

# Southgate City Council Agenda

## Council Chambers

Wednesday May 18, 2016

6:30pm

### Work Study Session

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1. Presentation from Yoga 4 Peace
2. Officials Reports
3. Discussions regarding agenda items.

7:00 pm

### Regular Meeting

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#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

**Minutes:**

1. Work Study Session Minutes dated May 4, 2016.
2. Regular City Council Meeting Minutes dated May 4, 2016.
3. Public Hearing Minutes dated April 20, 2016
4. Public Hearing 1 Minutes dated May 4, 2016
5. Public Hearing 2 Minutes dated May 4, 2016
6. Public Hearing 3 Minutes dated May 4, 2016

#### **Scheduled Persons in the Audience:**

#### **Consideration of Bids:**

1. Letter from Mayor; Re: Bid for Lions Park Drainage Page 2
2. Memo from Parks & Rec Manager; Re: Purchase of Aluminum Bleachers Page 6

#### **Scheduled Hearings:**

1. Memo from Administrator; Re: Public Hearing to Vacate an Alley Right of Way, Abutting 14400 Fort Street Page 9

#### **Communications "A" –**

1. Memo from ACA/Finance Director; Re: Proposed Budget FY 2016/2017 Page 17
2. Memo from Police Chief; Re: Bid Waiver for Purchase of Door-Card Access for Server Room Page 21
3. Memo from Administrator; Re: Resolution to Enter into a State Trunkline Maintenance Contract with MDOT Page 25
4. Memo from Administrator; Re: Resolution for Charitable Gaming License For a Southgate Based Non-Profit Page 27

#### **Communications "B" – (Receive and File)**

#### **Ordinances:**

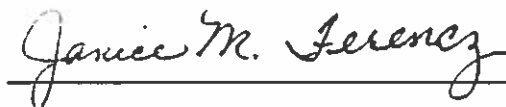
#### **Old Business:**

#### **New Business:**

#### **Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant # 1305 – \$ 831,295.04**

#### **Adjournment:**



**Janice M. Ferencz, City Clerk**

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



**City of Southgate**  
NORMA J. WURLINGER  
MUNICIPAL BUILDING

- CITY COUNCIL -

JOHN GRAZIANI  
Council President

KAREN E. GEORGE

MARK FARRAH

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

April 25, 2016

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Bid for Lions Park Drainage

Ladies and Gentlemen:

Bids for Lions Park Drainage were received and reviewed by the administration. It is recommended by the administration and the DPS Director and I concur, that the bid be awarded to Site Development, Madison Heights, MI in the amount of \$16,824.00. This is the only bid received and is in the best interest of the City.

Sufficient funds are available in the Southgate Wyandotte Drainage Fund to cover costs associated with this bid.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa  
Mayor

JGK/law

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



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CHRISTOPHER P. ROLLET

## MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 22, 2016

RE: Recommendation for Lions Park Drainage

I have reviewed the above with the Director of DPS and concur with his recommendation to award this bid to Site Development, Madison Heights Michigan, in the amount of \$16,824.00.

Adequate funds are in the Southgate Wyandotte Drainage Fund to cover this contract.

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From the Desk of:  
Robert Tarabula *RT*  
Director, D.P.S.  
April 11, 2016

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To: David Angileri  
Finance Director

Re: Bid Recommendation for Lions Park Drainage

I have reviewed the bids submitted for Lions Park Drainage. I find Site Development Inc. to be the best choice for the City, based upon the following:

- They meet all bid specifications
- They are the only bidder

Therefore, I recommend that the bid is awarded to Site Development in the amount of \$15,824.00 for site installation including all labor and materials of Parjana EGRP system and also \$1,000.00 for design layout of site installation plan

Site Development Inc  
30850 Stephenson Hwy.  
Madison Heights, MI 48071  
(248) 583-1200

If you have any questions, please contact me.

RT/ad

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Lions Park Drainage)

To: City of Southgate  
Department of Public Services  
14719 Schafer Court  
Southgate, MI 48195

Site Development, Inc. 30850 Stephenson Hwy. Madison Heights, MI 48071 submits the following Bid Proposal for the above referenced project

Installation including all labor and materials of Parjana EGRP System: \$15,824.00  
Designed layout of site installation plan: \$1,000.00

**Problem Description:**

Area 1: Ponding occurs year around and remains in the low area for very long periods. Areas that are not ponding remain oversaturated for long periods as well.

Area 2: Ponding occurs year around and remains in the low area much of the year. Areas that are not ponding remain oversaturated most of the year as well. Cattails have formed in the low area and they appear to be phragmites. Contractor not responsible for removal of phragmites or other plant material if it is needed.

**Objective:**

The goal is to mitigate the ponding and oversaturation so that area can be mowed the area with some consistency and make the area usable for visitors. Ponding and oversaturation will be gone 3 to 5 days following a rainfall that will meet the performance expectation for the Southgate DPW.


**No Maintenance:** Parjana systems need no maintenance.

**Warranty:** 10 year Warranty on Installation.

See attached contract terms and insurance

**Payment terms:**

- Design & Layout: Due with order
- Parjana EGRP System Installation: 50% down and the balance is due upon completion of installation.

  
Ryan Theisen  
Site Development  
30850 Stephenson Hwy.  
Madison Heights, MI 48071  
(248)941-9394

Date 03-28-2016

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



**City of Southgate**  
NORMA J. WURLINGER  
MUNICIPAL BUILDING

- CITY COUNCIL -

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*Council President*

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CHRISTOPHER P. ROLLET

May 12, 2016

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Bid for Purchase of Aluminum Bleachers

Ladies and Gentlemen:

Bids for the Purchase of Aluminum Bleachers were received and reviewed by the administration. It is recommended by Parks and Recreation Manager and I concur, that the bid be awarded to BSN Sports in the total amount of \$5249.96. This was the second lowest bid received and is the best choice for the City.

Funds for this purchase were made available through the generous donation of Bob and Anna Renaud.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa  
Mayor

JGK/law



## Southgate Parks and Recreation Department

14400 DIX-TOLEDO ROAD  
SOUTHGATE, MI 48195 (734) 258-3035

To: Mayor Kuspa & Council  
From: Dustin Lent, Parks & Recreation Manager  
Date: May 12, 2016  
Re: Purchase of Aluminum Bleachers

It is my recommendation that the City of Southgate award the contract to BSN Sports at a rate of \$2,624.98 per bleacher with a total cost including shipping of \$5,249.96.

This was the lowest qualified bid out of 8 that was submitted. The lowest bid would not be able to guarantee delivery within 30 days. BSN can have them shipped out the next day with three day shipping. BSN is also a company that we have used for many other purchases and we have been really pleased with them. Funds for these bleachers have been donated from Anna & Bob Renaud.

Respectfully Submitted,

*Dustin Lent*

Dustin Lent  
Parks & Recreation Director  
City of Southgate

## 2016 Bleacher Bid Tabulation

<b>Company name</b>		<b>Bid Amount</b>
Gulf Coast Sports LLC	\$	4,800.00
<b>[REDACTED]</b>		
Summit Supply	\$	5,450.38
Bleachers International	\$	5,659.50
Highland Products Group LLC	\$	6,194.00
Play Environments	\$	6,375.00
Miracle Midwest	\$	6,415.00
American Athletix	\$	6,508.00



JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

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### Memorandum

**To:** Mayor and City Council

**From:** Bryce Kelley, City Administrator *BK*

**Date:** 9 May 2016

**Re:** Public Hearing to Vacate an Alley Right of Way, abutting 14400 Fort Street, between Chestnut and Phelps Streets, Southgate, MI.

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This evening City Council will conduct a public hearing on a petition to vacate an alley right of way in the Fort Chestnut Subdivision, located between Phelps and Chestnuts Streets.

As part of the redevelopment of the building and site at 14400 Fort Street, the property owner is petitioning the City to vacate the alley right of way abutting the property in order to accommodate the proposed redevelopment plan and move forward with the development.

At its meeting held on April 11, 2016, the Southgate Planning Commission unanimously acted to recommend approving the request to City Council.

Under Communications A City Council will consider a resolution to vacate the public right of way for an alley between Phelps and Chestnut Streets, part of the Fort Chestnut Subdivision.

The Administration recommends City Council's favorable consideration. I look forward to City Council's questions and comments.

oration by Prescott G. Wilson, member, and proprietors, have cau annexed plat to be surv known as " FORT - C) W. 1/4 of section 30, 7 Wayne County, Michiga shown on said plat are public.

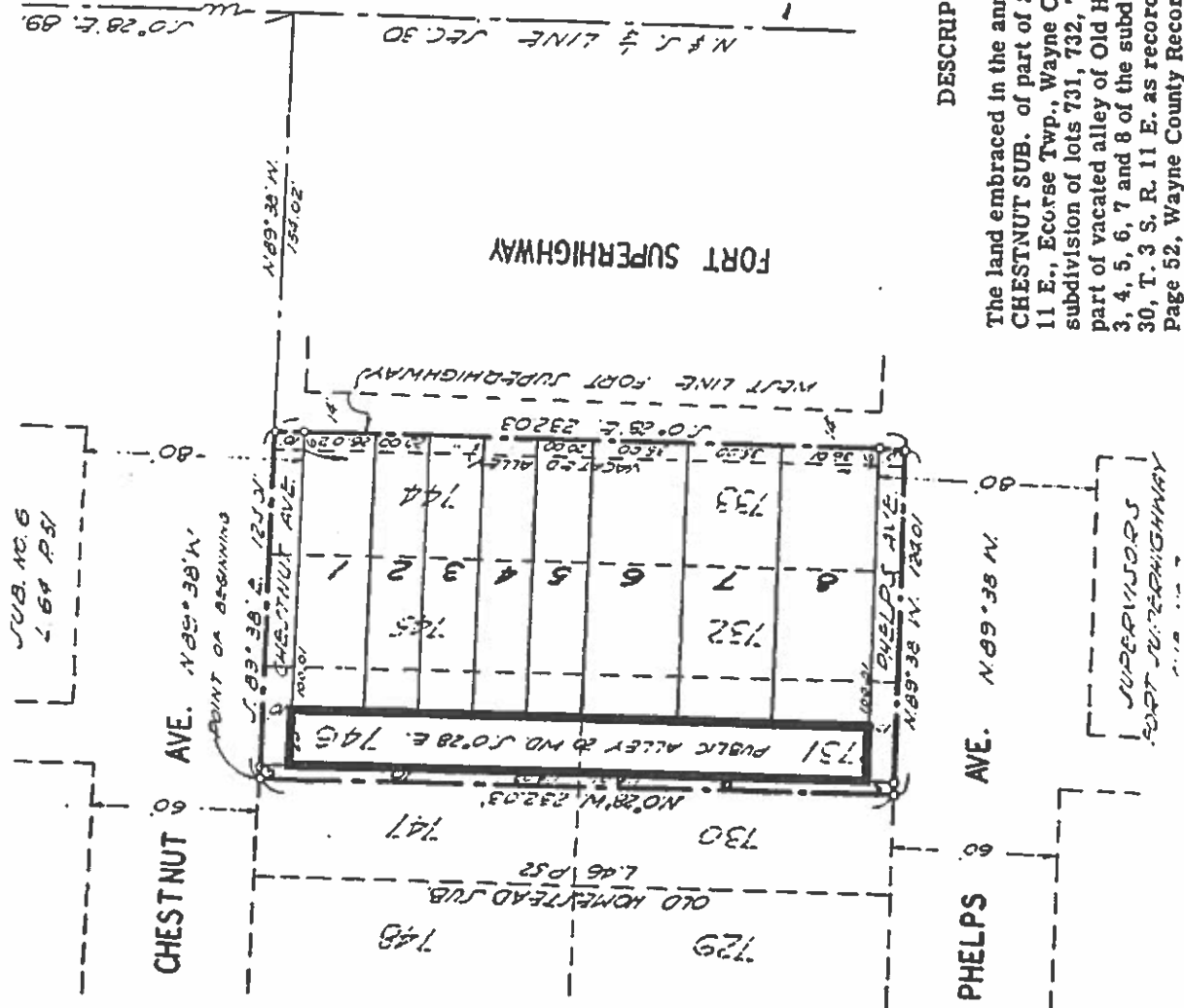
Signed and Sealed in the Presence of:

*Prescott G. Brown*  
*Walter J. Brown*  
*Walter J. Brown*

APPROVED BY THE  
 BOARD OF COUNTY CLERK OFFICERS  
 OF THE COUNTY OF WAYNE, MICHIGAN  
*Prescott G. Brown*  
 PRESIDENT  
 DATE: MAY 16, 1946

STATE  
 County

On this before appear Michae did say respect of Wayt



DESCRIPTION

The land embraced in the annexed plat of FORT CHESTNUT SUB. of part of S. W. 1/4 of Sec. 30, T.3 S.R. 11 E., Ecorse Twp., Wayne Co., Mich., being a re-subdivision of lots 731, 732, 733, 744, 745 and 746, and part of vacated alley of Old Homestead Sub. of lots 1, 2, 3, 4, 5, 6, 7 and 8 of the subdivision of S. W. 1/4 of Sec. 30, T. 3 S. R. 11 E. as recorded in Liber 46 of Plats, on page 52, Wayne County Records, is described as

**CITY OF SOUTHGATE**  
**PLANNING COMMISSION RESOLUTION**

At a meeting of the Southgate Planning Commission called to order by Joseph Charney on April 11, 2016 at 7:30 p.m. the following resolution was offered:

**Moved by Renaud, supported by Cashmer, to forward to City Council for approval the request by Mustapha Hannawi, 14440 Fort Street, to vacate the alley, between Chestnut and Phelps Street. MOTION APPROVED UNANIMOUSLY.**

I, Joseph Charney, Chairman of the Southgate Planning Commission, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Planning Commission at a meeting held on April 11, 2016.

\_\_\_\_\_  
Chairman

cc: Plan Consultant, City Administrator, Building Department, City Council, Clerk, File, Attorneys



# City of Southgate

DEPARTMENT OF BUILDING AND SAFETY ENGINEERING  
14400 DIX-TOLEDO ROAD, SOUTHGATE, MICHIGAN 48195  
PHONE: (734) 258-3030  
FAX: (734) 281-6670  
[www.southgatemi.org](http://www.southgatemi.org)

## **NOTICE!**

### **City Council**

**May 18, 2016**

#### **TO ALL INTERESTED PERSONS:**

You are hereby notified that there will be a City Council Public Hearing held in the Municipal Council Chambers, 14400 Dix-Toledo Rd., Southgate, MI 48195 on Wednesday, **May 18, 2016 @ 7:00pm.**

The City Council will consider the request from Mustapha Hannawi to Vacant the Alley between Chestnut & Phelps @ 14400 Fort St.

Plans are available for public inspection in the Building Department during regular business hours. You may object in person at the hearing or file objections in writing, which must be received by the City Council twenty-four (24) hours prior to the hearing.

SOUTHGATE CITY COUNCIL

Robert Casanova, Building Director

5/9/16  
mg



CARLISLE

WORTMAN  
associates, inc.

605 S. Main Street, Ste. 1  
Ann Arbor, MI 48104

(734) 662-2200  
(734) 662-1935 Fax

Date: March 1, 2016

## Street Vacation Review For City of Southgate, Michigan

**Applicant:** Mustapha Hannawi  
5465 Schaefer  
Dearborn, MI 48126

**Project Name:** 14400 Alley Vacation

**Location:** Alley between Chestnut and Phelps parallel with Fort

**Zoning:** C-2, General Business

**Action Requested:** Vacating of alley to allow for an addition to the existing commercial building (14400 Fort) and allow for necessary parking.

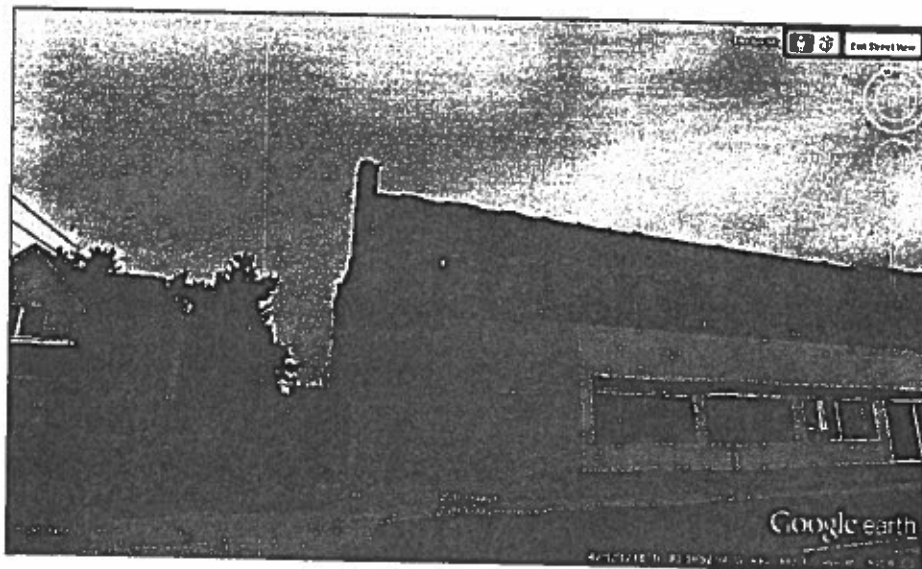
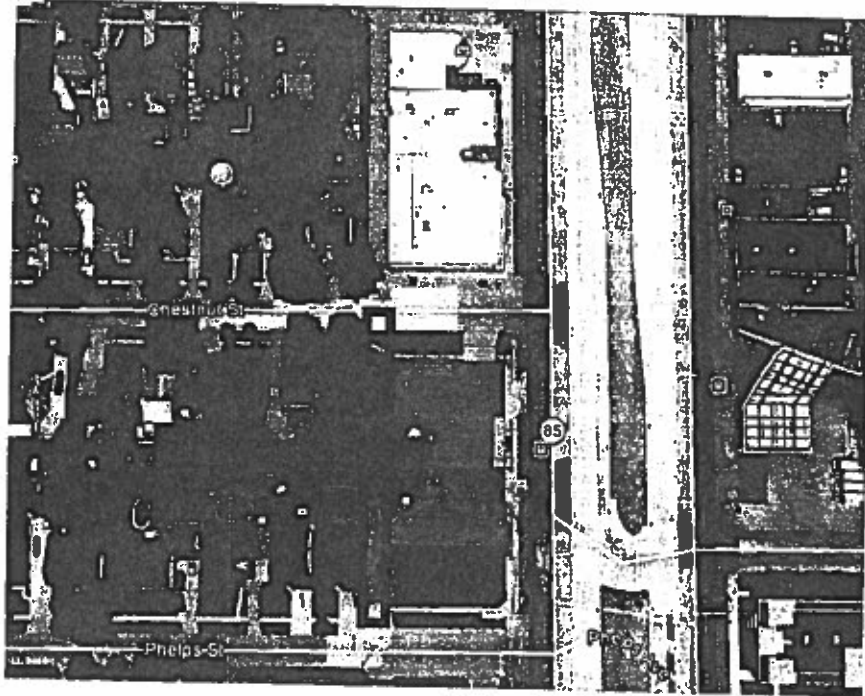
**Required Information:** As noted within this report.

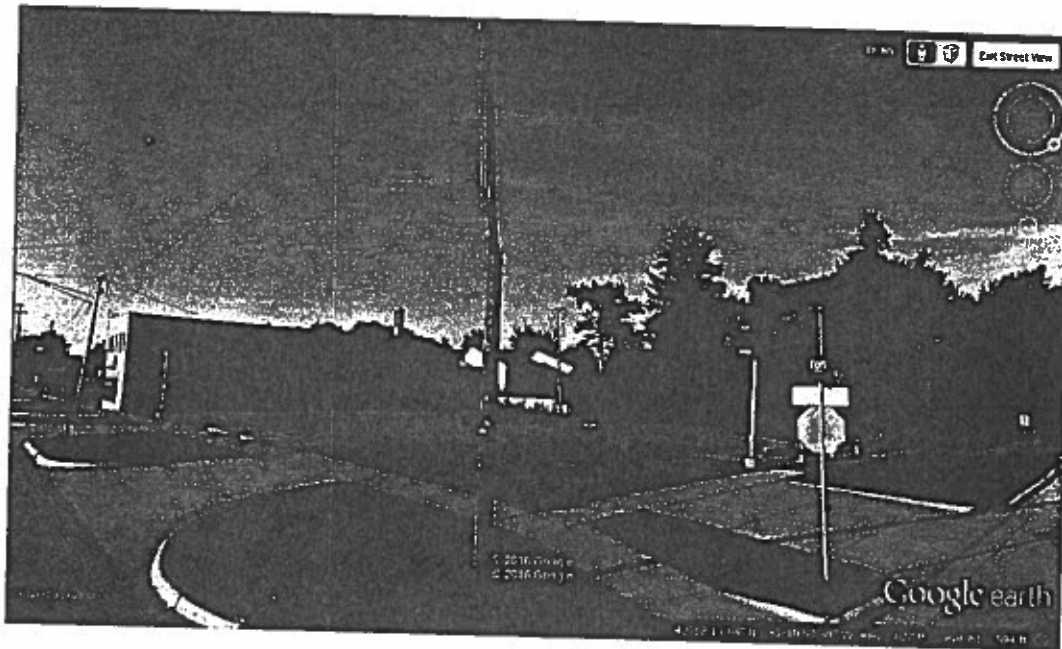
### PROJECT AND SITE DESCRIPTION

The applicant has submitted a petition seeking to vacate the alley behind the existing Cabinet Warehouse and office building at 14400 Fort. The long narrow building has additional retail and office space available and the applicant is planning an addition and entryway canopy along with necessary upgrades to the parking area, screening and landscaping.

**EXISTING LAND USE**

Photos depicting the existing uses within the subject area are demonstrated below:





As shown, the existing alley is a combination of access to the rear of the building and poorly maintained parking.

*Items to be Addressed: None.*

### ZONING

As shown in the aerial photo, the subject area and the properties to the north and south are zoned C-2 General Business, residential uses zoned R-1B border the subject site to the west. The site is bordered to the east by the City of Wyandotte.

*Items to be Addressed: None.*

### FUTURE LAND USE

The City of Southgate Future Land Use Map depicts the subject area as mixed office and commercial. Properties to the west and south of the subject parcel are shown as Single-Family Detached.

The applicant is proposing to redevelop the site to a medical office building. The entire site will be improved with this proposed use.

*Items to be Addressed: None.*

## REVIEW CRITERIA

Chapter 1020 Section 13 of the City of Southgate Codified Ordinances provides the following information related to Vacation of Streets and Alleys:

*A petition for the vacation of a street and/or alley shall be present to the City Clerk in writing, giving a full description of the street and/or alley proposed to be vacated, with a detailed legal description of the property adjacent and contiguous to the proposed vacation...Such petition shall be referred to the Planning Commission for its recommendation. Thereafter, proceedings shall be taken as provided in Section 190 of the City Charter.*

Section 190 of the City Charter states:

*The council shall have power to close and/or vacate any street or ally, or any part thereof; provided that it shall not have power to vacate or alter any State or County highway. When the Council shall deem it advisable to vacate any street or alley or any part thereof, it shall, by resolution, so declare and in the same resolution shall appoint a time, not less than four weeks thereafter, when it shall meet and hear objections thereto. Notice of such meeting, with a copy of said resolution, shall be published to successive weeks before the appointed time for such meeting, in the official newspaper of the City, and posted in not less than three public places on the street, alley or part thereof proposed to be vacated or abolished.*

## RECOMMENDATIONS

Based upon the information provided the existing conditions indicate that a "street" does not currently exist in this location and is not necessary. We do not find any reasons objectionable to the applicant's alley vacating request and recommend approval.

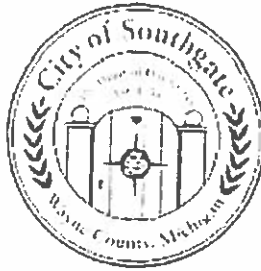
cc: Bob Casanova, Building Official



JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk


JAMES E. DALLOS  
Treasurer



City of Southgate  
NORMA J. WURMLINGER  
MUNICIPAL BUILDING

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CHRISTOPHER P. ROLLET

**MEMORANDUM**

TO: Honorable Mayor and City Council  
FROM: David Angileri, Assistant City Administrator/Finance Director   
DATE: May 10, 2016  
RE: Proposed FY 2016/2017 Budget

Pursuant to the proposed Budget Hearing held on May 4 2016 the following are the proposed Millage rates to be levied for the 2016/2017 Fiscal Year Budget.

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	8.0260
Act 359 of 1925	0.0740
Library	.8800
Roads	<u>1.9334</u>
Total Summer Levy	22.8766

EPA Judgment Winter Levy 1.526

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.1366 and our Rubbish Levy to no more than 2.4326. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement and the EPA Judgment levies are exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1 % Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2016 through June 30, 2017.

A resolution (attached) adopting the Proposed Budget for fiscal year 2016-2017; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

*City of Southgate*  
County of Wayne, State of Michigan

No.

**RESOLUTION**

At a meeting of the Southgate City Council called to order by Council President John Graziani on May 18, 2016 at 7:00 P.M. the following resolution was offered:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2016/2017 Budget: and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2016/2017 Fiscal year Budget:

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	8.0260
Library	.8800
Act 359 of 1925	0.0740
Roads	<u>1.9334</u>
Total Summer Levy	23.4826
EPA Judgment Winter Levy	1.5260

AND,

WHEREAS, the Mayor's proposed budget for fiscal year 2016/2017 was submitted on March 27, 2016 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 4, 2016 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2016/2017; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2016/2017 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2016.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

**101 General Fund Revenues**

Taxes	14,026,482
Licenses and Fees	543,500
State Revenue Sharing	3,243,049
Charges for Services	735,200

Fines and Forfeits	1,267,800
Interest, Rents and Royalties	704,100
Miscellaneous	109,500
Transfers-In	1,276,379
<b>Total Revenue</b>	<b>21,906,010</b>

**101 General Fund Expenditures**

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	34,915
136	District Court	1,027,946
171	Executive	214,879
191	Elections	87,250
209	Assessor	173,400
210	Attorney	145,500
215	City Clerk	147,877
220	Municipal Employees Civil Service	1,000
221	Police and Fire Civil Service	11,000
223	Finance	417,302
253	Treasurer	210,537
299	General Government	3,716,076
301	Police Department	6,651,764
336	Fire Department	3,740,656
371	Building	331,932
400	Planning Commission	6,500
426	Police Reserves	4,790
441	Public Services	1,761,185
442	City Garage	530,475
528	Sanitation	1,459,083
672	Senior Citizen	78,492
751	Recreation	574,443
803	Historical Museum	3,000
965	Transfers-Out	575,975
	<b>Total Expenditures</b>	<b>21,905,977</b>

<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	2,358,658
203	Local Street	2,306,000
204	Municipal Street	601,500
211	Southgate/Wyandotte O & M	2,965,392
245	Water and Sewer Public Improvements	750,000
246	District Court Public Improvements	143,000
248	CDBG	155,658
271	Library	683,694
305	Building Authority	1,063,035
494	DDA	494,220
495	TIFA	714,285
584	Golf Course	262,920
591	Water and Sewer	8,302,706
677	Workers Comp	120,000
734	Severance Reserve	142,500

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 18, 2016.

\_\_\_\_\_  
City Clerk

cc: Exec, Atty, Fin, Wayne Co Assess & Equalization Div, Treas, files

# MEMO

To: Honorable Mayor Kuspa  
From: Office of the Chief of Police  
Re: Request for Waiver of bid/Purchase approval

Date: 05/06/2016

Dear Mayor,

The Police Department is in need of adding Door Card Access to the Server Room in the police department. This is to remain in compliance with Federal and State requirements for having access to Criminal Justice Information System (CJIS) and Law Enforcement Information Network (LEIN). Access needs to be restricted and recorded so we know who is accessing this area. D/A Central provided the door security system over 10 years ago. We continue to use D/A Central for our door access technology. This new Door Card Access needs to be installed into the door security system. Obviously the Door Card Access to the Server Room would integrate into the D/A Central System seamlessly.

It is my recommendation that the purchase of the Door Car Access be awarded to D/A Central, Inc. 13155 Cloverdale Ave. Oak Park, Mi. 48237 in the amount of \$3,058.00 With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 18, 2016 for purposes of a waiver of bid request and purchase approval.

Adequate funding is available in the Federal Forfeiture Account, this purchase falls under the guidelines that governs the use of these funds.

Sincerely,



Thomas A. Coombs  
Director of Public Safety

cc: City Administrator, Finance Director, Chief Smith, Public Safety Commission (7), file



**D/A CENTRAL**  
 intelligent security solutions

www.dacentral.com

D/A Central  
 13155 Cloverdale  
 Oak Park, MI 48237  
 (248) 399-0600  
 (248) 399-3636 fax

D/A Central  
 2215 29th St. SE Unit C1  
 Grand Rapids, MI 49508  
 (616) 246-7967  
 (616) 246-7955 fax

**Quote**  
**5844**

Printed 2/4/2015

<p><b>Bill To:</b>          City Of Southgate Police Department          Attn: Nicki-Direct#          14710 Reaume Parkway          Southgate, MI 48195           Work: 734 253-3048</p>	<p><b>Work Location:</b>          City Of Southgate Police          City Of Southgate Police Department          Rebecca Dorosz          14710 Reaume Parkway          Southgate, MI 48195           Work: 734 258-3048</p>
--	---

**Scope of Work:**

**February 4, 2015**

Rebecca Dorosz  
 Southgate Police Department  
 14710 Reaume Parkway  
 Southgate, Mi 48195

Dear Rebecca,

Thank you for the opportunity to design and quote the price to add a card reader and all associated equipment to make the computer room door, that you supplied us information on, to have access control. We will include this door card access into the existing Lenel access control system.

The next page will list equipment and a project total.

This proposal includes all equipment, installation labor, programming and verification of proper system operation.

Also included is our D/A one year service and labor warranty.

An authorized signature on the next page can signify acceptance, if approved, please sign email or fax a copy back to me and we can get the process started.

Thank you again for the opportunity to submit our proposal.

Please contact me if you have any questions.

Thank you for the privilege of serving,

Sincerely,

*Joseph A. Vanwelsenaers*

Joseph A. Vanwelsenaers  
 System Specialist  
 D/A Central, Inc.  
 13155 Cloverdale  
 Oak Park, Michigan 48237  
 PH: 248/399-0600 x 122  
 Fax: 248/399-3636  
 email: joe.vanwel@dacentral.com

**Project Name: Southgate Police Department Computer Room Door Card Access Add**

**Quantity Description**

Installation, Engineering, CAD, Programming and Project Management  
Miscellaneous

3.00 Composite Access Control Cable  
1.00 Deadlatch, paddle, and electric strike  
1.00 Door Contact  
1.00 Dual Reader Interface Module  
1.00 HID Proximity Reader / Keypad  
1.00 Request to Exit Motion Sensor

Subtotal: \$ 3,058.00  
Tax \$0.00  
Total \$3,058.00

**Proposal Acceptance**

To accept this proposal, please sign and return this page. Be sure to include any necessary purchase order or tax exempt information. Fax # 248-399-3636.

Quote: 5844 \$3,058.00

February 04, 2015

Joseph Vanwelsemaers

Project Name: Southgate Police Department Computer Room Door Card Access Add

I, the undersigned, have read the terms and agree to pay to DJ/A Central Inc. the above amount listed as total upon acceptance of the project.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Tax ID/Exempt Number (if Applicable): \_\_\_\_\_

P.O. #: \_\_\_\_\_

#### CLARIFICATIONS

1. Where applicable, the above systems are subject to the approval of the "Authority Having Jurisdiction" (AHJ); any changes required by the AHJ are not included. Any required permits are not included.
2. Customer must provide building power source where required. 110 VAC power on 20 amp dedicated circuit, no more than .5V to ground, clear of spikes and surges, where required with insulated earth ground.
3. Customer will provide network drops where required.
4. Customer must provide environmentally safe location for the area where the work is to be performed.
5. Customer is solely responsible for compliance with any applicable ADA requirements for equal access.
6. If applicable, the customer must provide connection to fire alarm system to interface into their equipment. All costs associated with the fire contractor's scope of work are the customer's responsibility and are not included in this proposal. This proposal assumes that all fire related inspections will occur during normal business hours. Any fees required by the inspection authority and/or the fire contractor are the customer's responsibility and are not included in this proposal.
7. All permits and fees associated with permits are excluded from this proposal and is the responsibility of the customer. The customer is responsible for the cost for any and all permits required from local government before project commencement. The cost for permits is not included with this proposal and is to be determined when filed for with the local authorities before installation can begin.
8. Customer must provide proper working hardware. All doors are assumed to be properly aligned and all existing hardware is presumed to be in good working condition and remains the responsibility of the customer. Any hardware found to be non-working or insufficient for the needs of the system will be replaced as necessary but will require a change order to be issued prior to any additional work being completed.
9. Programming is included in this proposal and is defined as the input of system software information. D/A Central will assist the customer in the input of schedules while the actual input of data will remain the responsibility of the customer. There may be an additional charge if the customer requests D/A Central Inc. to perform this labor.
10. If this quote contains software, D/A Central Inc. will load the software on one computer per server or client license purchased. If requested, D/A Central Inc. will provide the customer a quote to load software onto additional computers. If the customer provides the computer and additional installation time is required because of hardware, software, firewall, domain policies, privileges, etc., additional charges may apply.
11. D/A Central will perform testing and commissioning of the system.
12. This proposal is provided in good faith based on all available information and discussions to date. D/A Central Inc. reserves the right to modify the proposal based on any changes or final revisions made by the customer. Upon final acceptance of this proposal or any subsequent revisions by the customer, changes/additions required as the project proceeds will require a signed change order before changes/additions can occur.
13. All wire runs will be above ceiling in rings, no conduit runs are included with this proposal, unless specifically stated otherwise.
14. Customer must provide accessible and non-obstructed chase ways for needed wire run. Customer must provide riser sleeve or core drilling between floors, where required.
15. D/A Central Inc. requires written notification of any existing environmental hazard (i.e. asbestos) that D/A Central Inc. personnel could be exposed to while providing this system. Each area of concern will require separate notification.
16. Customer must provide adequate mounting space for all panels, terminal interfaces, modems and expanders on a wall mounted plywood surface.
17. Customer must provide proper lighting in all work areas as required.
18. All drawings and related documentation created or provided by D/A Central, Inc. are proprietary and will remain the property of D/A Central, Inc., any use or reproduction of same are strictly prohibited.
19. Customer must provide permanent signage related to life safety codes as needed.
20. Taxes are not included unless specifically stated otherwise.
21. If applicable, the customer must provide patching or painting. The customer is responsible for restoring all of the existing locations (where the cardreaders, electric locks, door contacts, REX motions, cameras, etc. were located) to original (non-Automated) specifications. There may be an additional charge if the customer requests D/A Central Inc. to perform this labor.
22. While D/A Central works to the best of its knowledge and industry practice, neither D/A Central nor its engineers are professionally registered. The services, review, stamp or seal of an experienced, registered, professional engineer may be required to complete a particular task, application or project and if so, this may require a separate engagement of an outside registered engineering firm, and this service is available at an additional charge.

#### STANDARD TERMS

1. This Proposal will remain firm for Sixty (60) Calendar Days.
2. Upon contract award, lump sum or fixed price contracts will be billed 30% of the total contract price for engineering and mobilization, unless otherwise stated.
3. Payment terms are Net 30 days from date of invoice.
4. All work is to be performed during Straight-Time Hours unless specifically quoted. After-Hours, Shift Work, and Premium Time are not included but are available at the applicable rate.
5. No additional work will be performed under this contract unless approved by an authorized representative.
6. Projects exceeding one calendar month will be billed for work completed during each month (progressive billing). Progressive billing will include invoicing for engineering, programming prior to on-site installation as well as for materials stored at D/A Central Inc. offices and/or delivered to site. Progressive billing for Project Management will also be done based on a monthly percentage of the proposed total upon commencement of installation.

#### WARRANTY

D/A Central Inc. will warranty its equipment and workmanship for One (1) Year from the time of system activation and acceptance. Any deficiencies found in workmanship will be the responsibility of the D/A Central Inc. except acts of God, misuse, or vandalism. Repairs or attempted repairs by others will void the D/A Central Warranty.

User understands and agrees that D/A is NOT AN INSURER. D/A makes no guarantee or warranty, including any implied warranty of merchant-ability or fitness that the equipment or services supplied will avert or prevent occurrences or the consequences thereof, which the system/equipment is designed to detect or avert. It is agreed that damages or losses suffered are not allocable to performance, and shall be fixed at \$250. Insurance that D/A carries for its own protection and indemnification for its customers is stated on the Certificate of Insurance available at User's request.

Extended service-maintenance agreements providing for after hour coverage and preventative maintenance are available. Monthly or Quarterly billing on Preventive Maintenance Agreements.



JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



**City of Southgate**  
NORMA J. WURMLINGER  
MUNICIPAL BUILDING

- CITY COUNCIL -

SHERYL D. DENMAN  
Council President

JOHN GRAZIANI

KAREN E. GEORGE

PATRICIA C. GANZBERGER

MARK FARRAH

BILL COLOVOS

DALE W. ZANECKI

**Memorandum**

**To:** Mayor and City Council  
**From:** Bryce Kelley, City Administrator *BSK*  
**Date:** 10 May 2016  
**Re:** Resolution to enter into a State Trunkline Maintenance Contract with the Michigan Department of Transportation for the mowing of the Fort Street landscape median and designate contract administrators.

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At City Council's regular meeting of Wednesday, March 16, 2016 Council adopted the resolution approving the contract with US Lawns of Livonia, MI for the grounds maintenance of the Fort Street landscape median. The US Lawn contract calls for 15 cuts of the landscape median. MDOT has agreed to reimburse the City for 12 of the 15 cuts.

For Council's consideration is a resolution approving the Stateline Maintenance Contract between Southgate and MDOT and to designate Bob Tarabula, DPS Director and Bryce Kelley, City Administrator, as the City's contract administrators for the state trunkline highway contract.

The entire 33 page contract is available for review and inspection at the City Clerk's office.

The Administration recommends your favorable consideration. I look forward to addressing Council's questions and comments.

Sincerely,

Bryce Kelley

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From the Desk of:  
Robert Tarabula  
Director, D.P.S.  
April 22, 2016

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To: City Council

Re: Grounds Maintenance – Fort Street Boulevard

Please provide a resolution giving Bryce Kelley, City Administrator and Robert Tarabula, Department of Public Services Director authorization to sign the MDOT contract between the City of Southgate and MDOT regarding the Fort Street Boulevard cutting.

If you have any questions, please contact me.

RT/sb

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

JAMES E. DALLOS  
Treasurer



**City of Southgate**  
NORMA J. WURLINGER  
MUNICIPAL BUILDING

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BILL COLOVOS

DALE W. ZAMECKI

**Memorandum**

**To:** Mayor and City Council

**From:** Bryce Kelley, City Administrator 

**Date:** 9 May 2016

**Re:** Resolution for Charitable Gaming License for a Southgate Based Non-Profit

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Yoga 4 Peace, a Southgate based non-profit entity, is organized under the Michigan Non-Profit Corporations Act 162 of 1982. It received State approval to operate as a 501 (c) (3) in January of 2009.

The non-profit organization is requesting a Local Governing Body Resolution for Charitable Gaming License. The resolution requests the City Council to recognize Yoga 4 Peace as a non-profit organization operating in Southgate, which it has since 2009. If adopted the resolution by City Council will be forwarded to the State by the organization to seek a charitable gaming license. The organization does rely heavily on donations and fundraising events for funding.

Yoga 4 Peace provides yoga education for its students. In its vision statement it highlights individual development, volunteerism, outreach and continuing teacher training.

I look forward to addressing Council's questions and comments.



Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5700  
 www.michigan.gov/cg

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL 432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
 called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE  
 at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME  
 Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
 that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY  
 county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME  
 nonprofit organization operating in the community for the purpose of obtaining charitable  
 gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
 meeting held on \_\_\_\_\_.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK  
 \_\_\_\_\_  
PRINTED NAME AND TITLE  
 \_\_\_\_\_  
ADDRESS

COMPLETION: Required  
 PENALTY: Possible denial of application  
 BSL-CG-1153(R6/09)

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
NONPROFIT CORPORATION ANNUAL REPORT

2015



Due October 1, 2015

File Online at [www.michigan.gov/fileonline](http://www.michigan.gov/fileonline)

Identification Number <b>70413M</b>	Corporation name YOGA 4 PEACE, INC.
Resident agent name and mailing address of the registered office  VICKY THEISEN 13550 DIX-TOLEDO RD. SOUTHGATE MI 48195	
<b>RECEIVED</b> SEP 03 2015  <b>FILED</b> SEP 15 2015 LARA \$20.00	
The address of the registered office 13550 DIX TOLEDO RD SOUTHGATE MI 48195	
CORPORATIONS DIVISION	

To certify there are no changes from the previous year filed report, check this box and proceed to Item 6.  
 If the resident agent and/or registered office has changed, proceed to Item 1 and do not check this box.  
 If only officer and director information has changed, proceed to Item 4 and do not check this box.

1. Mailing address of registered office in Michigan if changed (may be a P.O. Box)	2. Resident Agent if changed
3. The address of the registered office in Michigan if changed (a P.O. Box may not be designated as the address of the registered office)	
4. The purposes and general nature and kind of business in which the corporation engaged in during the year covered by this report:	

5. NAME and BUSINESS OR RESIDENCE ADDRESS

President	
Secretary	
Treasurer	

If different than President

If the corporation is a private foundation or formed to provide care to a dentally underserved population, check the following box.  
 If box is checked the board shall consist of 1 or more directors. The board of all other corporations shall consist of 3 or more directors.

Required Director(s)	Director
	Director
	Director

6. Report due October 1, 2015.  
**Filing Fee \$20.00.**

File online at [www.michigan.gov/fileonline](http://www.michigan.gov/fileonline)  
 or mail your completed report with a check or money order payable to the State of Michigan.  
 Return to: Corporations Division  
 P.O. Box 30767  
 Lansing, MI 48909  
 (517) 241-6470

Signature of authorized officer or agent <i>Vicky Theisen</i>	Title OPERATIONS MANAGER	Date 9-1-15	Phone (Optional) 734-282-9642
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If more space is needed additional pages may be included. Do not staple any items to report. This report is required by Section 911, Act 162, Public Acts of 1992, as amended. Failure to file this report may result in the dissolution of the corporation.

502

70413M

Trans Info: 14503215-1 12/26/09  
CASH: 1295 Amt: \$20.00  
ID: MISSING SUM Y05A INC

ARTICLES OF INCORPORATION OF

Pursuant to the provisions of the Michigan Nonprofit Corporations Act, Act 162, Public Acts of 1982 (the "Act"), as amended, corporation executes the following articles:

ARTICLE I

The name of the corporation is Yoga 4 Peace, Inc.

FILED

JAN 02 2009

ARTICLE II

Administrator  
BUREAU OF COMMERCIAL SERVICES

The purposes for which the corporation is organized are exclusively for educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, including for the purposes of making donations to such organizations that qualify as exempt organizations under 501(c)(3) of the Code.

Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, or by a corporation, contributions to which are deduction under Section 170(c)(2) of the Internal Revenue Code of 1986.

ARTICLE III

The corporation is organized upon a Nonstock Directorship basis. The corporation possesses the following assets:

Real property: NONE

Personal property: NONE

The corporation is to be financed under the following general plan: donations and contributions from individuals, groups and organizations, program-related revenue, income from the investment of its funds and other sources that may be available.

ARTICLE IV

The address of the initial registered office is

13550 Dix Toledo Rd., Southgate, MI 48195.

The mailing address of the initial registered office is

Same

W

The name of the initial resident agent at the registered office is  
**Jim Pero.**

#### ARTICLE V

The name and address of the incorporator is  
**Susan Salas**  
**1300 E. Lafayette St.**  
**Ste. M-2**  
**Detroit, MI 48207**

#### ARTICLE VI

On dissolution of the corporation, after paying or providing for the payment of all of the liabilities of the corporation, the corporation's assets shall be distributed (1) for one or more exempt purposes within the meaning of IRC 501(c)(3), or the corresponding section of any future federal tax code or (2) to the federal government, or to a state or local government, for a public purpose. Any assets not disposed of shall be disposed of by the circuit court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations that the court shall determine and that are organized and operated exclusively for such purposes.

#### ARTICLE VII

When a compromise, an arrangement, or a plan of reorganization is proposed between this corporation and its creditors or members, a court of equity jurisdiction within this state may order a meeting of the affected creditors or members. The corporation, a creditor or member of the corporation, or a receiver appointed for the corporation may apply to the court for a meeting. The meeting shall be summoned in such manner as the court directs. If a majority in number representing 3/4 in value of the affected creditors or 3/4 of the affected members agree to a compromise or arrangement, the compromise, arrangement, or reorganization of this corporation resulting from the compromise or arrangement, if approved by the court, shall be binding on all the creditors and members, and also on this corporation.

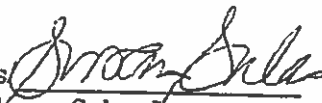
#### ARTICLE XI

The corporation assumes the liability for all acts or omissions of a volunteer if all of the following conditions are met:

1. The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.
2. The volunteer was acting in good faith.
3. The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct.

4. The volunteer's conduct was not an intentional tort.
5. The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956, being section 500.3135 of the Michigan Compiled Laws.

These Articles of Incorporation are signed by the incorporator on **November 22, 2008**.

Is   
Susan Salas, Incorporator