Civil Service	7,200
223	Finance	440,996
253	Treasurer	222,592
299	General Government	3,697,594
301	Police Department	7,552,715
336	Fire Department	4,414,297
371	Building	435,358
400	Planning Commission	15,000
426	Police Reserves	5,240
441	Public Services	1,959,419
442	City Garage	556,320
528	Sanitation	1,497,581

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672	Senior Citizen	90,936
751	Recreation	884,539
803	Historical Museum	1,700
965	Transfer-Out	579,975

Total Expenditures	24,274,680
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<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,131,079
203	Local Street	828,000
204	Municipal Street	1,455,000
211	Southgate/Wyandotte O & M	2,965,392
245	Water & Sewer Public Improvements	750,000
246	District Court Public Improvements	120,000
248	CDBG	153,000
271	Library	683,694
305	Building Authority	1,066,625
494	DDA	217,510
495	TIFA	669,375
584	Golf Course	320,674
591	Water & Sewer	8,730,235
677	Workers Comp	300,000
734	Severance Reserve	280,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Motion carried unanimously.

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Moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council hereby approves the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2018 through June 30, 2019.

Motion carried unanimously.

2. **Letter from Administration; Re: Collective Bargaining Agreement; Teamsters 214**, moved by Colovos, supported by Zamecki, RESOLVED that the Southgate City Council hereby authorizes the Mayor and City Clerk to sign the tentative agreement with the Teamsters 214 for collective bargaining.

Motion carried unanimously.

3. **Letter from Administration; Re: Collective Bargaining Agreement; TPOAM – Garage & Clerical**, moved by George, supported by Farrah, RESOLVED that the Southgate City Council hereby authorizes the Mayor and City Clerk to sign the tentative agreement with the TPOAM – Garage & Clerical for collective bargaining.

Motion carried unanimously.

4. **Letter from Administration; Re: Collective Bargaining Agreement; AFSCME Local 1917**, moved by Zamecki, supported by Colovos, RESOLVED that the Southgate City Council hereby authorizes the Mayor and City Clerk to sign the tentative agreement with the AFSCME Local 1917 for collective bargaining.

Motion carried unanimously.

5. **Letter from Mayor; Re: Root Control**: moved by Zamecki, supported by George, RESOLVED that the Southgate City Council hereby waives the bid procedure and authorizes purchase of Root Control to Duke's Root Control (1020 Hiawatha Blvd., West Syracuse, NY 13204-1131) in the amount of \$17,582.40. BE IT FURTHER RESOLVED THAT sufficient funds are available in the Water & Sewer fund to cover costs associated with this bid.

Motion carried unanimously.

6. **Letter from Mayor; Re: Appointment to Board of Review**, moved by Colovos, supported by Zamecki, RESOLVED THAT the Southgate City Council concurs with the Mayor's appointment of Maria Schieltz (18705 Walnut, Southgate, MI 48195) to the Board of Review for a three-year term expiring June 2021.

Motion carried unanimously.

7. **Letter from Mayor; Re: Appointment to Library Commission**, moved by George, supported by Zamecki, RESOLVED THAT the Southgate City Council concurs with the Mayor's appointment of Mary Lamos (11006 Afton, Southgate, MI 48195) to the Library Commission for a term expiring April 2020.

Motion carried unanimously.

8. **Memo from Administration; Re: Collective Bargaining Agreement; POLC**, moved by Farrah, supported by Colovos, RESOLVED that the Southgate City Council hereby authorizes the Mayor and City Clerk to sign the tentative agreement with POLC Local 110 for collective bargaining.

Motion carried unanimously.

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Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1353 in the amount of \$3,907,761.74.

Motion carried unanimously.

Adjournment:

Moved by George, supported by Colovos, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:41 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk